







# AVELEY FOOTBALL CLUB

## *Risk Assessment*



Date	28 / 10 / 2020	Assessed by:	Lynn Johnson	Position:	Director
RA Number	Update 4	Review Date:	On or before 12 / 12 / 2020		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
YES	YES	YES	YES	YESYES

PPE (insert ✓)		Known Hazards (insert ✓)	
			
YES	YES	YES	YES

Equipment Required
<ul style="list-style-type: none"> <li>• Sanitising Spray for warm up and match equipment</li> <li>• First aid, PPE as per The FA First Aid Guidance</li> <li>• Hand sanitisers supplied at the Club pitch entrances and exits</li> <li>• Soap sanitisers, paper towels hot air driers in the toilets</li> <li>• Signage</li> <li>• Additional waste bins throughout the ground.</li> </ul>

The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football.

Everyone – All Players / Coaches / Volunteers / Club Officials, etc will be required to read The FA “Code of Behaviour”.

This document will be updated at such times which are deemed necessary, and in line with FA guidance and HM Government applicable guidelines at the time.



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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Communication	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> <li>Coaches / Volunteers / Players will have the Risk Assessment explained to them and will be asked to sign to confirm their understanding of such</li> <li>An email will be sent giving instructions / information on the Home Club's match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival.</li> <li>Away teams to provide a list of people in their travelling party to the club on arrival, for Track &amp; Trace purposes.</li> <li>Coaches / Volunteers / Players / Match Officials / Visiting teams will be reassured and instructed to ensure they wash their hands and comply with social distancing.</li> <li>All visitors are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate.</li> <li>Anyone who wishes to shield will be permitted to do so.</li> <li>All visitors will be provided with a reminder of the symptoms of COVID-19 and the need to follow Government guidelines.</li> <li>Attendees records to the stadium will be kept for 21 days in line with the Club's data protection policy and used upon request to comply with the requirements for the NHS Track and Trace. Visiting teams to confirm they have all contact details for their visiting team.</li> <li>The club will implement the evePASS system.</li> <li>All players / staff will be temperature checked prior to entry.</li> <li>Communication will be sent to hirers with regards to the stadium controls in place by the Club for attendance at training/matches.</li> </ul>	E	4	MODERATE



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		Probability	Severity	Rating		Probability	Severity	Rating
Access Control	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> <li>Access control will be managed with social distancing markers outside the turnstile.</li> <li>Turnstile operator protected by Perspex screen.</li> <li>Contactless payments accepted.</li> <li>Hand sanitiser is provided at all entrances and exits to the ground.</li> <li>Spectators will be temperature checked prior to entry.</li> </ul>	E	4	MODERATE
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
H & S Arrangements and First Aid	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> <li>Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid.</li> <li>First Aiders are advised to wash hands after treatment and record name date and treatment provided for NHS track and trace process.</li> <li>Suitable sanitisation process in place for stadium touchpoints.</li> <li>Signage regarding handwashing and social distancing is displayed.</li> <li>Handwash and sanitiser are available.</li> <li>Emergency evacuation procedures have been reviewed alongside the fire risk assessment.</li> <li>PPE will be provided if medical assistance is required and social distancing is not possible.</li> </ul>	E	4	MODERATE
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times / half time	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> <li>Players will be reminded to keep social distancing a priority during any breaks.</li> <li>Players will be asked to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break.</li> <li>Volunteers/Staff reminded of social distancing</li> </ul>	E	4	MODERATE



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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of Covid-19	B	4	EXTREME	<ul style="list-style-type: none"> <li>Toilets will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses.</li> <li>Toilets are limited to 2 at a time for each male and female facility.</li> <li>During pitch opening times, the toilets will be checked hourly for consumables and sanitising products as required.</li> </ul>	E	4	MODERATE
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Spectator stands and terracing	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> <li>The stand behind the dugout (each end) is to be used for all team substitutes allowing for social distancing.</li> <li>Current capacity of the round is restricted to 400</li> <li>Games maybe considered all ticket at the decision of the club on a game by game basis.</li> <li>Clearly marked walkways around the ground as far as reasonably possible with social distancing markers in place.</li> <li>Signage inside the stadium will provide guidance and reminders of social distancing measures.</li> <li>One-way system at the T Bar in operation</li> <li>Social Distancing to be reminded via the PA</li> <li>No standing allowed on the main stand concourse.</li> <li>Government guidelines request Groups of a maximum of 6</li> </ul>	E	4	MODERATE
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating



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Competitive match play and training	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> <li>• Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play.</li> <li>• Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off.</li> <li>• Team talk huddles should not take place. Team talks can take place, so long as social distancing is observed and held outdoors where possible.</li> <li>• Warm-ups/cool-downs should always observe social distancing.</li> <li>• Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on touchline/dug outs. Social distancing must also be observed during interactions when a substitution is being made.</li> <li>• Match preparation meetings by Officials should be held in Millers Lounge or Outside on the pitch to allow for social distancing.</li> <li>• Goalkeepers to disinfect their gloves regularly.</li> <li>• Match Balls to be cleaned prior to kick off, half time, and post-match.</li> <li>• Team talks including half time are to be conducted pitch-side.</li> </ul>	E	4	MODERATE
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Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Changing rooms / showers	Infection risk of Covid-19	D	4	HIGH	<ul style="list-style-type: none"> <li>Changing rooms have a maximum 6 people usage restriction at all times. Showers must have 3 people maximum, socially distanced.</li> <li>Where changing rooms/showers will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses.</li> <li>Only authorised personnel to access changing rooms and each will be clearly marked with the maximum number of 6 individuals permitted access and this communicated to all teams and Officials.</li> <li>Changing rooms only used for changing and toilets and no other purpose. Team briefing to take place on pitch, or in allocated room, if available, that will allow social distancing</li> </ul>	E	4	HIGH
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	B	4	EXTREME	<ul style="list-style-type: none"> <li>All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches.</li> <li>Users of Local Authority car parks and the park area are reminded to maintain social distancing and follow Government guidelines.</li> <li>Club will not authorise the sharing of vehicles unless family members but will advise participants of the importance of vehicle hygiene, personal hygiene, with the use of ventilation and face masks should a situation arise where it may occur.</li> </ul>	E	4	MODERATE



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Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Club House / Hospitality	Infection risk of Covid 19	C	4	EXTREME	<ul style="list-style-type: none"> <li>Sanitiser stations at entrance and exit points.</li> <li>Contactless payments to be taken where possible.</li> <li>Clear 1 metre distance guideline installed at Bar.</li> <li>Table Service in operation</li> <li>One-way system in operation in Bar and T Bar.</li> <li>Social distancing measures are in place on the Gallery.</li> <li>Tables have a maximum of 6</li> <li>No boardroom hospitality.</li> </ul>	E	4	MODERATE
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Post-Match	Infection risk of Covid 19	C	2	MODERATE	<ul style="list-style-type: none"> <li>No post-match hospitality</li> <li>All litter to be disposed of in the bins provided on the premises.</li> </ul>	E	4	MODERATE

**Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.**



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RISK MATRIX		SEVERITY				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
<b>Likelihood</b>	<b>A: CERTAIN</b> (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	<b>B: LIKELY</b> (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME
	<b>C: POSSIBLE</b> (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	<b>D: UNLIKELY</b> (5 to 19%)	Low	Low	Moderate	High	EXTREME
	<b>E: RARE</b> (<5%)	Low	Low	Moderate	Moderate	High

**Important to note that probability of contracting COVID 19 are further reduced with Government controls in place. Should Government guidelines change then a review of the Assessment will take place.**





28<sup>th</sup> October 2020

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