



Bolton RUFC COVID 19 Risk Assessment

Rev. No.	Changes	Issued By:	Issue Date:
1	To allow training activities to proceed		

Introduction

This risk assessment has been created to identify Bolton Rugby Union Football Club's controls in place to protect the health and wellbeing of our employees, supply chain, stakeholders and all other interested parties.

The risk assessment include links to the current guidance provided by:

- The UK NHS (National Health Service)
- The WHO (World Health Organisation)
- CIPD (The Chartered Institute of Personnel and Development)
- The UK FCO (Foreign and Commonwealth Office)
- GOV.UK
- The Resuscitation Council (UK)



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Risk No.	Hazard	Who might be affected and how?	Details of recommended NHS / UK Government / FCO / WHO / etc. / General health and safety risk management controls (zoonosis)	Evaluate current control measures. Do we need to implement additional controls?			New control measures recommended	By who	By when
				YES	NO	N/A			

Part 1: Risk assessment for coronavirus (COVID-19)

Risk assess each hazard and implement the necessary controls as appropriate. Provide awareness briefings to all affected.

1	Coronavirus (COVID-19) (CV19) Someone entering the premises or club house with CV19	Employees, Coaching Staff, Players, Visitors The club opens following government guidance update, and someone enters the premises with CV19 and passes the virus on to another person, who in turn pass CV19 onto family members and those they come into contact with.	<p>1 – The Government has updated its guidelines on how businesses can operate safely during the COVID-19 Crisis https://www.gov.uk/government/publications/further-businesses-and-premises-to-close</p> <p>2 – We are following Government advice applicable to our clubhouse. GOV.UK: Guidance for the public on the phased return of outdoor sport and recreation in England https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-the-public-on-the-phased-return-of-outdoor-sport-and-recreation</p> <p>3 – Coaching staff and players will only be allowed attend training if they are well and neither them nor any of their household are self-isolating.</p> <p>4 – The clubhouse will remain closed with only the toilet facilities open for access to persons attending training.</p> <p>5 – No more than 6 persons will be allowed to train at any given time and social distancing will be maintained at all times. There will be no physical contact.</p> <p>6 – We will follow RFU's Community Rugby: Returning to Play guidance.</p> <p>7 – An agreed timetable will be issued to manage the numbers and who attend training.</p> <p>8 – Information and communications to all employees, coaching staff, players and visitors will be made available and information posters have been placed in all the required areas.</p>	Y			<p>Continued monitoring of Government and NHS advice and review of these controls.</p> <p>Continued proactive monitoring of these measures by Section Chair and DOR.</p> <p>Players and coaches should drive to training alone and avoid public transport.</p> <p>BRUFC's Safe Operating Procedures to be continuously updated in line with Government and RFU Guidance</p> <p>Temperatures will be taken prior to training. The individual performing this task will wear a face mask and nitrile gloves.</p>	Section Chair and DOR	Until further notice
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2	<p>Coronavirus (COVID-19) (CV19)</p> <p>Someone entering the workplace with CV19</p>	<p>Employees, Coaching Staff, Players, Visitors</p> <p>A visitor enters the workplace with CV19 and passes the virus on to employees, coaching staff and players.</p>	<p>1 – No visitors, apart from agreed training participants agreed in advance, will be allowed to enter BRUFC premises.</p> <p>2 – We will speak to our club members and continually notify them of our arrangements and control measures</p> <p>3 – Information posters highlighting the symptoms of CV19 are placed around the club house on the entry to the toilet facilities. The poster will state that symptomatic individuals will not be allowed entry.</p> <p>4 – Coaching staff will remain vigilant for people showing symptoms when arriving.</p> <p>5 – Hygiene requirements (handwashing etc.) and symptoms of CV19 will be discussed with all applicable.</p> <p>6 – CV19 Information posters are placed in designated locations (toilets, notice boards etc).</p>		Y			Section Chair and DOR	Until further notice
3	<p>Coronavirus (COVID-19) (CV19)</p> <p>Someone becomes ill within the club premises</p>	<p>Employees, Coaching Staff, Players, Visitors</p> <p>Contracted CV19 by any means.</p>	<p>1 – If the person is able then they will be asked to immediately leave the premises by the shortest routes and go straight home. If too unwell the person will be removed to a designated area which is at least 2 metres away from other people.</p> <p>2 – The individual will be sent home and advised to follow NHS guidance online and request a COVID-19 test via https://www.nhs.uk/conditions/coronavirus-covid19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/</p> <p>3 – If anyone has helped someone who has shown symptoms of COVID-19 https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/ and they have come in to physical contact with them, then they will be asked to go home and book a COVID-19 test via https://www.nhs.uk/conditions/coronavirus-covid19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/</p>	Y			First aid will be available by our physio organisation who will provided a suitable risk assessment and infection prevention procedures to be followed during first aid treatment. All PPE used in treating a person with suspected symptoms is to be disposed of after use.	Section Chair and Physio Organisation	Continuous

