

# Edinburgh Airport

## Conditions of Use

### Including Airport Charges

From 1<sup>st</sup> January 2016

## **Edinburgh Airport Limited**

Company Number is SC096623

The registered office for this company is at:

Edinburgh Airport Limited  
Edinburgh Airport  
Edinburgh  
EH12 9DN

Telephone                      0844 448 8833 (General)  
   0131 344 3141 (Credit Control)

## Preface

(This is not part of the Conditions of Use)

1. These Conditions of Use apply to Edinburgh Airport and replace those issued in respect of Edinburgh Airport on 29 July 2015.
2. These charges exclude handling or apron services which are provided by independent handling agents.
3. The Unfair Contract Terms Act 1977 affects terms of notices which exclude or restrict liability for negligence. Edinburgh Airport Limited draws the attention of potential users of Edinburgh Airport to Condition 2.2 of the Conditions of Use which excludes their respective liability in certain circumstances.
4. Section 88(1) of the Civil Aviation Act 1982 entitles airport companies to detain aircraft for the non-payment of Airport Charges. Section 88(1) provides as follows:

“Where default is made in the payment of Airport Charges incurred in respect of any aircraft at an aerodrome to which this section applies, the aerodrome authority may (subject to the provisions of this section):

  - a) detain pending payment either:
    - (i) the aircraft in respect of which the charges were incurred whether or not they were incurred by the person who is the Operator of the aircraft at the time when the detention begins, or
    - (ii) any other aircraft of which the person in default is the Operator at the time when the detention begins, and
  - b) if the charges are not paid within 56 days of the date when the detention begins, sell the aircraft in order to satisfy the charges.”
5. For any queries regarding invoicing please contact the Credit Control Department at Edinburgh Airport (see Condition 2.5.11). Any other queries should be addressed in the first instance to the Edinburgh Airport general office telephone number.
6. Navigation services at Edinburgh are provided by NATS Limited (NATS). The charging mechanism for Air Navigation Services is by weight of aircraft, per metric tonne (MT) payable on arrival.

# Edinburgh Airport Limited – Conditions of Use

These Conditions are effective from 1 January 2016

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# Conditions of Use

## 1. Definitions and Interpretation

1.1 “Affiliates” means a company which is a subsidiary or holding company (including the ultimate holding company) of such company and any company which is a subsidiary of a holding company of which such company is also a subsidiary (the terms subsidiary and holding company having the meanings set out in Section 1159 of the Companies Act 2006).

1.2 “Airport” means Edinburgh Airport, Edinburgh, Midlothian EH12 9DN.

1.3 “Airport Charges” include parking, weight, passenger and other charges as outlined in Condition 10.

For the purpose of Airport Charges, “Controlled” means any Passenger who boards a Controlled Flight and “Non-Controlled” means any Passenger who boards a Non-Controlled Flight. The decision of the Chief Executive Officer of the Airport Company as to this classification shall be absolute.

1.4 “Airport Company” means Edinburgh Airport Limited whose Registered Office is at Edinburgh Airport, Edinburgh, EH12 9DN and whose Company Number is SC096623.

1.5 “Airport Sundry Charges Booklet” means the Sundry Charges Booklet published by the Airport at <http://www.edinburghairport.com/about-us/doing-business-with-us/conditions-of-use> as updated and amended;

1.6 “Air Navigation Services Charges” are charges collected separately to Airport Charges associated with provision of air navigation services by NATS (Services) Limited as outlined in Condition 11.

1.7 “Air Transport Movement” means a Flight carried out for hire and reward. This comprises all scheduled Flights operated according to a published timetable where carriage is offered to the public whether loaded or empty, and all Flights where the capacity is contracted to another person but not empty positioning Flights.

1.8 “Business and General Aviation” means any air traffic not falling into any of the following categories:

- a. any traffic engaged on the Queen’s Flight or on Flights operated primarily for the purpose of the transport of Government Ministers or visiting Heads of State or dignitaries from abroad;
- b. non-scheduled air transport operations for hire or reward in the case of Passenger air transport operations where the seating capacity of the aircraft used exceeds 10; or
- c. Regular Public Transport Operations.

