



Keighley Albion Annual General Meeting Minutes

Saturday 18th January 2020 – 12:00

At Crossflatts Cricket Club

Attendees:

Terry Caddy	Jon Tetley	Adam Hewitt	Maria Wild
Robby Wild	Andy Stokes	Richard Dibbin	Caroline Plum
Dean Brookes	Karl Simpson	Adele Smith	Paul Beck
Derek McDonald	Lisa Artis	Alex Artis	Owen Palmer
Judith Tetley	Jon Meegan	Patrick Walsh	Garry Boocock
Sam Blackburn	Jo Blackburn	Dean Condren	Anthony McNulty
Gavin Wild	Jonathan Horsfield	Danny Bowness	Simon Sharp
Michael Southwell	Callum Hudson	Rachel Sharp	Kieron Blakeley
Jake Barnes	Aleksander Pala	John Normington	Finlay Meegan
Morgan Robinson	Chris Atkins	Rhia Lansbury-Palmer	

Apologies:

Dave Needham	Rob Spencer	Dave Williams
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1. Welcome

Dean Brookes welcomed and thanked everyone for attending

2. Minutes of Previous AGM

No Matter arising, were proposed by Derek McDonald and seconded by Jonathan Horsfield

3. Chairman's Report – Dean Brookes

Dean thanked everyone for the 2019 season had said it had been a fantastic year from watching U 6's play with Rob Spencer taking them forward with Dean Muir which has been brilliant to see. Two teams at U 13 and U 10 is fantastic and a couple of teams reaching cup finals. All teams have done well in 2019.

4. Secretary's Report – Jon Tetley

First year of being Secretary for Keighley Albion, been a massive learning curve, first few months were a baptism of fire so thank you to everyone for their support and patience.

In terms of leagues been a good year, not been without challenges but they have been outweighed by the positives. We have been in the spotlight with Yorkshire Junior League (YJL) but have shown them that as a club we are not afraid to deal with issues and happy to work with them showing we are a forward thinking club and will deal with things that come up.

Communication needs improving – going to put together a monthly bulleting starting in February. Also working on putting together user guides on the website, need to make ensure that we are working the right way and doing things in line with the guidelines of the YJL and Rugby Football League, this is especially important for the team roles.

As a club last season, we had over 400 players and volunteers registered on Sports TG which does not include Antz. This makes us one of the largest clubs in the YJL in terms of participation.

There is a large amount of work which is done in the background to ensure that everyone is doing what they should be. For this season all coaches, volunteers and players need to register on Sports TG – currently there are 157 registered this needs to be done ASAP before any friendlies can be played. CRF1 forms will not be signed off by the YJL if coaches or volunteers are not registered on Sports TG. If teams need help with this on training nights Caroline Plum and myself will be down at Keighley Rugby Union whilst teams are training and are happy to attend teams training at other venues to help with registrations and subs.

Pre-season training has started with teams at Keighley Rugby Union and all looks to be going well, am aware that some teams are starting a little later. Training will be back at Crossflatts from beginning of April.

The Yorkshire Junior League AGM was on Monday these are the highlights:

- New Chair of YJL is Tyrone Oliver
- Proposals were voted on with regards to the playing season, but the good news is that it is staying the same – March to October with a break over summer.
- League start date is to be confirmed but looking like first weekend in March – this will be confirmed after the Fixture Secretaries meeting being held next week.
- All Friendlies must be authorised by the age groups fixture secretary, in view of this all friendlies need to be organised through the Albion Fixture Secretaries, this is to ensure that we meet the YJL criteria to avoid any fines.
- Match day protocol needs to be followed for friendlies with team sheets being completed – last year's cards can be used to start with.
- Introduced new league for U 6's which will probably start after Easter – Garry Boocock will be running our U 6's this year.
- U 7's and U 8's can now register up to 30 players on Sports TG.
- From U 12' up if teams only have 15 or less players available, they can borrow / loan players from the team below them – this is to try and stop postponements – Forms need to be completed to borrow / loan players but is something to bear in mind if necessary.
- Transfer process has been revised – previously you had to wait for the club the player was leaving to agreed but if they have not replied in 72 hrs the process will be automatically done by the YJL.
- A 9 a side league is being introduced for U15's -U18's to aid teams with low numbers, or teams with too many players – no rules for this yet but will more information on this will be coming out in the next couple of weeks.
- Results reporting – All teams must now enter a score on Sports TG / Leaguenet after every game. This now includes primary age teams who need to put in a score of 1 – 1. This is due to it being the only way that the YJL know that games have been played
- For ages entering actual scores these are no longer limited to 50.
- Match Day Team Sheets – last year 437 team sheets were not in on time or were unreadable, due to this the YJL are increasing the fine for incorrect / unreadable forms from £5 to £25 they have taken a lead from the North West League who charge £50 and have no non-compliance with team sheets. At away games please ensure that Game Day Managers take a picture of the team sheet once they have signed the form just to cover ourselves.
- The YJL default kick off times have been changed as follows:
 - Sunday 10.30am 40 minutes in a day Under 6s (Year 1 only) start after Easter
 - Sunday 10.30am 40 minutes in a day Under 7s (Year 1&2)
 - Sunday 10.30am 40 minutes in a day Under 8s (Year 3)
 - Sunday 11.00am 40 minutes in a day Under 9s (Year 4)
 - Saturday 12.30am 40 minutes in a day Under 10s (Year 5)
 - Saturday 12.30am 40 minutes in a day Under 11s (Year 6)
 - Saturday 10.30pm 40 minutes Under 12s (Year 7)
 - Saturday 11.30pm 50 minutes Under 13s (Year 8)
 - Sunday 10.30am 50 minutes Under 14s (Year 9)
 - Sunday 10.30am 60 minutes Under 15s (Year 10)

