

# **Rules of Elstead Cricket Club 2009**

## **1. Name**

- 1.1. The Club shall be known as The Elstead Cricket Club with headquarters at the Pavilion, Thursley Road Recreation Ground, Elstead, Surrey.

## **2. Objects of the Club**

- 2.1 The objects of the Club shall be to encourage, organise and provide facilities for the playing of cricket and to organise such social and other activities as may be considered to be desirable.
- 2.2 The Club shall always be a non-profit making Club. Any surplus income or gains received by the Club shall be reinvested in the Club and no assets of the Club, in cash or in kind, shall be distributed to Members or to third parties, other than by way of donations to the Elstead (Thursley Rd) Recreational Trust, to other charities or to clubs that are registered as Community Amateur Sports Clubs.
- 2.3 The Club has adopted the Elstead Pavilion Trust and ECB Equity Policy and the ECB Safe Hands policy.

## **3. Colours of the Club**

- 3.1. The colours of the Club shall be green and white.

## **4. Membership**

- 4.1 Membership shall be open to all irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation. The General Committee shall determine admittance to membership of the Club according to available facilities on a non-discriminatory basis.
- 4.2 Application for membership of the club shall be by completion of a Membership Application Form and by payment of the relevant subscription fees as determined by the Annual General Meeting of the club.
- 4.3 No person shall be eligible to take part in the business of the club or eligible for selection for any club team unless the appropriate subscription has been paid by the specified date or the General Committee has agreed membership.
- 4.4 All duly admitted members of Elstead Football Club and of the Peter Pan Pre-School shall by virtue of that membership be admitted as social members of the Club.
- 4.5 All members will be subject to the rules of the Club and by joining the club will be deemed to accept these rules and any Codes of Conduct and Regulations that the club has adopted or adopts from time to time.
- 4.6 The General Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or cricket into disrepute. Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal in line with the club's Appeals Policy.
- 4.7 A member shall cease to be a member of the club or an official of the club on notifying the Secretary of his wish to resign his membership or position.

## **5. Privileges of Membership**

- 5.1. Membership of the Club shall entitle the member to attend meetings of the Club, to participate in the sporting (except social members) and social activities of the Club and to such other privileges as the Club may from time to time determine.
- 5.2. All Members (except social members) aged 16 and over shall be eligible to vote at any General Meeting and shall have equal voting rights. Social members shall be eligible to vote on social matters and matters related to the management of the bar.
- 5.3. All Members aged 18 and over and one aged 16 to 18 shall be eligible to be nominated for election as an official of the Club.

## **6. Annual Subscriptions and Fees**

- 6.1. Playing members shall each pay an annual subscription at a rate agreed at a properly convened meeting of the Club.
- 6.2. Social (non-playing) members (other than those admitted by virtue of their membership of the Elstead Football Club and the Peter Pan pre-School) shall each pay an annual subscription at a rate agreed at a properly convened meeting of the Club.
- 6.3. Subscriptions shall fall due on the first day of May and shall be paid on or before the first day of June following. Failure by members to pay their subscription by the due date shall result in such action as deemed appropriate by the General Committee of the Club.
- 6.4. Playing members shall each pay a Match Fee per game played. This will be at the rate or rates agreed at a properly convened meeting of the Club.
- 6.5. The properly convened meetings of the Club are the Annual General Meeting, a Special General Meeting and an Extraordinary General Meeting. If no proposals are made and accepted at any of these meetings to change the subscriptions and fees they shall remain at the existing level.

## **7. Officials**

- 7.1. The Honorary Officers of the Club shall be the President, Vice Presidents and Life Members and Auditor.
- 7.2. The Executive Officers of the Club shall be the Chairman, Secretary, Treasurer and other executive posts determined and officers elected at a properly convened General Meeting of the Club.

## **8. General Committee**

- 8.1. The business of the Club shall be conducted by a General Committee and presided over by the Chairman and consisting of the Executive Officers.
- 8.2. The General Committee shall have the power to fill by co-option any vacancies that may occur in its own body.
- 8.3. Three members of the General Committee shall form a quorum.
- 8.4. The committee will publish or display on notice boards and / or in club publications and /or in membership cards a statement that prohibits racially abusive comments and actions on club

premises during matches or other events.

