



# Motorhome Annual Habitation Service Check Sheet

Approved Workshop Name & Address

Job Reference/Date

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Inspector: Please ensure that every question is answered correctly using: P (pass), F (fail), N/A (not applicable) & R (rectified)

*Refer to manufacturers guidance*

Customer Name

Make & Model

Vin Number

<b>Underbody</b> (Technicians Handbook Section 2)	P	F	N/A	R
Corner steadies (where applicable)				
Folding steps (where applicable)				
Under slung tanks & pipes				

<b>Electrical System</b> (Technicians Handbook Section 3)	P	F	N/A	R
230V & 12V fridge operation				
Leisure battery (if fitted)				
Interior lighting & equipment				
Check fuse box & rating				
Awning light				
Wiring on all ELV circuits (visual)				
LV inlet plug & extension lead				
Earth bonding continuity test				
230V consumer unit load test				
230V sockets				
Electric awning (if fitted)				
Check operation 230V appliances, fans & luminaries				
Check any aftermarket items				
Charge voltage				

Testing Service Technician Name:

<b>LPG Gas System</b> (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas soundness check				
Check security of LPG tank (if fitted)				
Security of gas cylinder(s)				
Ensure all gas dispersal vents are clear				
Appliances – check operation of all gas appliances fitted including FFD's				

Testing Service Technicians Name:

<b>Water System</b> (Technicians Handbook Section 5.6 & 5.7)	P	F	N/A	R
Water pump & pressure switch/microswitches				
Taps, valves, pipes & tank (if fitted)				
Water inlets				
Waste system				
Toilet				

<b>Bodywork</b> (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows				
General roof condition				
Body attachments – check security (including ladders, cycle racks, lockers aerials, satellite dishes, etc)				
Floor				
Furniture				
Blinds & fly screens				
Damp test – carry out & note readings on a separate damp report sheet				
Rising roof (if applicable)				

<b>Ventilation</b> (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)				
Roof lights				

<b>Fire &amp; Safety</b> (Technicians Handbook Section 5.5)	P	F	N/A	R
Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted)				
Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)				
If a fire extinguisher is fitted, check security of its housing (see below)				

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm expiry date  
(if visible)

Carbon monoxide alarm expiry date  
(if visible)

Fire extinguisher expiry date

**Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)**



# Motorhome Annual Habitation Service Finalisation and Observation Report

All work must be carried out in accordance with the latest AWS  
Standard Working Procedures

Approved Workshop Name & Address

Customers Name

Make & Model

Vin Number

Service Information/Additional Work & Observations	Repaired

SAMPLE

EICR Offered                                  Yes / No / N/A

- |   |  |
|---|--|
| <input type="checkbox"/> Gas turned off               | <input type="checkbox"/> Lights turned off                           |
| <input type="checkbox"/> Roof lights latched          | <input type="checkbox"/> Water pump turned off                       |
| <input type="checkbox"/> Windows locked               | <input type="checkbox"/> 12V/main power switch turned off            |
| <input type="checkbox"/> All cupboards closed/latched | <input type="checkbox"/> Old parts left in motorhome (if suitable)   |
| <input type="checkbox"/> Exterior lockers locked      | <input type="checkbox"/> Service book stamped & ready for collection |
| <input type="checkbox"/> Exterior door locked         | <input type="checkbox"/> Protective coverings                        |

This service report only relates to the condition of the above-mentioned motorhome at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.

Important – Appliances are checked for operation only; additional servicing may be required for warranty purposes.

The habitation service does not include servicing of the base vehicle and road legal requirements

Battery rest voltage		<input type="text"/>
RCD test times	1xlΔn	<input type="text"/>
	5xlΔn	<input type="text"/>
Earth Bond Continuity Test	Chassis Ω	<input type="text"/>
	Gas Ω	<input type="text"/>

Charger voltage	<input type="text"/>
Gas hose expiry date	<input type="text"/>

Service Technician Name		Signature	
Customer Signature		Date	

Your feedback is important to the scheme. please take a few minutes to login to [www.approvedworkshops.co.uk](http://www.approvedworkshops.co.uk) and complete the customer satisfaction survey. Thank you.