

Emergency Action Plan – COVID-19 Addendum (Minimum Requirements)

To be prepared in the event of a suspected transmission of COVID-19 or other communicable diseases/viruses within their organization, all Member Organizations must establish an Emergency Action Plan (EAP), which will be implemented in response to any real or perceived transmission of COVID-19 during sanctioned training / practices, activities, games (when permitted) and other events at their home field location and / or practice facility(ies). The EAP requires the appointment of three (3) individuals to specific roles, in addition to the Member Organization's "COVID Safety Coordinator", which they would assume in the event of a medical emergency involving COVID-19. The EAP should be rehearsed at various times throughout the season.

Charge Person

- The most qualified person available with training in emergency control, first aid or the Rugby Canada Safety Guidelines in accordance with the Return to Play protocols
- Familiarizes themselves with the facilities emergency equipment, including hygiene and sanitation equipment
- Takes control of an emergency situation involving a transmission or outbreak until a public health authority has been notified and assumes management
- Assesses severity of suspected transmission of COVID-19, or injury situation

Call Person (Own Communication Equipment)

- Makes call for emergency assistance
- Knows location of emergency telephones in every facility
- Has a list of emergency telephone numbers
- Knows the best direction to the facility
- Knows the best route in and out of the facility for ambulance crew
- Communicates with the Charge Person & Control Person, and informs COVID Safety Coordinator as required

Control Person

- Establishes an isolation area around an injured player to mitigate unnecessary exposure from other participants, personnel and/or spectators
- Controls crowd and other players, coaches and volunteers and keeps them away from the Charge Person and Injured Player
- Ensures proper room to work for the Charge Person and ambulance crew
- Discusses EAP with the Facilities staff, officials and opponents
- Ensures that the route for the ambulance crew is clear and available
- Seeks highly trained medical personnel (i.e. MD, Nurse) if requested by the Charge Person

During a training / practice, activity, game (when permitted) or other event, it should always be clear as to who the above three (3) individuals are. (They could be wearing ID or have a certain colour uniform etc.).

Emergency Action Plan – COVID-19

Member Organization Name	Mississauga Blues RFC
Home Facility Address	1275 Mississauga Valley Blvd, Mississauga, ON L5A 3R8
Training Facility Address(es)	72 Joymar Dr, Mississauga, ON L5M 1G3
Other Facility Address(es)	

COVID Safety Coordinator Info	
Name	Lesley Swan
Phone	416-606-9406
Email	Swanlesley4@gmail.com

Location Info	
City	Mississauga
Province	Ontario

Public Health Authority (PHA)	
Local Public Health Authority	Peel Public Health
PHA Phone	(905) 799-7700
PHA Email	Link
PHA Website URL	https://www.peelregion.ca/public-health/

Emergency Services	
Emergency Phone	911
Address of Nearest Hospital	2200 Eglinton Ave W, Mississauga, ON L5M 2N1
Map Link to Nearest Hospital	Directions to hospital



Rugby Ontario
Abilities Centre
55 Gordon Street,
Whitby ON L1N 0J2
Tel: 647 560 4790



www.rugbyontario.com

Emergency Action Plan – Designated Personnel

Charge Person	
Name	Lesley Swan
Phone	416-606-9406
Email	Swanlesley4@gmail.com
Responsibilities:	
<ul style="list-style-type: none"> • The most qualified person available with training in emergency control, first aid or the Rugby Canada Safety Guidelines in accordance with the Return to Play protocols • Familiarizes themselves with the facilities emergency equipment, including hygiene and sanitation equipment • Takes control of an emergency situation involving a transmission or outbreak until a public health authority has been notified and assumes management • Assesses severity of suspected transmission of COVID-19, or injury situation 	

Call Person (Own Communication Equipment)	
Name	Natalie Adams
Phone	647-207-5754
Email	bluesregistrar@gmail.com
Responsibilities:	
<ul style="list-style-type: none"> • Makes call for emergency assistance • Knows location of emergency telephones in every facility • Has a list of emergency telephone numbers • Knows the best direction to the facility • Knows the best route in and out of the facility for ambulance crew • Communicates with the Charge Person & Control Person, and informs COVID Safety Coordinator as required 	

Control Person	
Name	Mark Smerdon
Phone	647-283-3612
Email	mark.bluesrhc@gmail.com
Responsibilities:	
<ul style="list-style-type: none"> • In an event involving suspected symptoms of COVID-19, establishes an isolation area to mitigate further transmission of the virus and orders all present contacts/participants to initiate the required protocols for sanitation and self-isolation (refer to the 'Return to Play' protocols for requirements) • Controls crowd and other players, coaches and volunteers and keeps them away from the Charge Person and Injured Player • Ensures proper room to work for the Charge Person and ambulance crew • Discusses EAP with the Facilities staff, officials and opponents • Ensures that the route for the ambulance crew is clear and available • Seeks highly trained medical personnel (i.e. MD, Nurse) if requested by the Charge Person 	

Version Control

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