



Wigton RFU - Directors Meeting (Summary)

11th June 2021

Present: A Miller, A Smith, A Leader, C Crawford, G Huxtable, M Gilroy, H Askew, A Stevens and D Warwick

Apologies: A Evans, G Morton, H Smith and S Murdock

This was a special meeting called to review our current status as a result of the changing Covid landscape.

1. Previous Minutes

Tasks brought forward from previous minutes were not reviewed and are carried forward:

2. Safeguarding

H Tuke has expressed her desire to step down from the role in the forthcoming season. She remains happy to continue to support and remain part of the H & S Committee. As this is a key role, it is essential we review options for a named individual to lead our safeguarding responsibilities.

D Warwick to approach some coaches regarding the role. A Smith to follow up under his Rugby Safe role and will speak to relevant parties.

3. Clubhouse & Bar

Reopening has been encouraging to date with lots of new faces and good reservation uptake. Thanks to all the volunteers who have made this happen.

Key points to date:

- L Twentyman is overseeing the daily operation and managing staff accordingly, supported by several volunteers.
- Fiona has expressed a desire to leave her bar role in the near future.
- Working group to be setup to review current contract position plus longer term management options, with greater emphasis on a Commercial opportunities. This will be led by H Askew, G Huxtable and A Leader.
- Helen to speak to Louisa to try and determine a 6 month plan for the clubhouse and bar. Rugby fixtures are now available and Megan will provide the Hockey ones as soon as possible. Other events to be agreed and planned.

4. Membership

Future membership structures require a full review and it was agreed to setup a working party to make the relevant recommendations. Key aspects to consider – Classifications, rates, inter club structures etc.

5. Gym, Squash and Astroturf

Guy updated the Directors on the progress made regarding a potential Fob system for Gym access.

Key points:

- Cost will be approx. £5,000 with £1,500 annual maintenance. Some additional hardware and cabling may be required.

- Software format still to be agreed
- Astroturf – Access and security controls still to be agreed
- Health & Safety policy to be agreed

The system was agreed in principal and Guy will continue to progress.

6. Any other business

Signage – Initial plans reviewed. Carlsberg to provide funding

VEO Technologies – D Warwick presented the case for a camera system provided by VEO. This is fully automated, stored on the cloud and provides numerous playback opportunities. It will also offer the opportunity to provide some rental income.

Costings – Camera £899 plus Tripod £359.

Annual maintenance for the software is £539

Safeguarding questions to be resolved

It was agreed to progress on the basis we can meet the safeguarding requirements.

H Smith notified the Directors of her intention to resign from her role with immediate effect. She will continue to support the club in actions as a volunteer.

The date of the next meeting was set for the 8th July at 7.30pm

A Smith
Club Secretary

A Miller
Chairman