1.9 “Controlled” means that the dedicated assets, infrastructure and services associated with immigration and border control are utilised;

- 1.10 “Controlled Flight” means all Flights that are Controlled;
- 1.11 “Embarking Passengers” means all Passengers on board a departing aircraft.
- 1.12 “Facilities and Services” means the aircraft movement, Passenger processing and other general facilities and services provided by the Airport Company to Operators except to the extent that those facilities and services are provided to the Operator under a separate contract, lease, licence or other authority from the Airport Company.
- 1.13 “Flight” has the same meaning as in the Air Navigation (No.2) Order, 2002, as amended.
- 1.14 “Legislation” means all Acts of Parliament, regulations, rules, orders, byelaws, ordinances and any other orders or directions of any government or statutory body relevant generally or specifically to the Airport or aircraft using it.
- 1.15 “Maximum Total Weight” means the maximum total weight of the aircraft and its contents;
- 1.16 “Maximum Total Weight Authorised” means the maximum total weight of the aircraft and its contents at which the aircraft may take off anywhere in the world, in the most favourable circumstances in accordance with the Certificate of Airworthiness in force in respect of the aircraft.
- 1.17 “Non-Controlled” means that the dedicated assets, infrastructure and services associated with immigration and border control are not utilised;
- 1.18 “Non-Controlled Flight” means a Flight which is Non-Controlled;
- 1.19 “Operator” means the person for the time being having the management of an aircraft.
- 1.20 “Passenger” means any person, including infants, carried on an aircraft with the exception of the flight and cabin crew operating the aircraft flight.
- 1.21 “Regular Public Transport Operations” or “RPT” means air service operations where, for a fee, the aircraft is operated according to fixed schedules over specific routes and is available to the general public on a regular basis.
- 1.22 “Regulation” means EC regulation 261/2004.
- 1.23 “Terminal Departing Passenger” means any Passenger aboard an aircraft at the time of take-off, other than a Transit Passenger.

- 1.24 "Time of Landing" means the time recorded by National Air Traffic Services at the Airport as the time of touch down of an aircraft, and the "Time of Take-off" means the time recorded by National Air Traffic Services as the time when the aircraft becomes airborne.
- 1.25 "Transit Passenger" means a Passenger who arrives at the Airport in an aircraft and departs from the Airport in the same aircraft, where such an aircraft is operating a through flight transiting the Airport, and includes a Passenger in transit through the Airport who has to depart in a substituted aircraft because the aircraft on which the Passenger arrived has been declared unserviceable.
- 1.26 References to 'Chief Executive Officer' shall include a nominated deputy.
- 1.27 References to a "Certificate of Airworthiness" shall include any validations thereof and any flight manual or performance schedule relating to the aircraft.

## **2. Conditions**

An Operator using the Airport agrees to be bound by the following Conditions:

### **2.1 General**

#### **Compliance**

- 2.1.1 Compliance with the local flying restrictions and remarks published from time to time in the AD section of the United Kingdom AIP (Aeronautical Information Publication).
- 2.1.2 Compliance with all rules, instructions, orders, policies, notices, directions and procedures applicable to the Airport regarding, amongst other things security, aircraft operation, airport operation and health and safety matters and any further rules, policies, notices, directions and procedures issued by the Chief Executive Officer of the Airport Company or such other person or persons who may from time to time exercise his functions or be responsible for the administration of the Airport, and those rules, policies and procedures as they may be updated and/or replaced from time to time by the Airport Company
- 2.1.3 Compliance with the directives on security of airports and aircraft issued by the Department for Transport and where appropriate by the US Federal Aviation Administration.

