



## **Newbury RFC - DISCIPLINARY POLICY & PROCEDURES**

1. All matters of discipline involving members of Newbury RFC and judged to be within the immediate jurisdiction of the club will be dealt with in strict accordance with the RFU disciplinary regulations as described in the current edition of the RFU Handbook at the time of the incident. Copies of this book are kept in the Club in the possession of the Secretary.
  2. Any player dismissed by the referee during any match when playing for any Newbury RFC team of any age must report their dismissal to the Honorary Secretary of the club within 48 hours after the end of the game.  
In the case of Colts Team players, the information should be passed to the Club Secretary by the team manager or coach together with a copy of the referee's written report which should have been prepared immediately after the game.
  3. The honorary Secretary will then:
    - a. Inform the honorary secretary of the disciplinary committee of the Berkshire RFU of the dismissal
    - b. Convene a meeting of the club disciplinary committee. This meeting will be held as soon as possible after the receipt of the official referee's report. In the case of youth team players the meeting should be held within 72 hours of the incident occurring.
  4. Newbury RFC disciplinary Committee is comprised of a minimum of three club members.  
At present these are:                    Julian Lewis - Chairman - ex Chairman of the club  
   Rosie Golby - ex Secretary of the club  
   Steve Hubbard – ex player and holder of many club positions  
   Bill Sandels - respected club member of long standing
- Other members can be co-opted on to this committee as deemed appropriate.
5. Disciplinary incidents involving spectators, or club members infringing other non-playing club rules and/or regulations will be dealt with in a broadly similar manner, but not necessarily within the time frames outlined above. Normally the person involved will be written to in the first instance by the secretary who will seek an assurance that the offence will not be repeated and the more serious disciplinary proceedings described herein will be invoked if the offences are then repeated. Continuous repetition may lead to the revocation of membership which will be officially approved by the Rugby Club Committee.
  6. Any matters arising from disciplinary meetings or regarding disciplinary issues should be referred by members to the Honorary Secretary in writing.
  7. To avoid any misunderstanding, all matters involving discipline or misconduct by members will be dealt with by club officials in a manner either regulated by or advised by the Rugby Football Union within the disciplinary section of the RFU Handbook



