

## **TERMS AND CONDITIONS**

The registration fee includes attendance at all sessions of the TradeWinds IMO 2020 Disruption Forum. No partial or split-day registrations are permitted and attendance cannot be split between two or more people. Pre-payment of the registration fee is required for entry to the Forum.

## **CANCELLATION POLICY**

Cancellation of a registration must be advised via email to the Conference Manager at maria.alexander@nhst.com. Verbal changes or cancellation cannot be accepted.

The following refunds will apply from the date of receipt of notification:

On or before Thursday 20 December 2018: 100% refund less an administration fee of USD 20

After Thursday 20 December 2018: No refund available

The refund will be returned via the same payment method as the original receipt of funds. No refund will be made after Thursday 20 December 2018. However, an alternative delegate name may be provided in writing and the booking and funds will be allocated accordingly. Please note no refund or discount will be made if a function or event within the registration fee is not taken up or is subsequently cancelled.