### **2.2 Liability**

**Neither the Airport Company, nor their servants, agents or Affiliates shall be liable for the loss of or the damage to the aircraft, its parts or accessories or any property contained in the aircraft, occurring while the aircraft is on the Airport or is in the course of landing or taking-off at the Airport, arising or resulting directly or indirectly from any act, omission, neglect or default on the part of the Airport Company or their servants, agents or Affiliates unless done with intent to cause damage or recklessly and with knowledge that damage would probably result. In any event neither the Airport Company, nor their respective servants, agents or Affiliates shall be under any liability whatever for any indirect loss and/or expense (including loss of profit) suffered by an Operator.**

### **2.3 Notices and Jurisdiction**

- 2.3.1 Where the Operator is resident outside of the United Kingdom, it shall provide the Airport Company with the name and address of an agent resident in the United Kingdom authorised to accept service

of documents, including legal process, on its behalf. A notification of an agent under this Condition shall be irrevocable unless replaced by another agent resident in the United Kingdom and notified to the Airport Company. The Operator will immediately appoint a replacement agent in circumstances where an appointed agent is no longer able to act or is no longer resident in the jurisdiction.

2.3.2 The Airport Company shall communicate with the Operator with regard to these Conditions in writing and sent to the address in the United Kingdom provided under Condition 2.3.1, or to the registered office of an Operator who is resident in United Kingdom, by pre-paid first class post or registered mail or email. Any notice shall be deemed to have been served:

- 2.3.2.1 if delivered by hand, at the time and date of delivery;
- 2.3.2.2 if sent by first class post, 48 hours from the date of posting;
- 2.3.2.3 if sent by registered mail, such date as evidenced by postal receipt; or
- 2.3.2.4 if sent by e-mail, if the e-mail is sent on a business day before 4.30p.m., on that day; or in any other case, on the next business day after the day on which it was sent.

2.3.3 Nothing in these Conditions shall affect the right to serve process in any other manner permitted by law.

2.3.4 Whatever the nationality or domicile of an Operator, these Conditions shall be deemed to have been accepted in England in accordance with the law of England and shall in all respects be construed and interpreted in accordance with the law of England and the Airport Company and the Operator hereby submit to the non-exclusive jurisdiction of the Courts of England to determine any dispute or claim arising out of or in connection with these Conditions or their subject matter (including non-contractual disputes or claims).

2.3.5 Nothing in these Conditions shall be taken to confer a right on an Operator to use the Airport without the consent of the Airport Company and the Airport Company reserves the right to withdraw such consent where the Operator has breached these Conditions.

## 2.4 Operational

### Slots

2.4.1 Prior to the commencement of a programme of commercial services, or the operation of any irregular service at the Airport, details should be notified to Airport Co-ordination (ACL). Contact details are as follows:

Airport Co-ordinator (ACL),  
Capital Place,  
120 Bath Road,  
Hayes, Middlesex,  
UB3 5AN

Tel: 0208 564 0614  
Fax: 0208 564 0690  
+SITA: LONACXH  
E-mail: [LONACXH@acl-uk.org](mailto:LONACXH@acl-uk.org)

### Airport Systems

2.4.2 Operators will use or make suitable arrangements for agents to use any common user systems installed at the Airport, including IT systems such as Airport Operational Systems, check-in desks, and hold baggage search and handling systems. Charges for such systems are included in the Airport Sundry Charges Booklet.

### Ground Handling

2.4.3 Operators will appoint a handling agent that has entered into a ground handling agreement with the Airport, or where the Operator is self-handling will agree to enter into the standard ground handling licence agreement of Edinburgh Airport for all ground handling activities as determined by the EU ground handling directive. This is a requirement for all Flights including general aviation, cargo, military and helicopter movements. Any exception to this is at the discretion of the Airport Chief Executive Officer.

### **Policing and Security**

- 2.4.4 Where any Flight imposes an additional policing or security requirement over and above the services normally provided by the Airport, the Chief Executive Officer of the Airport Company may require the Operator to pay a charge equivalent to the additional identified cost of security provision for that Flight.