- 8.5 The General Committee is responsible for ensuring that as far as practical the club adheres to Safe Hands and Equity policies of the club. Copies are available on the ECB web site
- 8.6 The General Committee is responsible for the Disciplinary and Appeals process as defined in the Discipline and Appeals Policy

## **9. Bar Committee**

- 9.1 The General Committee shall at its first meeting following the Annual General Meeting elect a Bar Committee within the club membership who shall be responsible for the proper running of the bar including purchase and sale of intoxicating and other liquid refreshments, strict observation of the hours during which intoxicants may be sold to Club members and the conduct of members, visitors and guests as provided under the Rules. The Bar Committee shall consist of a Chairman, a Treasurer and at least two other members. The Bar Committee may also co-opt up to two further Club members. The Bar Committee may on its own initiative adopt rules for the operation of the bar, including a list of members authorised to open and manage the bar during scheduled opening hours.

## **10. Selection Committee**

- 10.1 Teams to represent the Club shall be selected by the Selection Committee, which shall consist of the Team Captains and Vice-Captains. Where temporary players are selected captains must endeavour to ensure Self Declaration forms are completed before the game starts.
- 10.2 All members selected to play in a match must be at the starting place at the appointed time to ensure prompt commencement of the game. In the absence of a selected player at the appointed time and place he may be replaced by a reserve player.

## **11. Finance**

- 11.1 The Treasurer shall keep a sufficient account of the finances of the Club and shall present such account duly audited by the Honorary Auditor to each Annual General Meeting. Separate accounts shall be kept by the Bar Treasurer in respect of bar receipts and expenditure, which shall be similarly audited.
- 11.2 All moneys received by the Treasurer or other persons authorised by the General Committee shall be paid into the Club Account, except for bar receipts which shall be paid into a separate bar account.
- 11.3 The Treasurer and two Executive Officers shall be authorised to sign cheques drawn against club funds. The two authorised Executive Officers shall be decided at a General Committee Meeting of the club

## **12. Meetings of the Club**

- 12.1. The meetings of the Club shall be:
  - a) An Annual General Meeting of which seven days' notice shall be given and which shall be held in February for the election of officials, a General Committee and the consideration of reports and accounts and such other business as may be brought before it.
  - b) A Special General Meeting which may be called at any time by the General Committee at not less than seven days' notice.

c) An Extraordinary General Meeting which must be called at any time upon the receipt by the Secretary of a requisition stating the object of the required meeting and signed by not less than 12 members of the Club. Such a meeting shall be held not more than 14 days after the receipt of the requisition by the Secretary

12.2 Notification of meetings and proposed Rule changes shall be sent to the electronic address provided on the Membership Application Form unless notified otherwise.

12.3 Members may vote by proxy through the Chairman, who will cast the votes on their behalf. Such proxy requests must be received by the Chairman at least 48hr prior to the meeting

### **13. Visitors and Guests**

13.1 Visiting teams, their officials and supporters shall have the right of admission to Club premises and may use the facilities of the Club, including the bar facilities.

13.2 Any member of the Club may introduce guests with reasonable frequency to the Club premises subject to the Bye-Laws but the Bar or General Committee shall have power to refuse admission to any guest or person not being a member of the Club upon such grounds as it shall consider proper and shall also have power to request such guest or person to leave the Club premises and if necessary shall cause any such person or guest to be removed there from.

### **14. Complaints**

14.1 Any complaint by a member must be made in writing to the Secretary. The Committee will consider the complaint at their next meeting and may, if necessary, call the complainant to appear before them.

### **15. Bye-Laws**

15.1 Intoxicating liquor will only be sold to Club members, their guests and to visiting teams during such hours as shall be authorised by the Bar Committee, such hours to be subject to the requirements of the Licensing Acts.

15.2 No intoxicating liquor shall be sold to or consumed by any member under 18 years of age.

15.3 Any matter not covered by these Rules shall be referred to and decided by the General Committee whose decision shall be final.

### **16. Revision of Rules**

16.1 These Rules may be revised at an Annual, Special or Extraordinary General Meeting by a majority of not less than two-thirds of the votes recorded provided that a copy of the rule or rules intended to be revised together with proposed revision shall be sent to each member of the Club with the notice convening the meeting. Notwithstanding the foregoing, members must consider that changes to certain clauses could affect the club's Clubmark and grant status. Where grants have been received which are conditional upon the retention of specific club rules, these rules may not be changed other than with the prior consent of the grant giving authority.

### **17. Dissolution**

17.1 In the event of the dissolution of the Club, all of the assets of the Club shall be transferred to a registered charity or to another Community Amateur Sports Club.

V2009