

Kettering Hockey Club Executive Committee

Draft Minutes of Meeting 24th March 2020 7.30pm via online platform Houseparty

Item	Minutes	Action by	Actioned
Present	Jaime Cox (JC), Claudia Ringrose (CR), Barry Coe (BC), Sophie Reynolds (SR), Kirsty Smith (KS), Jean Smith (JS).		
Apologies	Mark Hawkins (MH), Liz Metcalfe (LM).		
Minutes of last meeting	Due to the unusual nature of the meeting previous minutes were not available or signed. The Agenda, as such, was created to deal with issues that needed dealing with. Some items on these minutes are carried over from the last meeting.		
Matters Arising	None		
1. Current State of play	1.1 AGM – due on 2 nd April – will be rescheduled – TBC 1.2 Junior Awards – postponed – will be rearranged – TBC 1.3 Senior Awards – postponed – rearranged for 3 rd October 1.4 O75s tournament – cancelled – will happen next year 1.5 Ladies 7 a side – cancelled – we have 3 teams entered 1.6 Mixed summer league – cancelled 1.7 Mens Exiles – heard nothing but assume not going ahead 1.8 Charity Golf Day – due 28 th March – will be rescheduled. 1.9 Beer and Cheese postponed last weekend – will be rescheduled start of new season 1.10 Depending on restrictions plan to hold a summer get together and BBQ (possibly play at the club?)	Exec Jnr Acad Exec LP Exec Exec	
2. Treasury Report	2.1 We currently have ██████████ in the bank however 2.2 Money needs to be refunded to players that prepaid for games they didn't play 2.3 O75s tournament refund of teams paid 2.4 Also means we lose ██████████ revenue from tournament 2.5 Umpires and pitch hire from end of season still to be paid 2.6 Trophies to be paid for	KS KS KS KS	

	2.7 Sponsorship money from JS in bank		
Development Plan – Progress vs strategy			
Senior Performance			
3. Senior performance Men	<p>3.1 Mens Cap/Coaches meeting cancelled 23/3/20.</p> <p>3.2 East League Midland League finished 1 game early due to Covid19.</p> <p>3.3 M1 – excellent 2nd half of season 5/12</p> <p>3.4 M2 – Champions Div4NW. Excellent season 1/12</p> <p>3.5 M3 – finished strongly after adapting to new league 4/12</p> <p>3.6 M4 – in the mix and should be looking to kick on next season 6/10</p> <p>3.7 M5 – very good first season in league 8/10</p> <p>3.8 Mens vets – lost 3-0 to Shrewsbury aka Shropshire in ¼ finals.</p> <p>3.9 Captains sorted for next year</p> <p>3.10 Captains would like to do a mini survey to their teams for feedback. Action: AP to liaise with BC.</p> <p>3.11 BC explained that he would wait until EH survey finished as we may get some results from that.</p> <p>3.12 Match fees pretty much up to date</p> <p>3.13 Grant Carlin to coordinate captains reports</p>	<p>BC/AP</p> <p>GC</p>	
4. Senior performance Ladies	<p>4.1 Ladies Capt/Coaches due 26/3/20</p> <p>4.2 Midland League finished 1 game early due to Covid19</p> <p>4.3 County following suit but still checking last match sheets before final tables out.</p> <p>4.4 L1 couldn't play crucial last game so relegated 9/10</p> <p>4.5 L2 faded in run in and disappointed to finish 3rd 3/10</p> <p>4.6 L3 runaway champions of Div 2 1/8</p> <p>4.7 L4 more goals and conceded less than last year. Positive season 6/8</p> <p>4.8 Ladies vets lost 2-1 to strong Bretforton team in ¼ finals</p> <p>4.9 L1 investigating moving to East. Neil Manley has made enquiries, BC to chase up.</p>	<p>BC/NM</p>	