### **2.5 Payment**

- 2.5.1 The Operator shall pay the appropriate charges for landing, taking-off, parking of an aircraft, as set out in Condition 10 (Schedule of Charges). The Operator shall also pay for Air Navigation Services Charges incurred as outlined in Condition 11 (Schedule of Air Navigation Services Charges). The Operator shall also pay for any supplies, and Facilities and Services provided to him or to the aircraft at the Airport by or on behalf of the Airport Company at the charges determined by the Airport Company.
- 2.5.2 All charges referred to in this Condition shall accrue on a daily basis and shall become due on the day they were incurred and shall be payable to the Airport Company on demand and in any event before the aircraft departs from the Airport unless otherwise agreed by the Airport Company (which agreement may be withdrawn at any time at the discretion of the Airport Company) or unless otherwise provided in the terms for payment included in the invoice for such charges.
- 2.5.3 Payments shall be made without deductions (including taxes or charges). If the applicable law requires any tax or charge to be deducted before payment the amount shall be increased so that the payment made will equal the amount due to the Airport Company as if no such tax or charge had been imposed.
- 2.5.4 All sums payable to the Airport Company are exclusive of VAT which shall, where applicable, be paid by the Operator in addition at the rate in force at the relevant tax point.
- 2.5.5 All sums due which are not paid on the due date (which unless otherwise agreed will be 14 days from the date of invoice) shall bear interest at the annual rate of 3% over the current Bank of England Base Rate (subject to a minimum annual interest rate of 6%), calculated on a daily basis from the date when such sums were due until the date of payment (both dates inclusive).
- 2.5.6 Where an Operator has not used the Airport in the previous 12 months (as calculated from the date that the Operator proposes to commence operations), the Chief Executive Officer may at his discretion, require a deposit to be lodged with the Airport Company before Flights by that Operator commence. Any such deposit shall be paid to the Airport Company and shall be in such a sum as the Chief Executive Officer shall consider to be equivalent to the anticipated charges that the aircraft Operator shall incur (based on the anticipated number and type of Flight planned) for 3 months of operations by that Operator. If the Operator ceases to operate Flights from the Airport the Chief Executive Officer shall refund the deposit, subject to the right of the Airport Company (which is hereby reserved) to set off against any such deposit any appropriate charges that have not been settled in accordance with the above provisions.
- 2.5.7 If the Airport Company is not reasonably satisfied that an Operator has capacity to meet its ongoing financial obligations under these Conditions or does not adhere to the payment terms, then the Airport Company may require a cash deposit or an unconditional bank guarantee in an acceptable form. This deposit or bank guarantee shall be for an amount equal to the Airport Company's reasonable estimate of the Airport Charges the Operator is likely to incur over a 3 month period.
- 2.5.8 If an Operator fails to adhere to the payment terms on more than one occasion or an Operator's deposit and/or guarantee is exhausted then the Airport may require the Operator to pay their Airport Charges weekly in advance.

- 2.5.9 Under the Civil Aviation Act 1982, the Airport Company has the power to detain aircraft where default is made in the payment of charges outlined in Sections 9 and 10. The power relates to aircraft in respect of which the charges were incurred (whether or not they were incurred by the person who is the Operator of the aircraft at the time the detention begins) or to any other aircraft of which the person in default is the Operator at the time the detention begins.
- 2.5.10 The Operator shall not without the express written consent of the Airport Company be entitled in respect of any claim he may have against the Airport Company or otherwise to make any set off against or deduction from the charges provided for in these Conditions. He must pay such charges in full pending resolution of any such claim.
- 2.5.11 Any queries relating to invoices should be logged with the Credit Control Department (Tel: 0131 344 3141 or email heath\_mcdonald@edinburghairport.com) at Edinburgh Airport Limited within 10 days of the invoice date. If an Operator disputes an invoice issued in connection with these Conditions, then the Operator must complete the Dispute Notification Form at Appendix 1 and lodge it within 10 days of the matter arising along with evidence of the matter in dispute.

