



O Heap & Son (Derby) Ltd



Chase Fire



Key Fire



Kent Fire

Activity: Fire Extinguisher Servicing

Assessors Name:	Chris Ogden	5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
Assessors Signature:	Chris Ogden	4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
Assessment Date:	01/01/2019	3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
Contract Title:	Various clients premises throughout the UK	2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
EFFECTED PERSONS		1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
Visitors			1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable
Employees	<input checked="" type="checkbox"/>		RATING		REVIEW PERIOD: 2 Years		
Contractors			HIGH RISK		Intolerable - Do not start work		
Others (specify)			MED RISK		Tolerable - Reduce ALARP. Review annually/change.		
			LOW RISK		Tolerable - Monitor. Review annually/change.		

No.	Hazard / Aspect Hazardous Event	H&S Consequence Environmental Impact	Pre-control		Control Measures to be Employed	Final Risk			
			Rating	LxS = Risk		Rating	LxS = Risk		
1	Environmental issues	Site-specific issues	3	3	9	On arrival at clients site, report to reception and undergo any relevant site inductions. Observe all safety rules (including the wearing of PPE).	1	3	3
2	Travelling between sites	Potential for break-down or road traffic accident	3	4	#	Company vehicles must only be driven by authorised employees that carry a full, in-date UK driving licence. Company vehicles to be maintained in accordance with manufacturers recommendations, and MOT (where applicable). Company vehicles to carry a well stocked first aid kit.	1	4	4



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3	Lone working	Emergency situations such as medical emergencies or physical assault.	2	4	8	Head office to be aware of daily work schedule. Where possible maintain regular contact with the office. Ensure a mobile phone is carried by all mobile technicians, and a small supply of loose change for telephone use is kept for emergencies. Drivers should also carry a torch, sturdy footwear and a warm (preferably waterproof) coat in the winter. The office should be made of any medical conditions that may affect your safety whilst carrying out work.	1	4	4
4	Extinguisher servicing	Use of hand tools	3	2	6	Work activity to be carried out by a trained a competent technician (BAFE accredited). Procedures to be based upon the requirements of BS5306 part 3:2017. Hand tools to be kept well maintained. All technicians to be subject of passing supervision and periodic audit.	1	2	2
5		Manual handling	4	2	8	Individual extinguishers will not exceed 16kg in weight. All technicians will be trained in the principles of good lifting technique. Safety footwear to be worn during all work operations.	1	2	2
6		Hazardous substances	3	2	6	Some of the extinguisher media may, in certain circumstances harm health. The technician must refer to the appropriate COSHH assessment (see www.oheap.co.uk) and strictly follow the controls suggested.	1	2	2
			L	S	R		L	S	R