



Wigton RFU - Directors Meeting - Summary

9th February 2022

Present: A Miller, A Leader, A Smith, G Huxtable, D Warwick, M Gilroy

Apologies: S Murdock, C Crawford & A Stevens

1. Previous Minutes

Minutes reviewed and agreed

2. General Manager Role

After lengthy discussion it was felt we should readvertise for a Bar Manager role, to enable the successful candidate to focus on developing and maintaining the functions of the clubhouse.

G Huxtable would adapt the previous job specification and forward to D Warwick to review with the aid of an external expert in the field.

I was also agreed that A Miller would approach C Connelly to offer a 6 hour per week position to develop and maintain our digital platforms in an effort to improve our communications.

3. Chairman and other Key Roles

A Miller expressed his desire to step down from the role of Chairman in the near future, once a successor has been identified. It was agreed to seek some additional Directors to bolster the group, dissipate some additional responsibilities and to revisit the Club structures at the next meeting.

4. Site

<u>Staff</u>	To be reviewed once the new Bar Manager is in place
<u>Contractors</u>	A smith is in the process of creating an approved contractor list. This will be available to staff to ensure compliance with required standards and Health & Safety criteria.
<u>Fob Entry System</u>	Ongoing – Finances now largely secured including grants from Allerdale £6,000, Allerdale Lottery £1,500 and £750 Cumbria squash. These will be supplemented from the squash club funds and residual money from Heinekens investment.
<u>Fire Risk Assessment</u>	Gym outstanding.

5. Rugby

<u>Committee</u>	D Warwick to relaunch the committee as soon as possible
<u>Fixtures</u>	We are still awaiting details of fixtures, but we expect there to be a top four playoff.
<u>Rugby Safe</u>	The committee were updated on the current safeguarding status A Smith will arrange a First Aid course at the end of March if possible
<u>Sponsorships</u>	Kit sponsors now in place W Miller (Socks) and R Benson (Shorts)

6. Affiliated Clubs

<u>Cricket</u>	No update available
<u>Hockey</u>	Current numbers of participants are very good and increasing. Access to toilets for juniors needs considered once we have the Fob System in place
<u>Gym/Classes</u>	It was agreed to seek quotes to replace the flooring in the upstairs exercise room
<u>Squash</u>	Awaiting Fob changes

7. Any Other business

<u>Player Registration (Junior)</u>	Further work is required, but it was agreed to return to formal registration days next year, along with some demonstrations/guidance regarding GMS registration
<u>Cumberland BS</u>	Mandates require updating