Sunday 11.30am 60 minutes Under 16s (Year 11)

Sunday 11.30am 70 minutes Under 17s (Year 12)

This is to make it easier for referees to get to open age games in the afternoon. These are default times only and Keighley Albion Fixture secretaries will set teams kick off times for home games.

- Discipline – in addition to fines that are received for referee abuse by Coaches, Game Day Managers or First Aiders, teams will also receive discipline points. When a team reaches 50 discipline points, they have 4 points deducted from their league points – in 2019 this has affected a few teams losing out on division places. During 2019 Keighley Albion has paid out over £1000 in fines with an additional £600 suspended which is carried into the 2020 season.
- The YJL have seen a 76% increase in fines in the 2019 season. Jason Woodman will be attending Albion pre-season to have a chat with coaches regarding referees and discipline. The Game Day Manager role is a pivotal role on game days, and this has also been introduced to Open Age games.
- Game Day Managers are not allowed to do any other role on game day i.e. take photos or stats, and have to be pitch side from before game through to the end of the game, and must be pitch side during half time to speak to referee. YJL have introduced a new fine of £25 if Game Day Managers are seen doing anything other than Game Day Manager.

5. Treasurer's Report – Caroline Plum

Profit and Loss was gone through and question raised about the Party on the pitch event and that it made a loss of £16.26 – It was discussed that the event was not about raising funds but about getting all the ages together in one event.

Caroline advised that we need to be aware that even though the bank balance is quite healthy a large amount of this just over £11,000 is reserved funds for team sponsorship etc.

For the 2020 season the kitchen will be run by Caroline Plum and Susan Raistrick with a volunteer from teams on game days. We are trying to do more with the kitchen and a breakfast bar is being fitted across the window in the club room along the wall and we are also looking at getting some tables and chairs to give people someone to sit. We will be expanding the items on offer to buy with a breakfast box as well as the sandwiches.

6. Committee Member Reports

a. Fixture Secretary – Robby Wild

The 2020 season is going to be a tough one to fit games in as on a Sunday we could have a total of 8 teams playing at home. In the past we have tried to accommodate teams' requests with regards to kick off times, but this is going to be harder this season with the new YJL default times coming in as well.

Danny Bowness asked if we could make use of Rose Cottage, we could but no changing rooms or facilities there. Dean Brookes advised that when summer comes around the younger teams can make use of the football pitch and that U 9's and U 10's can play on the little pitch using it as full size. Robby confirmed it is a matter of fitting teams in where and when we can, some coaches have not wanted to use the little pitch full size as it is not marked out properly. It was confirmed that we will ensure that the pitch is marked out correctly.

b. Fundraising Co-ordinator – Richard Dibbin

The main events for 2019 the comedy night which raised just over £2,000 and the Car Wash which raised £660 were well attended.

For 2020 we have booked Comedy Night for Saturday 28th March, we are looking at running a fancy-dress tag competition for all ages during the summer break. Hoping to organise car wash again with the Fire Service, Sam Blackburn confirmed that he would be happy to look at organising and maybe able to do one in Keighley and one in Bingley. Maria is also looking at organising a Christmas Ball on Saturday 19th December.

