

# TANSLEY JUNIORS FC

## Club Constitution

### 1. Name:

The Club shall be called Tansley Juniors FC (the Club)

### 2. Objectives of Club:

To arrange association football matches and social activities for it's members.

To obtain the best football performance from the players and the teams.

To try to allow all children to participate who wish to do so.

To provide an opportunity for the children from the school, village and surrounding area to play football.

To make every attempt to play team substitutes for a reasonable length of time.

### 3. Status of Rules

These rules (the Club rules) form a binding agreement between each member of the Club.

### 4. Rules and Regulations:

(a) The Club shall have the status of an Affiliated Member Club of the Football Association by virtue of it's affiliation to The Derbyshire County Football Association. The Rules and Regulations of The Football Association and parent County Association and any League or Competition to which the Club is affiliated for the time being shall be deemed to be incorporated into the Club rules.

(b) No alteration to the Club Rules shall be effective without prior written approval by the parent Association.

(c) The Club will also abide by The Football Association's Child Protection Policies and Procedures, Codes of Conduct and the Equal Opportunities and Antidiscrimination Policy.

### 5. Club Membership:

(a) The members of the Club from time to time shall be those listed in the register of members (the Members Register) which shall be maintained by the Club Secretary.

(b) All team managers must be both members of the Club and members of the Club Coaches Committee.

(c) Any person wishing to be a member must apply to the Club Executive Committee either verbally or in writing. Election to membership will be made by the application being brought from the Executive Committee to the Club Coaches Committee. Election to membership shall be at the sole discretion of the Club Coaches Committee. Membership shall be effective upon an applicants name being entered onto the Membership Register.

(d) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.

(e) The Football Association and parent County Association shall be given access to the Membership Register on demand.

(f) No annual membership fee is payable by members assuming that they take on a role agreed by the Club Coaches Committee with in the Club. Such roles include managing or coaching one of the Clubs teams, being a member of the Clubs Executive Committee, assistant to the Treasurer or lead Fundraiser.

#### **6. Resignation and Expulsion:**

(a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Executive Committee of their resignation.

(b) The Club Executive committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member. This should only occur after the member has been given a fair hearing and the reason for the decision is available to the Club Coaches Committee where appropriate. There shall be no appeal procedure.

(c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club property.

#### **7. Club Committees:**

(a) The Club Executive Committee shall consist of the following Club Officers: Chairperson, Secretary and Treasurer. All shall be elected at an Annual General Meeting.

(b) Each Club Officer shall hold office until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold only one position of Club Officer at any one time. The Club Coaches Committee shall be responsible for the management of all Club affairs. Decisions shall be made by a simple majority of those attending the Club Coaches Committee meeting. The Chairperson of the Club Executive Committee shall have the casting vote in the event of a tie, or in his absence the Club Officer chairing the Club Coaches Committee meeting. Meetings of the Club Coaches Committee shall be chaired by one of the Club Officers or in their absence by a

member appointed by the Club Officers. The quorum for the transaction of the Club Coaches Committee shall be three.

(c) Decisions of the Club Coaches Committee meetings shall be entered into the Minute Book of the Club to be maintained by the Club Secretary.

(d) Any member of the Club Coaches Committee can call a meeting of the Club Coaches Committee by giving not less than 7 days notice to all members of the Club Coaches Committee. The Club Coaches Committee will meet once a month.

(e) Any vacancy on the Club Coaches Committee which arises between Annual General Meetings shall be filled by a member proposed by one and seconded by another remaining member of the Club Coaches Committee and approved by a simple majority of the remaining Club Coaches Committee.

(f) Save as provided for in the Rules and Regulations of The Football Association and the County Association to which the Club is affiliated, the Club Coaches Committee shall have the power to decide all questions and disputes arising in respect of any issues concerning the Club.

## **8. Annual and Special General Meetings:**

(a) An Annual General Meeting (AGM) shall be held in each year to:

- (i) receive a report of the Club activities over the previous year
- (ii) receive a report of the Clubs finances over the previous year
- (iii) elect the members of the Club Executive Committee
- (iv) consider any other business.

(b) Nominations for the election of members as Club Officers or as members of the Club can be made verbally at the AGM by the proposer and the seconder, both of whom must be existing members of the club.

(c) A Special General Meeting (SGM) may be called at any time by the Club Executive Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition made in writing by no less than three members stating the purpose for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

(d) The Secretary shall send to each member written notice of the date of a General Meeting together with resolutions to be proposed at least 14 days before the Meeting.

(e) The quorum for a General Meeting shall be eight..

(f) The Club Chairman, or in their absence a member selected by the Club Executive Committee shall take the chair. Each member present shall have one vote and resolutions

shall be passed by a simple majority. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.

(g) The Club Secretary, or in their absence a member of the Club Executive Committee, shall enter Minutes of General Meetings into the Minute Book of the Club.

## **9. Club Teams:**

At the Club AGM a Club member will be appointed to be responsible for each of the Club's football teams. The appointed members shall be responsible for managing the affairs of the team and will present the teams achievements at the next AGM.

## **10. Club Finances:**

(a) A bank account will be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairman or Club Secretary and two other Club members. No sum shall be drawn from the Club Account except by cheque signed by two designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.

(b) The income and assets of the Club (the Club property) shall be applied only in furtherance of the objects of the Club.

(c) The Club Executive Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club and to any other persons for services rendered to the Club.

(d) The Club shall prepare an annual Financial Statement.

(e) The Club property, other than the Club Account shall be vested in three custodians. These custodians will be the three members of the Club Executive Committee and shall deal with the Club Property as directed by decisions of the Club Coaches Committee and entry in the Minute Book shall be conclusive evidence of such a decision.

(f) Custodians shall hold office until death or resignation unless removed by a resolution passed at a General Meeting.

(g) On their removal or resignation a Custodian shall execute a Conveyance in such form as is published by The Football Association from time to time to a newly elected Custodian or the existing custodians as directed by the Club Executive Committee. On the death of a Custodian, any Club Property vested in them shall vest automatically in the surviving Custodians. If there is only one surviving Custodian, a Special General Meeting shall be convened as soon as possible to appoint another Custodian.

(h) Expenses and other liabilities incurred by the Custodians will be reimbursed at the discretion of the Club Coaches Committee.

## **11. Dissolution:**

(a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried forward by a majority of at least three-quarters of the members present.

(b) The dissolution shall take effect from the date of the resolution and the members of the Club Executive Committee will be responsible for winding up the assets and liabilities of the Club.

(c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be disposed of after obtaining the views of the parents and with the agreement of the Club Coaches Committee.

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## **12. Public Liability Insurance**

The Club Secretary will organise Public Liability Insurance for the Club to cover all of the Club teams. The insurer used will be agreed by the Club and the insurance premium will be paid by the Club.