


HALIFAX VANDALS RUFC		
DOCUMENT	Safeguarding	
TITLE	CRB – ID Checklist	
ISSUE DATE	August 2012	
AUTHORISATION	Safeguarding Officer	

Applicant Details - Mandatory		Verifier to tick off items below once verified
Title (Mr/Mrs/Miss/etc)		
Gender		
Current Forename		
Middle Name (if any)		
Current Surname		
Date of Birth		
Email address		
HVRUFC Position / Job Role		
HVRUFC Section / Age Group		


Current Address Details - Mandatory		Tick Off
Country		
Current Address Postcode		

Below is the information required for examples of IDs presented so far

Category 1: A Valid Passport		Tick Off
Full Name on Passport		
Passport Number (9 chars)	_ _ _ _ _ _ _ _	
Passport Issue Date		
Applicant's Nationality		
Applicant's Date of Birth		
Passport Expiry Date		

Category 1: A Driving Licence (UK) (Full or provisional) - England/ Wales/ Scotland/ Northern Ireland/ Isle of Man ; either photocard or paper (a photo card is only valid if the individual presents it with the counterpart paper licence)		Tick Off
Full Name on Driving Licence		
Type (Photocard or Paper)		
Country of Issue (UK, N.Ireland, IsleOfMan)		
Driving Licence Number (16 + 2 chars)	_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ - _	
Licence Valid From		
Driving Licence Date of Birth		

Category 1: An Original BRITISH Birth Certificate (UK) - issued within 12 months of the date of birth		Tick Off
Full Name on Birth Certificate		
Birth Certificate D.O.B.		
Country of Issue (UK, Other/Specify)		
Birth Certificate issue date		

HALIFAX VANDALS RUFC		
DOCUMENT	Safeguarding	
TITLE	CRB – ID Checklist	
ISSUE DATE	August 2012	
AUTHORISATION	Safeguarding Officer	

Category 1: Other Documents		Tick Off
Full Name on Document		
Marriage certificate issue date		

Category 1: A Valid Vehicle Registration Document		Tick Off
Full Name on Document		
Address Postcode on Document		
Vehicle Reg'n Document Issue Date		

Category 2: The documents below must not be more than 3 months old		Tick Off
Full Name on Document		
Address Postcode on Document		
Telephone Bill Issue Date		
Electricity Bill Issue Date		
Credit Card Statement Issue Date		

Verified by : _____ **Date:** ____ / ____ / ____