

Care Quality Commission

Inspection Evidence Table

Fitzalan Medical Group (1-559739083)

Inspection date: 11 July 2019

Date of data download: 07 July 2019

Overall rating: Requires improvement

Please note: Any Quality Outcomes Framework (QOF) data relates to 2017/18.

Safe

Rating: Requires improvement

Safety systems and processes

Safety systems and records	Y/N/Partial
There was a log of fire drills.	Partial
There was a record of fire alarm checks.	Yes
A fire risk assessment had been completed. Date of completion: 11/06/2019 Wick Surgery Date of completion: 31/07/2018 Fitzalan Road	Yes
Actions from fire risk assessment were identified and completed.	Partial
Explanation of any answers and additional evidence: <p>We observed a new fire detection system and alarm had been installed at Wick Surgery. However, on the day of inspection we found that not all of the old battery smoke detectors had been removed. Since the inspection the practice has provided photographic evidence that the battery smoke detectors had all been removed.</p> <p>The action plan from the Wick Surgery fire risk assessment had not been updated to reflect actions which had been taken and there was no reassessment to ensure actions had been completed. On the day of inspection, the action plan was updated by the practice. We saw evidence of completed actions.</p> <p>On the day of inspection, we saw that the fire risk assessment required six monthly fire evacuation drills, however when asked the practice were unable to provide details of the last evacuation fire drill. Since the inspection the practice has provided a log sheet to demonstrate a fire drill was carried out 18 July 2019. The log sheet showed the date, time carried out, time to evacuate, whether issues were identified, and the number of staff/patients involved. There was no record of which staff were involved in the fire drill.</p>	

Health and safety	Y/N/Partial
Premises/security risk assessment had been carried out. Date of last assessment: 10/06/2019 Wick Surgery Date of last assessment: 06/02/2019 Fitzalan Road	Yes
Health and safety risk assessments had been carried out and appropriate actions taken. Date of last assessment: 10/06/2019 Wick Surgery Date of last assessment: 06/02/2019 Fitzalan Road	Yes
<p>Explanation of any answers and additional evidence:</p> <p>No actions were identified that required action at Wick Surgery.</p> <p>The action plan for Fitzalan Road had not been kept up to date to reflect actions that had been completed. For example; a treatment room door closing mechanism was identified as needing to be replaced; this was marked as completed on the action plan. However, we saw the door closer had been removed and not replaced. When we asked the member of staff responsible for updating the action plan they were not able to clearly explain the status of the door closer action.</p>	

Infection prevention and control

Appropriate standards of cleanliness and hygiene were met.

	Y/N/Partial
The practice had acted on any issues identified in infection prevention and control audits.	Partial
The arrangements for managing waste and clinical specimens kept people safe.	Partial
<p>Explanation of any answers and additional evidence:</p> <p>On the day of our inspection we reviewed records of monitoring action to mitigate the risk of Legionella (Legionella is a term for a particular bacterium which can contaminate water systems in buildings). We found actions were not clearly documented although it appeared that all appropriate checks were being completed. The previous water analysis report from April 2018 had recommended that samples were retaken and retested due to abnormal results. There was no evidence that this had been completed. We raised this concern with the practice who took action to book water analysis testing. Since the inspection the practice has provided evidence that water analysis testing was carried out on 17 July 2019.</p> <p>We saw one sharp safe at Wick Surgery had been in use for longer than the recommended three months. The practice took immediate action and replaced the sharp safe. All the other sharps safes we reviewed were labelled, dated and had been in use less than three months.</p>	