

Kettering Hockey Club Executive Committee

Minutes of Meeting Monday 11th October 2021, 7:30pm, at Clubhouse

Present: Jaime Cox (JC), Barry Coe (BC), Nathan Thomas (NT), Mark Hawkins (MH), Phil Rowbotham (PR), Neil Manley (NM), Claudia Ringrose (CR), Matthew Bennett (MB) for items 1 and 2 only.

Agenda Point	Item	Minutes	Action
1	Apologies	Jean Smith, Kirsty Smith	
2.	Covid 19 – Report from Covid Officer	<p>MB circulated his report prior to the meeting.</p> <p>Overview From 19 July in England, most legal restrictions with regards to Covid ended. A summary of what these key changes mean for hockey are below:</p> <ul style="list-style-type: none"> • No legal gathering limits – there is no longer a restriction on the number of people that can meet to participate in, or spectate, hockey, outdoors or indoors. • No social distancing – there is no longer a requirement to keep two metres (or one metre plus) distance from anyone outside of your household group. This removes the restrictions on changing rooms, clubhouses, hospitality, and domestic travel. <p>Although these restrictions are no longer in place under law, good practice is encouraged.</p> <p>England Hockey England Hockey published in July Managing Covid within Hockey which identified EH requirements (every club to have a Covid Officer) and recommendations and Government guidance. The EH Covid flow chart has also been updated. These documents can all be found on KHC Covid19 Support Page.</p> <p>Covid Officer actions over reporting period Following reporting of positive Covid cases emails have been sent to Hockey Club Exec, all members, Bishop Stopford School (if applicable) and opposition teams (if applicable). Responses have been received from all opposition teams that we've informed.</p> <p>Covid Officer recommendations</p> <ul style="list-style-type: none"> • Plan safe, fun, friendly and local return to hockey • Regularly remind playing/officiating members to advise Covid Officer if they become Covid positive 	

		<ul style="list-style-type: none"> If we are notified of an opposition positive Covid Case, Covid Officer to as team captain to inform players. Similarly, in the case of a home game notify Umpire Co-Ordinator, Bishop Stopford School and Sports Club as appropriate <p>MB confirmed that anyone playing senior hockey on a Saturday is classed as a senior. Juniors are those attending junior training. MB stated that players listed on website for each team are out of date. BC to update.</p> <p>MB also confirmed that no other clubs not been in touch. JC thanked MB and should contact the Exec should he have any concerns.</p>	BC
3.	Minutes of the last meeting (13/09/21)	Draft minutes of meeting approved.	
4.	Matters Arising (not covered by items on the Agenda)	Action points completed unless stated elsewhere on the agenda.	
5.	Correspondence	<p>5.1 All CR confirmed that all correspondence had been circulated to appropriate member of Exec, Welfare and Covid Officers. New member enquiries passed on to BC (cc NM or PR).</p> <p>5.2 EH Game Management System (GMS) EH still having issues. KHC Team admin BC and NM, Club admin CR.</p>	
6.	Report from Treasurer	<p>KS circulated the Management Account Report up to 30th September 2021. KS reported the following:</p> <p>6.1 Actual Income</p> <ul style="list-style-type: none"> Income received during September as expected JDC incomed received during August and September <p>6.2 Actual Expenditure</p> <ul style="list-style-type: none"> Hire of facilities in August 2021 and September 2021 not paid yet as payment not due until 20th October 2021 Affiliation fees and insurance now to be paid as one payment to England Hockey as KHC have opted for Club Membership Plus as this provided full insurance cover. Total cost is £2,414.58 (paid October 2021). This is a saving of £761.30 from previous year. Confirmation of insurance cover has been received. Copy of policy available to members upon request Umpire expenditure for August 2021 and September 2021 included but coaching costs and petrol has not yet been processed Charity donation processed for £30 to Cransley Hospice re Rushden & Higham equipment donation to KHC Equipment expenditure of £350 re contribution to cost of seats for pitch side 	KS

		<ul style="list-style-type: none"> Operational expenditure relates to annual subscription cost of Pitchero for 21/22 JDC expenditure paid for pitch hire and coaching costs – not yet paid for t-shirts <p>6.3 Actions to be undertaken in October 2021</p> <ul style="list-style-type: none"> Membership payments to be reviewed fully to by Sunday 10th October – all captains to be issued with a register of players that can be selected for matches from this date. This register will be issued to all interested parties. 	
7.	Report from Senior Performance	<p>NM reported the following:</p> <p>7.1 Men</p> <ul style="list-style-type: none"> Plenty of players on paper but availability poor Fielding five teams most weeks but often with doubling up Waiting on a few 12 year olds to become 13 between now and Christmas Still a risk that we may have to pull M5 from the league Could do with more 15-18 year olds Results for M1 good but other teams distinctly average Neil Manley now having to cover as M3 captain Good co-operation and flexibility between most captains <p>7.2 Ladies</p> <ul style="list-style-type: none"> Results for L1, L2 & L3 very good Issues between L4 and L5 L5 withdrawn from the league Squad selection still needs to be finalised/updated Pam Farr resigned as captain of L4. Sophie and Carla have agreed to captain L4 Rob Mahony coaching L4/5 on his own. Thanks to Mark Hawkins for coaching L5 <p>7.3 Fitness</p> <ul style="list-style-type: none"> CR requested clarification re insurance for non-members attending fitness sessions. CR to ask KS 	CR
8.	Report from Junior Academy	<p>PR reported the following:</p> <ul style="list-style-type: none"> Numbers steady across all age groups, despite some poor weather Capacity for more, especially boys Awaiting finalising of dates for fixtures; to be released on Pitchero PR actively trying to recruit parents as new playing members Flyers still needed 	PR/BC BC