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4	Coronavirus (COVID-19) (CV19) Contaminated workplace	Employees, Coaching Staff, Players, Visitors A person catches CV19 due to contaminated surfaces.	<p>1 - An increased formal cleaning regime is underway. Any shared equipment as allowed by Government and RFU guidance will be cleaned regularly. Strict hand sanitising will be enforced where equipment is shared.</p> <p>2 - Hand sanitisers will be available.</p> <p>3 - Extra hygiene requirements (handwashing etc.) are enforced.</p> <p>4 - Multi-use handtowels are not used to dry hands.</p>	Y			Monitoring auditing of COVID 19 ongoing by Section Chair and DOR.	Section Chair and DOR	Until further notice
5	Coronavirus (COVID-19) (CV19) Proximity, gatherings	Employees, Coaching Staff, Players A person catches CV19 due to working closely with an infected person.	<p>1 - A Safe Operating Procedure has been implemented. All access areas and activities have been evaluated against the possibility to implement social distancing (no handshaking, 2m rule, deferring large meetings etc.)</p> <p>2 - All player and members will be briefed on the controls put in place and minimise interaction and instil additional controls wherever necessary.</p>	Y			<p>BRUFC will make our risk assessment and safe operating procedures available to all employees, coaching staff, players and if requested to visitors.</p> <p>Section Chair and DOR to consistently monitor attendees to ensure control measures stated within risk assessments are being adhered to.</p>	Section Chair and DOR	Until further notice
6	Coronavirus (COVID-19) (CV19) General	Employees, Coaching Staff, Players, Visitors (including those considered at increased risk) Individuals are not aware of the risks from CV19 and become infected due to lack of awareness of control measures.	<p>1 - NHS provides advice on what CV19 is, what the risks are, the symptoms, how CV19 is spread, and how to avoid catching or spreading germs (simple Do's and Don'ts): https://www.nhs.uk/conditions/coronavirus-covid-19/</p> <p>2 - The WHO (World Health Organisation) provides information and a free 5-minute video on which has been provided to our employees CV19: https://openwho.org/courses/introduction-to-ncov</p> <p>3 - Government guidance on hand washing is provided in line with the 20 second rule: https://www.nhs.uk/video/pages/how-to-wash-hands.aspx</p> <p>4 - Advice on risks, symptoms and control measures has been passed onto employees, coaching staff and players.</p> <p>5 - Regular communication from BRUFC to all employees and members.</p>	Y			<p>The Head Coach to deliver information on COVID 19 measures and requirements to players and visitors attending training via briefings.</p> <p>Section Chair and DOR to informally monitor toilet facilities to ensure controls are complied with.</p>	Section Chair and DOR	Until further notice

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7	Coronavirus (COVID-19) (CV19) Self-isolation	Employees, Coaching Staff, Players, Visitors Individuals may not be aware of the need to self-isolate or how to self-isolate.	1 – NHS 111 online provides advice on when to self-isolate and access to an online interactive and personal checklist: https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/		Y				
8	Coronavirus (COVID-19) (CV19) Travel (Travelling abroad)	Employees, Coaching Staff, Players, Visitors Travelling abroad for work to any area.	1 – FCO provides advice for travellers: https://www.gov.uk/foreign-travel-advice (FCO) All travel has been suspended. 2 – Practical alternatives to travel including postponing trips and holding meetings via video conferencing are implemented.		Y				
9	Coronavirus (COVID-19) (CV19) Travel (Returning from travelling abroad)	Employees, Coaching Staff, Players, Visitors Returning to the UK after travelling abroad for work (or otherwise) to an area with a higher risk of CV19	1 – All non-essential travel abroad is currently suspended. 2 – This assessment will be updated when UK travel restrictions change.	Y			All Employees, Coaching Staff, Players, Visitors will be required to complete a questionnaire to confirm if they have travelled abroad.	Section Chair and DOR	Until further notice

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10	Coronavirus (COVID-19) (CV19) First Aid	Employees, Coaching Staff, Players, Visitors Persons are exposed to risks from CV19 due to providing First Aid, or from the use of CPR.	1 – Advice on CPR and resuscitation in the workplace is taken from UK Gov & the Resuscitation Council: https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19 https://www.gov.uk/government/publications/novel-coronavirus-2019-ncov-interim-guidance-for-first-responders/interim-guidance-for-first-responders-and-others-in-close-contact-with-symptomatic-people-with-potential-2019-ncov	Y			First aid will be available by our physio organisation who will provided a suitable risk assessment and infection prevention procedures to be followed during first aid treatment. All PPE used in treating a person with suspected symptoms is to be disposed of after use. First aid to be carried out away from others, ideally in a separate, well ventilated room or outside. Emergency AED's and associated packs to be checked regularly	Section Chair and Physio Organisation	Continuous
11	Coronavirus (COVID-19) (CV19) Lack of accurate information / a failure to disseminate information	Employees, Coaching Staff, Players, Visitors (including those considered at increased risk) Individuals are not aware of the risks from CV19 and become infected due to lack of awareness of control measures.	1 - Monitoring regular updates: a) Signing up to the UK Gov CP immediate updates: https://www.gov.uk/email-signup?topic=/coronavirus-taxon Monitoring relevant Websites and News outlets. 2. - A COVID 19 Management system has been produced and will be implemented company wide. 3. - We will display COVID 19 – 2020 signed compliance declaration confirming adherence	Y				Section Chair and DOR	Until further notice

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Part 2. Health & safety risk assessment - Briefing record

This document has been communicated and circulated to all employees, coaching staff and players via e mail transmission. Any updates will also be distributed using the same format and highlighting the changes to aid the reader.

Guidance Note – IMPORTANT: If you feel your health, safety or security is at risk at any time, you must stop work immediately and seek advice.