

Kettering Hockey Club Executive Committee

Minutes of Meeting Monday 8th February 2021, 8.00pm via online platform Zoom

Present: Jaime Cox (JC), Jean Smith (JS), Barry Coe (BC), Kirsty Smith (KS), Neil Manley (NM), Nathan Thomas (NT), Claudia Ringrose (CR).

By invitation: Matthew Bennett (MB) - (for items 1 & 2 only).

Agenda Point	Item	Minutes	Action
1.	Apologies	Mark Hawkins	
2.	Covid 19 – Report from Covid Officer	<p>MB confirmed there have been no updates since the last meeting and we remain in lockdown. Await Government announcement on 22nd February. Other points of note:</p> <ul style="list-style-type: none"> • Midlands men league now null and void – no direct impact for KHC other than Midlands ladies may or may not follow suit • Await decisions from East, Midlands ladies and NCWHA • Juniors more likely to return to training, assuming facilities available • EH competitions – BC confirmed EH have written to clubs for feedback. BC replied to not go ahead with competitions, however we will honour fixtures if instructed to do so <p>Agreed MB to call a meeting with captains/coaches, etc, when there is any return to play. In the meantime, MB will put another Powerpoint/Time to Talk on website</p>	MB MB
3.	Minutes of the last meeting (11/01/21)	Draft minutes approved and signed by JC.	
4.	Matters Arising (not covered by items on the Agenda)	<p>All action points completed.</p> <p>Still awaiting for players to return shirts to Printable Promotions to add MIND logo. Shirts will then be returned to BC for redistribution.</p>	BC
5.	Correspondence	All - CR confirmed that all correspondence had been circulated to appropriate member of Exec, Welfare and Covid Officer	

		<ul style="list-style-type: none"> • Northamptonshire Sport Newsletters circulated to Exec and Covid Officer and Welfare Officer where appropriate • EH Governance - JC wrote to all members to advise them of the decision to play in the East leagues next season. No queries or replies received • Grant has enquired about Maddie Hinch Virtual GK Camps • EH Umpire Membership – details sent to Lee Paris for comment. Exec agree with Lee for requirement of more lady umpires. JC confirmed EH Governance will be looking at female participation nationally • GDPR – CR confirmed now received 	
6.	Club Future	<p>JC reported the following on MH’s behalf:</p> <p>6.1 Future Developments with the Main Club On-site astro, feasibility study – no further news due to lockdown</p> <p>6.2 Hanwood Park No further updates from KBC.</p> <p>JS confirmed that leaflets had been circulated on the Ise Lodge estate from the developers. No real information regarding leisure facilities.</p>	
7.	Treasurer Report	<p>KS circulated the Treasurer’s report to the Exec prior to the meeting, including Monthly Management Account Report to 31st January 2021 and Bank Statement for January 2021.</p> <p>7.1 Actual Income 7.1.1 Income received during December as expected. 7.1.2 Donations received towards MIND printing.</p> <p>7.2 Actual Expenditure 7.2.1 Membership refund to a player who paid for full season, but only required for ½ season 7.2.2 Hire of facilities and Umpire expenditure related to December matches played.</p> <p>7.3 Other With the impending EH Governance, the NCWHA have distributed funds held by them to all participating</p>	

		<p>teams within the county league. The funds are monies paid by Clubs over the years to run the association, league and competitions. KHC received £633 for L2, L3, L4 (L1 are excluded as they play in the Midlands, L5 are excluded as they only play friendlies). L3 never received individual trophies for winning Div 2 in 2019/20. KS had made an initial enquiry and it would cost approx. £94. It was agreed to purchase 16 trophies using the funds received. KS to purchase, CR to raise Proposal. JC agreed to deliver and present to Kate Metcalfe.</p> <p>7.4 Refund of Membership</p> <ul style="list-style-type: none"> KS expressed concern that hockey members had not yet received a letter regarding membership payments. With lockdown starting last spring, other sections of the Main Club, whose membership starts from the spring/summer, were given the option to whether or not to pay their membership in full, despite not knowing whether they would be playing. As hockey started the season as normal, no such letter was needed to be sent out to hockey members. With no play since December and uncertainty of how much hockey could be played, KS felt that members should now be sent a letter given options for the balance of membership. The Exec agreed to wait until the Government and EH announcement before making any final decisions but agreed that KS should draft a letter in preparation. <p>7.5 Actions to be undertaken in February 2021</p> <ul style="list-style-type: none"> EH Affiliation has not yet been paid – KS has contacted EH requesting further clarification with respect to affiliation fees but to date has not received any response. Invoice has not yet been paid for the amount of £1,994.78. Chaser email sent 27th January 2021. 	<p>KS CR/JC</p> <p>KS</p> <p>KS</p>
8.	Other	<p>8.1 AGM – Date to be set for AGM. May have to be virtual. NM to approach captains to see if they wish to continue next season. CR to send Exec up-to-date list of Committee Posts & Members</p>	<p>JC NM CR</p>
9.	AOB	<p>13.1 Clubmark – Development Plan BC confirmed this is ongoing, on track to complete on time. No new items have been added as a requirement.</p>	<p>BC</p>
	Close	Meeting closed at 22.00	
	Date of next meeting	Monday 8th March, 8:00pm, via Zoom	