		<ul style="list-style-type: none"> Withdrawn U18 boys from competition and Midlands mini league 	
9.	Report from Operations	<p>NT reported the following:</p> <p>9.1 Pitch Bookings/Fixtures</p> <ul style="list-style-type: none"> No real issues since withdrawn L5 and M2 having two less home games due to teams withdrawing from their division. Wrenn available for 1pm and 4pm if needed as less teams using Wrenn <p>9.2 Umpires</p> <ul style="list-style-type: none"> Real shortage to cover games with many young umpires trained up over the last few years having left for university Only two new volunteers have made themselves available despite social media advertising. Course is now available online and is £30 to attend. Need to keep promoting heavily, especially as a Club we have two assessors to move umpires up to the next level NM queried whether it would be possible for umpires to use Pitchero to select their availability as players do. This would save time when asking someone to umpire. NT to ask Lee Paris if he would like this setting up or a group chat. <p>9.3 Kit – JC reported:</p> <ul style="list-style-type: none"> A few new items will be available, just waiting for images. Need to decide if items such as snoods will be sold in the club shop or separate like the bobble hats. snoods waiting to see on club shop or selling up front Need to confirm numbers being retired from shirts <p>9.4 Socials</p> <ul style="list-style-type: none"> Beer and Cheese evening mainly attended by usual members and not many new members Beetle Drive Saturday 16th October, should hopefully attract more junior members and families. NT to discuss with KS whether admission should be via online ticket or cash on the night Christmas – Saturday 11th December, get together at Clubhouse Awards Dinner –Saturday 14th May 2022, Gloria unable to provide food due to lack of kitchen facilities at Athletic Club. NT to see if Gloria can provide a cold buffet. NT to continue to explore other venues and revisit those who have already provided costs. CR to contact Kettering Golf Club <p>9.5 Media</p> <ul style="list-style-type: none"> Website – traffic been up this year although our Pitchero ranking is down, perhaps due to more clubs use Pitchero. Over the last 30 days: 9197 pages viewed, 4727 unique visits, pages 1.95, best day is Saturday Newspaper – Jon Dunham at the ET has been brilliant in putting reports in and pictures when we supply them (and when we don't!) Instagram – being used and advertising games and show videos of goals, etc – 924 followers Twitter – being used and advertising games – 532 followers 	<p>NT/BC</p> <p>NT</p> <p>JC BC</p> <p>NT</p> <p>NT CR</p>

		<ul style="list-style-type: none"> Facebook – 494 likes <p>9.6 O75s – Ancients & Aspirants Bill has set the date and booked Wrenn for next year and emailed this to his contacts. Appeal to be put on website for volunteers for an organising committee. If no/little response then will need to approach members directly. NM commented that the Exec need to build support for this event.</p>	
10.	Club Development	<p>MH reported the following:</p> <p>10.1 KLV – nothing further to report since MH me with NCC in September Hanwood Park – nothing further to report</p> <p>10.2 Hockey in Schools – still needs to be organised</p> <p>10.3 Funding – applications for funding ongoing</p> <p>10.4 Main Club – Exec queried if the reduced membership is for this season only. NM to raise at next Main Club meeting. Exec to hold a separate meeting (after the next Exec meeting on the 8th November) to discuss future of the club. In the meantime, NM to send Exec copy of the Main Club Rules</p>	<p>MH</p> <p>NM</p> <p>JC</p> <p>NM</p>
11.	Other	<p>11.1 Welfare & Safeguarding & DBS</p> <ul style="list-style-type: none"> Nigel to attend Safeguarding course as 3yrs expired. JC to chase up KS to check that Carla and Sophie (L4) have DBS clearance KS to check that Stuart Mitchell has DBS clearance <p>11.2 Clubmark</p> <ul style="list-style-type: none"> Development Plan - BC confirmed we need to edit existing plan Rest of work ongoing 	<p>JC</p> <p>KS</p> <p>KS</p> <p>BC</p> <p>BC</p>
12.	Proposals from Sections	No proposals received, though seats on order for players ‘temporarily suspended’	KS
13.	AOB	13.1 GDPR – CR to collect signatures for Confidentiality Agreement for this season	CR
	Close	Meeting closed at 10:00pm	
	Date of next meeting	Monday 8th November 2021, 7:30pm, at the Clubhouse	