



O Heap & Son (Derby) Ltd



Chase Fire



Key Fire



Kent Fire

**Activity: Recharging of Portable Fire Extinguishers**

<b>Assessors Name:</b>	Chris Ogden	5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
<b>Assessors Signature:</b>	Chris Ogden	4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
<b>Assessment Date:</b>	01/01/2019	3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
<b>Contract Title:</b>	Various client premises throughout the UK	2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
<b>EFFECTED PERSONS</b>		1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
Visitors			1. Unlikely	2. Rarely	3. Occasionally	4. Frequent	5. Inevitable
Employees	<input checked="" type="checkbox"/>		<b>RATING</b>		<b>REVIEW PERIOD:</b> 2 Years		
Contractors			<b>HIGH RISK</b>		Intolerable - Do not start work		
Others (specify)	<input checked="" type="checkbox"/>	Public	<b>MED RISK</b>		Tolerable - Reduce ALARP. Review annually/change.		
			<b>LOW RISK</b>		Tolerable - Monitor. Review annually/change.		

No.	Hazard / Aspect Hazardous Event	H&S Consequence Environmental Impact	Pre-control			Control Measures to be Employed	Final Risk		
			Rating	LxS = Risk			Rating	LxS = Risk	
1	Environmental issues	Site-specific issues	3	3	9	On arrival at clients site, report to reception and undergo any relevant site inductions. Observe all site safety rules (including the wearing of PPE).	1	3	3
2	Travelling between sites	Potential for break-down or road traffic accident.	3	4	12	Company vehicles must only be driven by authorised employees that carry a full, in-date UK driving license. Company vehicles to be maintained in accordance with manufacturers recommendations, and MOT tested (where applicable). Company vehicles to carry a well stocked first aid kit.	1	4	4



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3	Lone working	Emergency situations such as medical emergencies or physical assault.	2	4	8	Head office to be aware of daily work schedule. Where possible maintain regular contact with the office. Ensure a mobile phone is carried by all mobile technicians, and a small supply of loose change for public telephone use is kept for emergencies. Drivers should also carry a torch, sturdy footwear and a warm (preferably waterproof) coat in the vehicle. The office should be made aware of any medical conditions that may affect your safety whilst carrying out your job.	1	4	4
4	Extinguisher recharging	Use of hand tools	3	2	6	Work activity to be carried out by a trained a competent technician (BAFE accredited). Procedures to be based upon the requirements of BS5306 part 3:2017 Hand tools to be kept well maintained.  All technicians to be subject of passing supervision and periodic audit.	1	2	2
5		Discharging of extinguisher (release of pressurised substances)	3	3	9	Work activity to be carried out by a trained a competent technician (BAFE accredited). Safety glasses and FFP2 (or better) mask to be worn in addition to usual PPE. Extinguisher media to be recycled/disposed of according to company procedure. CO2 extinguishers not to be discharged at clients premises. Some of the extinguisher media may, in certain circumstances harm health. The technician must the appropriate COSHH assessment and strictly follow the controls suggested.	1	3	3
6		Refilling and repressurising of extinguisher (pressurised gas and potentially harmful substances)	3	3	9	Work activity to be carried out by a trained a competent technician (BAFE accredited). Safety glasses and FFP2 (or better) mask to be worn in addition to usual PPE. Some of the extinguisher media may, in certain circumstances harm health. The technician must the appropriate COSHH assessment and strictly follow the controls suggested.  Note: The pressurised gas used is not flammable.	1	3	3
			<b>L</b>	<b>S</b>	<b>R</b>		<b>L</b>	<b>S</b>	<b>R</b>