Senior Escort Officer Army Cadet Force Association Job Description

Job Title:	Senior Escort Officer	Position Type:	Fixed Term	
Department:	Operations	Level/Salary Range:	£95.64 per day	
Responsible for:	Escorting Army Cadet Force cadets during Exercise Oak Leaf 20	Travel Required:	Yes	
Reporting to:	SO2 Training Operations HQ RC	Closing Date:	12 th January 2020	
Location:	Canada			

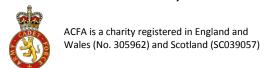
Job Description

Purpose of the Post:

 Escorting and supporting the Army Cadets during Exercise Oak Leaf 2020. This post requires a well organised leader with knowledge of UK Army Cadets (ACF and CCF), strong communication skills and an ability to work on their own initiative.

Principal Responsibilities:

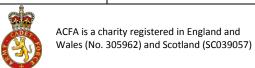
- Ensuring that the Duty of Care and Safeguarding responsibilities are carried out to Royal Canadian Army Cadet (RCAC) and MOD standards.
- Accompany cadets on expeditions and activities giving instructional support where qualified and as requested by the RCAC. The Senior Escort Officer must be <u>able and</u> <u>willing</u> to accompany cadets on and take part in all activities, which may include: canoeing, kayaking, climbing, mountain biking, horse riding, glacier climbing, shooting, wild camping and trekking.
- Be prepared to further support the activities of each phase of the exercise as required.
- Act as the focal point for the administration, preparation and deployment of their course cadets
- Act as the point of contact between RCAC, the Officer in Command of each phase and Headquarters Regional Command (HQ RC) Cadets Branch. This will include sending a weekly report summarising the progress of the exchange.
- Hold the ACFA emergency fund to be used in the case of medical/dental treatment requiring up front payment whilst in Canada.
- Line manage the Escort Officer.
- Submit a written report on each of the UK Cadets who participate in Exercise Maple Leaf 2020. This report is to be submitted by you to Cadets Branch, HQ Regional Command immediately on return from deployment.



 Be familiar and able to use social media before and during the deployment to enhance the cadet experience and facilitate communications with the cadet's family and the wider ACF/CCF community.

You will be "called out for training" by the parent unit on unpaid training in order to be on Duty as a Cadet Force Adult Volunteer (CFAV) in your existing rank.

Criteria	Essential	Desirable	Methods of
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Qualifications and Training	First Aid CertificateA commissioned ACF or CCF CFAV		Application form, interview, certificates
	 A UK passport that expires no earlier than February 2021 		
Experience and knowledge	 Experience of leading cadet activities 	 Experience of the Maple Leaf Exchange from previous years 	Application form, interview, references
	 Experience of dealing with cadet or instructor discipline issues 		
Skills and ability	 A level of fitness equal to the Canadian Fitness Test Qualified minibus driver with a 	 Qualified minibus driver with a 	Application form, interview, references
	 Able to take part in physical activities that may include canoeing, kayaking, climbing, mountain biking, horse riding, glacier climbing, shooting, wild camping and trekking 	current FMT 600	
	 A calm and professional manner 	ers	
	 Able to quickly establish a rapport with RCAC officers 		
	 Excellent written and verbal communication skills 		
	 Ability to keep both formal and informal written records 		
	 Adaptable to changing circumstances 		
	 Able to effectively relay relevant information in a concise and interesting manner 		
	Enthusiasm, flexibility and		



		innovation	
	-	Personal credibility and	
		confidence	