



O Heap & Son (Derby) Ltd



Chase Fire



Key Fire



Kent Fire

Activity: Fire Suppression System Maintenance & Servicing

Assessors Name:	Chris Ogden	5. <i>Extreme</i>	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
Assessors Signature:	Chris Ogden	4. <i>Major</i>	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
Assessment Date:	01/01/2019	3. <i>Minor</i>	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
Contract Title:	Various client premises throughout the UK.	2. <i>Limited</i>	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
EFFECTED PERSONS:		1. <i>Trivial</i>	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
Visitors			1. <i>Unlikely</i>	2. <i>Rarely</i>	3. <i>Occasional</i>	4. <i>Frequent</i>	5. <i>Inevitable</i>
Employees	<input checked="" type="checkbox"/>		RATING		REVIEW PERIOD: 2 Years		
Contractors	<input type="checkbox"/>		HIGH RISK		Intolerable - Do not start work		
Others (specify)	<input checked="" type="checkbox"/>		MED RISK		Tolerable - Reduce ALARP. Review annually/change.		
			LOW RISK		Tolerable - Monitor. Review annually/change.		

No.	Hazard/Aspect Hazardous Event	H&S Consequence Environmental Impact	Pre-control			Control Measures to be Employed	Final Risk		
			Rating	LxS = Risk			Rating	LxS = Risk	
1	Travelling between, and working at, client's site	Potential for break-downs or road traffic accidents. Site-specific issues	3	4	#	Company vehicles must only be driven by authorised employees that carry a full, in-date UK driving license. Company vehicles to be maintained in accordance with manufacturers recommendations, and have a current MOT certificate (where appropriate). Vehicles to carry a well stocked first aid kit. On arrival at clients site, report to reception and undergo any relevant site inductions. Observe all site safety rules (including the wearing of PPE).	1	4	4
2	Lone working	Emergency situations such as medical emergencies or physical assault.	2	4	8	Head office to be aware of daily work schedule. Where possible maintain regular contact with the office. Ensure a mobile phone is carried by all mobile technicians, and a small supply of loose change for public telephone use is kept for emergencies. Drivers should also carry a torch, sturdy footwear and a warm (preferably waterproof) coat in the vehicle. The office should be made of any medical conditions that may affect your safety whilst carrying out your job.	1	4	4



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3	Maintenance & servicing of fire suppression systems	Use of power/hand tools on smoke poles	3	3	9	<p>Work activity to be carried out by a trained a competent technician.</p> <p>Hand tools to be kept well maintained. Portable electrical tools should be PAT tested and user checked.</p> <p>Appropriate hearing, eye protection and safety boots as a precautionary measure.</p> <p>Hand tools to be kept well maintained. Portable electrical tools should be PAT tested and user checked.</p> <p>Power tools will be battery operated or 110 volt only.</p>	1	3	3
4	Working at heights (leaning ladders and step-ladders).	Falls from height, falling tools/materials.	2	4	8	<p>Engineers to be trained in basic working at height safety. Company policy states that all ladders and step-ladders shall be Class 1 equipment (existing EN131 equipment may be used if serviceable). All equipment to be given a pre-use check before use. All ladders/step-ladders to be given a formal visual inspection at six monthly intervals. Where necessary work areas shall be protected by barriers and signage.</p> <p>Extension poles should be used when detection equipment is outside of the normal reach of steps or A-frame ladder. Any mobile tower scaffold or MEWP use will be covered under separate and specific risk assessment.</p>	1	4	4
			L	S	R		L	S	R