## **2.6 Data**

Data requirements are as follows:

### **Reference Data**

- 2.6.1 The Operator shall, or shall ensure that it's appointed handling agent, furnish on demand, in such form as the Airport Company may from time to time determine:
- fleet details including Maximum Total Weight Authorised (in kilograms), noise characteristics of each aircraft owned or operated by the Operator (see Condition 7.1.2 below) and engine specifications;
  - ownership or registration details for the fleet (as amended) to be advised before the 20th of the month preceding first usage of the Airport;
  - scheduled time of operation (in UTC) of all Flights with a flight duration of greater than 4 hours from point of origin to the Airport; and
  - flight plan call signs.

### **Payload Data**

- 2.6.2 The Operator shall, or shall ensure that its appointed handling agent, within 24 hours of each movement furnish on demand, in such form as the Airport Company may from time to time determine:
- information relating to the movement of its aircraft or aircraft handled by the agent at the Airport. This will include the information about the total number of Terminal Departing Passengers and Transit Passengers (including children and infants) and the total weight of cargo and mail (expressed in kilograms) embarked and disembarked at the Airport;
  - details of the Maximum Total Weight Authorised in respect of each aircraft owned or operated by the Operator; and
  - name and postal address, phone and fax numbers, IATA/ICAO prefix and SITA address of the Operator who is to be invoiced.

The Airport Company will be entitled at their discretion to ask for such information sooner than the 24 hour time period where operational reasons require it, and for further information or clarification from the Operator in respect of the information already given.

### Operational Data

2.6.3 The Operator shall provide in a timely manner complete and accurate operational data preferably by automatic electronic means using (and conforming to) IATA messaging and communications standards. A handling charge may be raised when data cannot be submitted electronically.

The required operational data includes:

- aircraft registration (including aircraft substitutions);
- variations to schedule (including flight number, aircraft type, route and scheduled time of operation);
- estimated times of operation;
- actual times on and off stand;
- stand departure delays greater than 15 minutes; and
- turnaround linked flight numbers and registrations (including changes).

The following data is also required:

- advance Passenger details – forward booking information;
- baggage information messages (BIM's): BTM, BSM, BPM, BUM, BNS, BCM; and
- misconnected baggage information – MSF world tracer report.

In providing this data, the following standard IATA messages should be used:

MVT	AIRCRAFT MOVEMENT MESSAGE	IATA AHM	780 (NI, ED, AD, AA)
LDM	LOAD MESSAGE	IATA AHM	583
SLS	STATISTICAL LOAD SUMMARY	IATA AHM	588
DIV	AIRCRAFT DIVERSION MESSAGE	IATA AHM	781
ASM	ADHOC SCHEDULED MESSAGE PROC	IATA AHM	785 CHAPTER 5 (CNL)
PSM	PASSENGER SERVICE MESSAGE	IATA RP	1715
PTM	PASSENGER TRANSFER MESSAGE	IATA RP	1718
BSM	BAGGAGE SERVICE MESSAGE	IATA RP	1745
MSF	WORLD TRACER FAULT STATION LOG		

The Airport Company IT systems recognise and strictly apply the following IATA standards, which must be used by the Operator when inputting data and any other codes will not be accepted:

Standard for MESSAGE FORMATS	IATA AHM	080
Standard for MESSAGE CORRECTIONS	IATA AHM	081
AIRPORT CODES	IATA AHM	010
DELAY INFORMATION CODES	IATA AHM	011
Form of INTERLINE BAGGAGE TAG	IATA RES	740

SITA messages concerning movement and payload data can be sent to the Airport using the following address:

Edinburgh Airport Ltd. EDI PA7X

### **Data Verification**

- 2.6.4 The Airport Company may request copies of aircraft load sheets to enable verification of all details with respect to the Passengers carried on any or all Flights departing from the Airport during a specified period and extracts from aircraft flight manuals to enable verification of aircraft weight, noise characteristics and the engine NO<sub>[x]</sub> emissions level. The Operator shall, immediately following a request in writing having been made by the Airport Company, supply it with the original copies of such documents.
- 2.6.5 Where the Operator, or its handling agent, fails to provide the information required in Condition 2.6.2 (payload data) within the period stipulated herein the Airport Company shall be entitled to assess the charges payable hereunder by the Operator for a Flight by reference to the maximum Passenger capacity of a Flight and the Maximum Total Weight Authorised.

