

Kettering Hockey Club Executive Committee

Minutes of Meeting Tuesday 4th August 2020, 8.00pm via online platform Zoom

Present: Jaime Cox (JC), Barry Coe (BC), Jean Smith (JS), Kirsty Smith (KS), Neil Manley (NM), Sophie Reynolds (SR), Nathan Thomas (NT), Mark Hawkins (MH), Claudia Ringrose (CR)

Apologies: None.

Agenda Point	Item	Minutes	Action
1.	Proposal to Main Club	Following previous discussions and emails it was agreed to send a proposal to the Main Club	JC
2.	Main Club AGM	NM confirmed date as 24 th August 2020, 19:30, via Zoom. Tom is currently preparing the documentation for circulation to all members. BC to advertise on Website and other social media. NM also confirmed the pre-AGM meeting for Main Club as 18/08/20.	BC
3.	Newsletter	<p>SR keen to send out first newsletter of the season asap.</p> <p>3.1 Exec - SR suggested we introduce the Exec to members. All provide a photo and blurb.</p> <p>3.2 Covid – SR volunteered to be Club Covid Officer. SR has already been reading through EH and England Health guidelines, and Sports Centre Risk Assessment guidelines. Exec thanked SR for taking up with role and will support fully with all requirements. Acknowledged that procedures will be evolving as we begin training and approach the start of matches and that all procedures will be under constant review to ensure the safety of all players, officials, staff and any allowed spectators, particularly cross overs of games.</p> <p>Newsletter to include Covid-19 procedures for:</p> <ul style="list-style-type: none"> - Track and Trace: Signing in process, contact numbers, involvement of Sports Centre Staff - EH Guidance on returning to play safely - When, how, what required. NM to write to coaches re Stage 4 guidance - bubbles of players, risk assessments, etc. (Sound out what other Clubs are doing and what else we can implement.) 	<p>All</p> <p>SR</p> <p>NM</p>

		<p>3.3 Coaches and training times.</p> <p>3.3 Picnic Awards – include details (<i>see item 4</i>).</p> <p>3.4 HockeyFest 2020/Club Day – include details (<i>see item 5</i>).</p> <p>3.5 Laurie Alcock Award – for Liz Metacalfe for services to hockey. CR to send on photos and blurb.</p> <p>3.6 Main Club AGM – date and time, need to reply to Tom Sellers in order to attend the Zoom meeting.</p> <p>3.7 Supporting MIND – explanation of what the charity is and why we are supporting this through displaying the logo on our shirts (<i>see item 7</i>).</p> <p>3.8 TGI – details and mini price list (<i>see item 6</i>).</p>	CR
4	Awards Picnic	<p>4.1 KS confirmed receipt of refund from Ritz for cancelled Awards Dinner</p> <p>4.2 Agreed to go ahead with Awards presentation of Juniors and Seniors. JC confirmed grounds available on Monday 31st August. Time 1pm to 3pm. To be advertised in Newsletter and Website and other social media. JC liaised with cricket section re availability of grounds. Tom Sellers confirmed toilets will be available, bar will be via hatch. Members to bring their own picnic. Can use club day (6/9) in event of inclement weather. KS organising engraving of trophies, including one for Bibby.</p>	SR/BC KS
5	HockeyFest 2020/Club Day	<p>Arrive 12:00, ready to play 12:30. (M1 playing Saints 1 11:00am). Stage 4.</p> <p>To be advertised in Newsletter and Website and other social media.</p> <p>JC arranging for samples of new kit to be on show. CR offered to look after stall following East League meeting. Volunteer needed to set up stall and cover first part.</p>	SR/BC JC/CR
6	TGI	<p>MH taken over as TGI rep. MH proposed to offer 7% of any stick sales back to the Club (approx. £11/adult stick sold) if the Club advertised. Exec agreed to advertise and support MH, irrespective of financial return. MH to collate a mini price list for advertising in Newsletter and on other social media. Face Masks also on offer.</p> <p>CR offered to look after stall on Club Day, along with shirt stall, following East League meeting.</p>	MH SR/BC CR

7	Shirts with MIND and Time to Change Logo	<p>JC confirmed that Gavin's funeral took place yesterday, some members watched the service remotely. Exec has previously agreed to support MIND charity, which was a charity close to Gavin, by adding their logo to the Club shirts. Nigel Parkes has been liaising with the family, NM has been liaising with MIND.</p> <p>Designs of logos on every playing shirt to be signed off by the end of this week:</p> <ul style="list-style-type: none"> - White MIND logo to go on navy shirt - Coloured Time to Change logo to go on white shirt. - Members to return shirts already purchased so logo can be added. Cost will be £2.50. Invoice to be sent to KS for payment. <p>E-ticket to be made available on the website for those wishing to make a personal donation to MIND. KS to then forward on.</p> <p>To be advertised in Newsletter and Website and other social media.</p>	<p>NM/JC</p> <p>NM/KS</p> <p>BC</p> <p>SR/BC</p>
8	AOB	<p>8.1 Future Exec Meetings</p> <ul style="list-style-type: none"> - JC to liaise with CR and issue dates for the season. - CR requested that any reports are circulated to all the Exec prior to the meeting. 	<p>JC/CR</p> <p>All</p>
	Close	Meeting closed at 21.00	
	Date of next meeting	Covid Risk Assessment/Back to training - Monday 10th August, 8:00pm Main Exec Meeting – TBC	