



O Heap & Son (Derby) Ltd



Chase Fire



Key Fire



Kent Fire

Activity: Safety Sign Installation

Assessors Name:	Chris Ogden		5. <i>Extreme</i>	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
			4. <i>Major</i>	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
Assessors Signature:	Chris Ogden		3. <i>Minor</i>	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
			2. <i>Limited</i>	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
Assessment Date:	01/01/2019		1. <i>Trivial</i>	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
				1. <i>Unlikely</i>	2. <i>Rarely</i>	3. <i>Occasional</i>	4. <i>Frequent</i>	5. <i>Inevitable</i>
Contract Title:	Various client premises throughout the UK.		RATING		REVIEW PERIOD: 2 Years			
EFFECTED PERSONS:			HIGH RISK		Intolerable - Do not start work			
Visitors		Employees <input checked="" type="checkbox"/>	MED RISK		Tolerable - Reduce ALARP. Review annually/change.			
		Contractors <input type="checkbox"/>	LOW RISK		Tolerable - Monitor. Review annually/change.			
Others (specify)	<input checked="" type="checkbox"/>							

No.	Hazard/Aspect Hazardous Event	H&S Consequence Environmental Impact	Pre-control			Control Measures to be Employed	Final Risk		
			Rating	LxS = Risk			Rating	LxS = Risk	
1	Travelling between, and working at, client's sites.	Potential for break-downs or road traffic accidents. Site-specific issues	3	4	12	Company vehicles must only be driven by authorised employees that carry a full, in-date UK driving license. Company vehicles to be maintained in accordance with manufacturers recommendations, and have a current MOT certificate (where appropriate). Vehicles to carry a well stocked first aid kit. On arrival at clients site, report to reception and undergo any relevant site inductions. Observe all site safety rules (including the wearing of PPE).	1	4	4
2	Lone working	Emergency situations such as medical emergencies or physical assault.	2	4	8	Head office to be aware of daily work schedule. Where possible maintain regular contact with the office. Ensure a mobile phone is carried by all mobile technicians, and a small supply of loose change for public telephone use is kept for emergencies. Drivers should also carry a torch, sturdy footwear and a warm (preferably waterproof) coat in the vehicle. The office should be made of any medical conditions that may affect your safety whilst carrying out your job.	1	4	4



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3	Safety Sign Installation	Use of hand/power tools (electric shock) (noise and vibration) (electric shock/explosion)	3	3	9	<p>Work activity to be carried out by a trained a competent technician.</p> <p>Hand tools to be kept well maintained. Portable electrical tools should be PAT tested and user checked.</p> <p>Noise and vibration exposure is minimal with the equipment used and is not likely to affect worker health.</p> <p>Appropriate hearing and eye protection and dust mask to be worn when drilling as a precautionary measure.</p> <p>Basic checks to be carried out when drilling into a wall to ensure avoidance of mains services.</p>	1	3	3
4		(exposure to asbestos containing materials)				<p>On buildings built before the year 2000 request to see the asbestos register prior to drilling into any surfaces. Do not drill into areas where asbestos containing materials are present. Technicians to have asbestos awareness training.</p> <p>All technicians to be subject of passing supervision and periodic audit.</p>			
5		Manual handling	4	2	8	<p>All technicians will be trained in the principles of good lifting technique.</p> <p>Safety footwear to be worn during all work operations.</p>	1	2	2
6	Working at heights (leaning ladders and step-ladders).	Falls from height, falling tools/materials.	2	4	8	<p>Engineers to be trained in basic working at height safety. Company policy states that all ladders and step-ladders shall be Class 1 equipment (existing EN131 equipment may be used if serviceable). All equipment to be given a pre-use check before use. All ladders/step-ladders to be given a formal visual inspection at six monthly intervals. Where necessary work areas shall be protected by barriers and signage.</p>	1	4	4
			L	S	R		L	S	R