



# WIGTON RUGBY UNION FOOTBALL CLUB

## AGM 28<sup>th</sup> September 2020

- President's address

Including thanks to: H Larkin upon his retirement after serving as Bar Steward for 30+ years  
M Brown on his election as Cumbria RU president  
A Stevens and A Evans for help in setting up the Zoom AGM

- Present:

A Lynch, J Thomlinson, H Smith, A Smith, A Miller, A Evans, D Dewis, G Stephens, A Stevens,  
C & C MacGregor, G Huxtable, D Warwick, H Larkin, L Hetherington, N Foster, H Duhy

- Apologies for absence

T Richardson, G Morton

- Review of minutes of the AGM held 10<sup>th</sup> July 2019

Accepted by the meeting and will be signed at our next face to face meeting

- Matters arising from the minutes:

No matters arising

- Secretary's Report.

A Miller gave a brief overview of the unprecedented season.

Key points: We finished 3<sup>rd</sup> in the league after the season was halted  
Senior training has started and we are trying to arrange some Touch Rugby games in accordance with the RFU guidelines which are at stage D.  
Full Junior training started 20<sup>th</sup> September under specific guidelines and Risk Assessments.  
Staff – Bar staff are still furloughed and Gym staff are on a part time return to work with Gym and squash open on reduced hours.  
Kitchen refurbishment underway to drive additional income streams.  
Hazel Duhy has started with us on a fixed contract to help improve communication and drive additional footfall on the site.

No matters arising

- Finance

Joanne Thomlinson (Dodd & Co) gave an overview of the published accounts followed by a brief statement from A Smith regarding the immediate challenges facing the club.

A motion to accept the Annual Report and Balance Sheet for year ending April 20 was agreed.

Proposed A Lynch                      Seconded A Smith

It was formally noted that the accounts are unaudited under constitutional point 9.1.8.2

This was agreed and understood at the meeting

- Election of Officers for 2020/21

Chairman: A Miller – No other candidates

Treasurer - TBA

Secretary: A Smith – No other candidates

President A Lynch to continue for one final year after which he wishes to step down as a Director

**All positions accepted and agreed, the role of Treasurer will be urgently filled.**

There followed an open floor to respond to any questions that the members had:

**Club Structure** – The Directors are reviewing a new structure intend to make the sub committees more autonomous and allow greater transparency, whilst sharing the workload across a larger number of individuals.

**Development Plan** – The club are currently creating a new development plan, broadly split across the above sub committees and this will identify long term and short-term objectives with identified actions and resource requirements where necessary.

**It is intended that both these documents will be made available via the new website once complete and the site configured.**

**Finance** – Concern was expressed about cash funding. This is acknowledged and presents the immediate challenge to the club in these very pressing times. We have access to a significant overdraft facility plus some additional funding from the RFU, but cash management and new income streams remain our priority along with minimizing cost.

Make up of the Assets as shown in the Balance Sheet was explained by J Thomlinson.

**Role of Administration and Communication Manager** – Clarity was sought regarding the role. It was pointed out that communication has been an issue for a few years and the role with attempt to address this along with a key focus on increasing footfall within the club and the identification of any additional income opportunities. This will be documented within the Development to improve visibility.

**Communication & Website** – The new Website was explained. This should greatly improve communication and visibility whilst also improving administration of Subscriptions etc.

**Subscriptions** – A complete review is intended with some simplification. Once agreed this will be relayed back to the membership

# **WIGTON RUGBY UNION FOOTBALL CLUB LTD**

Election of Rugby Officials 20/21 (in bold needed for GMS)

- **Adult Male Contact** (19+) -Andy Brown
- **Chairman of Rugby** - Andy Brown
- **Mini Contact** (5-11years)- David Warwick
- **Youth Contact** (12-18 years)- “
- **1<sup>st</sup> Team Captain** – To be confirmed
- **1<sup>st</sup> Team Vice Captain** “
- **2<sup>nd</sup> Team Captain / Manager** “
- **County representative** -Alan Lynch
- **Fixtures Secretary** – David Allison (To confirm)
- **Referee Co-ordinator** – David Allison (To confirm)
- **Rugby safe lead** – Alan Smith
- **Safeguarding** – Helen Tuke
- **Ground Maintenance Officer**- Alan Lynch
- **Player Registration Officer** – Martyn Tickner
- **Youth Registration Officer** – Amanda Leader
- **Volunteer Co-ordinator** – Gregg Smith (To confirm)
- **Coaching Co-ordinator** – Andy Brown (To confirm)
- **Women and girls Contact** (over 13) – N/A
- **Chairman** – Alystair Miller
- **Hon Secretary** – Alan Smith
- **Data Officer** – Paul Morrison
- **President** – Alan Lynch
- **International Ticket Contact** – Paul Morrison
- **Disipline Secretary** – Alan Lynch
- **Hon Treasurer** – Andrew Stevens