### **Data Delivery**

- 2.6.6 Queries regarding data delivery should be addressed to:

Email: [EAL\\_Traffic\\_Charging@edinburghairport.com](mailto:EAL_Traffic_Charging@edinburghairport.com)

Tel: 0131 348 4187

### **Data Use**

- 2.6.7 The Operator acknowledges and agrees that the Airport Company may at their discretion use the information that Operator provides under this Condition 2.6 for the purpose of keeping Passengers and the public informed of the status of Regular Public Transport operations, and Business and General Aviation using the Airport.

## **3. Charges on Arrival and Departure**

- 3.1 The charges that will be made by the Airport Company on departure are set out in the Schedule of Charges at Condition 10. The weight charge on departure will be assessed and payable on the basis of the Maximum Total Weight authorised by the Airport Company on 1<sup>st</sup> April each year. The combined weight charge plus passenger charge is subject to the payment of a minimum charge referred to in Condition 8. For the purposes of Airport Charges, Eire is categorised as Non-Controlled.
- 3.2 Air Navigation Services Charges are payable on arrival and will be assessed and payable on the basis of the Maximum Total Weight authorised by the Airport Company on 1<sup>st</sup> April each year.

## **4. Parking Charges**

- 4.1 The charges for parking of aircraft at the Airport are set out in Condition 10 (Schedule of Charges). These charges will be assessed and payable on the basis of the Maximum Total Weight Authorised and total time parked. For the purpose of these charges, where parking follows immediately after a landing, parking charges will be charged from the Time of Landing to the Time of Take-off less a discretionary allowance for taxiing where actual time on stand is not available.
- 4.2 The Chief Executive Officer may at any time order an aircraft operator either to move a parked aircraft to another position or remove it from the Airport. Failure to comply with the order within the period specified in it will render the Operator liable to a special charge, equivalent to eight times the standard parking charges set out in the Schedule for every hour or part of an hour during which the aircraft remains in position after the period specified in the order has expired.

## **5. Rebates**

### **5.1 New Services**

The Airport may consider entering into separate agreements with Operators on Airport Charges to incentivise material growth through increased passenger numbers. Any Operator that would like to discuss a potential Airport Charges agreement with the Airport should contact the Airport's Business Development team.

### **5.2 Reduced and Own Terminal Facilities at Edinburgh Airport**

Operators of air transport services by non-fixed wing aircraft not utilising the usual range of terminal facilities (such as those Operators providing their own facilities for the processing of Passengers) may be granted a rebate on part of the Airport Charges.

**5.3** Where a Flight qualifies for more than one rebate as set out above the higher rate of rebate only will apply.

**5.4** Prior written applications for rebates set out above should be made to the Chief Executive Officer.

## **6. Special Permission for Reduced Take-off Charges**

### **6.1 Flying Clubs**

The Chief Executive Officer of the Airport may negotiate agreements for reducing take-off charges for Flights made for the purpose of the clubs at the Airport but not Flights made for hire or reward outside the normal range or scope of club activities.

## **7. Surcharges**

### **7.1 Noise**

**7.1.1** All jet movements by aircraft which do not comply with ICAO Annex 16 Chapter 3 standards will be subject to the following weight charge surcharges:

between 0600 and 2330 local time – 30%  
between 2330 and 0600 local time – 60%

**7.1.2** Those Chapter 3 aircraft whose overall noise performance is less than 5EPNdB below Chapter 3 certification limits, "Chapter 3 less 5" shall be deemed Chapter 3 high and will be subject to a weight charge surcharge of fifty per cent.