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5. Senior Performance Coaching	5.1 Not discussed.		
Junior Academy			
6. Junior Academy	6.1 Not discussed		
Operations			
7. Operations Communications -social -social media -webmaster -sponsorship	7.1 Awards Dinner – postponed – rescheduled 30 Oct 2020 to be held at The Ritz in Desborough. 7.2 People who have paid have been told we will keep the ticket money unless they ask to have it back. Anyone unable to make new date will obviously get refund 7.3 Poor response for nominations – BC to readvertise 7.4 Change nominations@ email to JC 7.5 Website: consistently in top 10 of Pitchero rankings. 7.6 Newsletter – went out in late Feb/early March	BC BC	Done 26/3 Done 26/3
8. Operations Playing -umpires -fixtures -pitch booking	8.1 Umpires - all going well. Met commitments to CHUA pool. Adam M and Matt C now qualified L1 umpires 8.2 Umpire meeting to be organised next season along the lines of the captains and coaches meetings to bring umpires to the same level of importance. 8.3 Scoreboard – AP’s parents donated £250 to club. Would like something tangible – suggestion of a scoreboard – to be investigated	Exec BC	
9. Operations Admin -membership -main club -kit	9.1 Main club – Neil M is having a positive impact at Joint Club level. 9.2 Kit – Club to have a new kit supplier next season 9.3 Need to tell current supplier – we believe we have no contract 9.4 Matt Bennett supplied email trail indicating as much 9.5 JC/BC met with Adidas and O’Neills 9.6 Decided that club will go with Adidas.	JC JC Exec	to contact Matt Cowley JC to distribute catalogue

	<p>9.7 Exec to decide what kit to be available in our club shop, ie not the whole Adidas T19 range because too much choice.</p> <p>9.8 Aim to get people to buy playing shirts as most had two free last time. Phase in over two years</p> <p>9.9 Training tops (men) – Justin Smith sponsorship – once garment is selected men to buy on line (like bobble hats) and be refunded so sponsorship money is evenly distributed</p>		
10. Feedback from sections not covered by above headings	10.1 KHC voted in favour of the EH resolution		
Other			
11. Welfare and safeguarding	<p>11.1 No issues other than Covid 19</p> <p>11.2 JC to produce a video for website letting members know what is happening and keep safe.</p>	JC	
12. Facilities	<p>12.1 Joint Club are aware that facilities need to be checked while in lockdown.</p> <p>12.2 NM to make KHC aware of any developments</p>	NM	
13. Proposals from sections	13.1 None received		
14. Main Club	<p>14.1 Members expressed concern regarding the Main Club</p> <p>[REDACTED]</p> <p>14.5 Hockey would like some clarification about the state of the Main Club finances with no Jiminy Crickets, reduced cricket subs and no cricket bar takings.</p>	NM	
15. Any other business	15.1 EH AGM resolution – EH AGM 17 th March 1 st vote to see if resolution goes ahead. We voted for each resolution. KHC is a border club which could go East or Midlands, however we would need to make a decision for the club to move as a whole, ladies and men. Need to perhaps produce a document showing	EXEC	

	<p>benefits of going East. Then if resolution goes through Exec to discuss at our own AGM stating decision which was agreed tonight as in favour to vote and to move club to East.</p> <p>15.2 Development meeting – went ahead. A few ideas but will need to meet again.</p> <p>15.3 Succession Plan for 2020-21 – [REDACTED]</p> <p>15.4 Hockey AGM – to be rescheduled. As such all current incumbents stay in place.</p> <p>15.5 Hockey equipment audit – to be set up at end of season. BC contacting captains regarding what equipment they have.</p> <p>15.6 New Charity for 2020/21 – JC suggested a MND charity</p> <p>15.7 Bar glass washer – TS had had meeting with company regarding this</p> <p>15.8 Banners along road – not covered by Network Rail work as shouldn't have been there in the first place.</p>		<p>Will do audit at end of season</p>
<p>16. Items for future</p>	<p>16.1 May 2020 - start Clubmark renewal (Due 04.07.2020) - ongoing</p> <p>16.2 This season – goalkeeper training</p> <p>16.3 November 2020 - to review club policies as annual check.</p> <p>16.4 January 2020 - To collect trophies back in to get them serviced and checked with possible replacements for those which are broken</p> <p>16.5 Planning for new pitch space</p> <p>16.6 5-year financial plan</p> <p>16.7 Next meeting- Set dates for next season Exec meetings</p> <p>16.8 2020/21 season Mentoring youth & umpiring meetings</p>	<p>Done</p>	
<p>17. Close</p>	<p>17.1 Meeting closed at 8.28pm (yes, really)</p>		
<p>Date of next meeting</p>	<p>To be confirmed (Section reports, proposals and update on actions to be submitted to LM 2 weeks prior)</p> <p>Dates for 2019/20 Exec meetings: 27th August, 1st October, 19th November, 9th December, 14th January, 18th February, 24th March.</p>		