Presentation Nights have been booked for 13th and 14th November 2020

Danny Bowness asked if we would be doing party on the pitch / CJ's day again this year – Richard Dibbin confirmed that we would not be doing this event this year as the pitches were unplayable afterwards due to rubbish such as ring pulls being left and dug into the pitch. Maria Wild advised that it was also very hard this year with a lack of volunteers for setting up, on the day and also the clean up afterwards makes it difficult to run again.

c. Club Development Officer – Andrew Stokes

Andrew confirmed that his role is being a liaison between the committee and the coaches. We need to increase the participation at the Coaches meetings this season, it makes it difficult for the club to role out new initiatives if all teams are not present. There will be a pre-season Coaches meeting, then bi-monthly meetings, dates tbc. Can also talk about things that coaches would like and share good ideas, want to start progressing the club and these meetings are an important part of this.

d. Club Liaison Officer – Adam Hewitt

For team order for kit wear all Adam needs is the sizes for tops and bottoms and the sponsors logos, please bear in mind when wanting sponsors on polo shirts that the polo shirt is a lower quality print than the shirt without sponsors. A Playing Kit bundle is £25 per kit which includes shirt, shorts and socks with Albion logo and number on shirt.

At a meeting with Cougars, Rhys Lovegrove said he wants to get involved with the competitive teams and open age. Cougars now have a gym which we may be able to use. He will also put 2 slots in when any coaches can watch a cougars training session. If coaches who would like to attend this could let Adam know he can book slots in.

e. Media – Rob Spencer and Anthony McNulty

Dean Brookes started by thanking both Rob and Anthony for what they have done in raising the profile of the club. The publicity that the club has received has been unbelievable.

RS could not attend the meeting, Rocky delivered feedback on behalf of them both. The 'media' role was created and took effect in November 2019. Their aim was to build up the profile of the club, both socially and on the press side. There have been many articles published on the Club Facebook page, the weekly heritage and ex Albion players posts, superstars and recruitment weeks. RS has established a link with a California youth RL team. The affiliation we now have with Richard Moore is great for the club's profile, this has given the club publicity in both the local and national press. Sponsorship from local companies is on the up, the response so far has been great, and we now have 10 businesses signed up. A1 stairlifts are now the club's main sponsor and have agreed to a 2-year deal. We now have Keybury Alarms on board as an associate sponsor. All businesses will have a banner/board displayed at the club.

The club now has 2911 followers on Facebook, to put this in prospective, Keighley Cougars only have 2644 and KRUFc 1600. We are now the biggest followed club in the area. We need to continue sharing and posting things to ensure people continue to engage and interact.

7. Annual Subscriptions

Antz, U6's& U7's	£40
U8's upwards (incl. Open Age)	£85 if paid in full by 31 st March
	£96 if paid in full after 31 st March
	£8 per month paid by standing order

The club will now cover the cost of referees and post-match food for the Open Age.

8. Election / Re-election of Committee Members

1. President – Terry Caddy
2. Chairman – Richard Dibbin
Dean Brookes stepped down as Chairman. He said he had had a fantastic 15 years at the club and will continue to be heavily involved & offer support.
3. Club Secretary – Jon Tetley

4. Treasurer – Caroline Plum
5. Club Welfare Officers – Sue Raistrick and Dave Needham
6. Fixture Secretary – Robby Wild and Rick Emmott
7. Fund Raising Co-ordinator – Maria Wild - voted into the role vacated Richard Dibbin (Chairman)
8. Club Development Officer – Andrew Stokes
9. Club Liaison Officer – Adam Hewitt
10. Media Officers – Rob Spencer and Rocky McNulty

9. Any Other Business

a. Open Age Head Coach

Paul Baxter from Dudley Hill has expressed an interest in the advertised position, as has Dean Buckler from Stanningley. It was proposed that a meeting should be held with Paul, Dean and Richard Moore who is currently taking pre-season training. A coach needs appointing as soon as possible.

DB said he thought it would be a good idea to set up an Open Age 2nd team. It is a big jump from the junior age groups to open age so a 2nd team would mean we could potentially keep more players within the club. It was agreed that that committee would look into this further. There would need to be a coach and other volunteers to help run the team, DB said he would be available to coach on game days but could not commit to training.

b. January 100 club Draw

1st Prize No 41 Deek triple rollover £450

2nd Prize No 19 Sam Knight £75

3rd Prize No 12 Dave Myers £25

A football card was run during the meeting, the proceeds of which will go to the young boy from Skipton RUFC. Owen Palmer won but donated his winnings.

c. Mental Health

Dean Condren raised the issue of Mental Health and that he would like to look at setting up a group.

d. Masters Team

JH asked whether we had considered running a master's team, CP said she had information regarding this from Rhinos. To be looked at and discussed at a later meeting.

Meeting closed 1.30pm