Chapter 3 aircraft of the following types will be deemed Chapter 3 high:

AN124	BAC1-11	Boeing 707/720B
Boeing 727-100/200	Boeing 737-200	Boeing 747-100/200/200/SP
Douglas DC08/50/62/63	Douglas DC-9/30/40/50	Douglas DC10-10
Fokker F28	IL-62M	IL-86
TU-134A	TU-154M	YAK-42

- 7.1.3 At the Airport, any aircraft movements which infringe the following noise thresholds as measured by the noise monitoring system will be subjected to a further surcharge:

up to 3dB(A) above threshold - £1,000  
greater than and including 3dB(A) above threshold - £2,000

The noise thresholds are:

between 0600 and 2330 local time – 94dB(A)  
between 2330 and 0600 local time – 87dB(A)

- 7.1.4 Night movements by aircraft classified as QC/0.5 or QC/1 in accordance with the Schedule to UK NOTAM Class Two S38/1999 will be subject to a 5% discount on the weight charge.
- 7.1.5 Civilian fixed wing aircraft, including private aircraft, failing to meet the noise standards specified in Part ii, Chapter 2 of Volume 1 ICAO Annex 16 (whether or not they are required to achieve certification to these standards) shall not be permitted to operate to or from the Airport other than in exceptional circumstances. An application specifying the exceptional circumstances must be made in advance to the Chief Executive Officer who may issue specific written permission at their discretion. Such permission will not be given on a routine basis.

## **8. Minimum Charge on Departure**

Between the hours of 0600 to 0900 and 1600 to 1800 the minimum charge on departure for all flights will be £155. At all other times the minimum charge will be £60.

## **9. Sundry Charges and Passengers with Reduced Mobility (PRM)**

At the Airport the relevant charges for electricity, water and sewerage, gas, heating, staff ID cards and vehicle apron passes, staff car parking, baggage (incl. Hold Baggage Screening), check-in desks and common use self-service (CUSS), airside licences, airport waste services and passengers with reduced mobility (PRM) set out in the most recent Airport Sundry Charges Booklet and PRM Notice are payable.

## 10. Schedule of Charges

From 1<sup>st</sup> January 2016 to 31<sup>st</sup> December 2016

### Airport Charges of Departure

#### Weight Charge on Departure

Per metric tonne or part thereof, £5.22

**Passenger Charge** Non-Controlled Controlled

Per Terminal Departing Passenger on aircraft in excess of 2 metric tonnes £11.94 £13.55

### Aircraft Parking Charges

Based on weight of aircraft.

Charge per quarter hour or part thereof: £0.074 per metric tonne.

### Sundry Charges

The rates set out in the most recent Sundry Charges Booklet and PRM Notification (see Condition 9) apply.

## **11. Schedule of Air Navigation Services Charges**

**Edinburgh Airport**

**From 1<sup>st</sup> January 2016**

**Air Navigation Services Charge on arrival**

Per metric tonne or part thereof, £4.44

## Appendix 1 – Dispute Notification Form

(Condition 2.5.11)

<b>DISPUTE NOTIFICATION: EDINBURGH AIRPORT</b>		
<b>AIRLINE:</b>		
<b>ACCOUNT NUMBER:</b>		
<b>DATE OF NOTICE:</b>		
Material particulars of the dispute:	Invoice No(s):	Amount(s) in dispute (if any):
Please set out the reasons why the party serving the Dispute Notification Notice believes that the dispute has arisen:		
Please elect whether the dispute should be dealt with under the standard dispute period or an expedited dispute period:	YES/NO (if YES please give reasons)	
Please append to this notice detailed evidence supporting your claim:	Number of appendices:	Description:
Please provide the full contact details of the person raising the dispute:	Name:	Address:
	Phone:	Email:
Signature:	Date:	