

Kettering Hockey Club Executive Committee

Minutes of Meeting Thursday 15th July 2021, 8:00pm via online platform Zoom

Present: Jaime Cox (JC), Jean Smith (JS), Barry Coe (BC), Kirsty Smith (KS), Neil Manley (NM), Nathan Thomas (NT), Mark Hawkins (MH), Phil Rowbotham (PR), Claudia Ringrose (CR).

By invitation: Matthew Bennett (MB) - (for items 1, and 2 only).

Agenda Point	Item	Minutes	Action
1.	Apologies	None	
2.	Covid 19 – Report from Covid Officer	MB confirmed that he had received an email from EH today who are working on latest announcement from Department of Culture Media and Sport; in particular best practise, use of fitness equipment, etc. MB will inform Exec and members when information is available from EH. Also, will need guidance should infection rates rise during the forthcoming season.	MB
3.	How The Exec Works	<p>JC welcomed the new Exec, in particular Phil Rowbotham, and thanked him for agreeing to take on the role of Junior Academy Chairperson. JC confirmed that as well as running the Club, the Exec should continue to aim to taking the Club to the next level. JC clarified the following:</p> <ol style="list-style-type: none"> 1. Meetings held monthly. JC has circulated dates to Exec prior to the meeting: (15/7/21, 12/8/21, 13/9/21, 11/10/21, 8/11/21, 13/12/21, 10/1/22, 21/2/22, 14/3/22) 2. JC would like to return with meetings at the Clubhouse, though may have to continue with zoom. 3. Section Chairs circulate their report to the Exec prior to the meeting, allowing for questions and any clarification at the meeting. 4. Items for the Agenda to be sent to JC as Chair. 5. Proposals, standard item on the Agenda, any members wishing to raise a Proposal should submit to the Section Chair for approval. Section Chair to forward to CR as Secretary to circulate to Exec for discussion at the meeting. CR to circulate central file of proposals to Exec and copy of Proposal Form. 6. Section Chairs may spend up to £50 without full approval by the Exec. KS to be kept informed. 7. MH is invited to attend Exec Meetings in his role as Development Officer, though no voting rights. 8. Exec to forward necessary correspondence to their sub committees. 9. Exec WhatsApp Group – JC has updated to include incoming and removed outgoing Exec members. 10. Emails – BC has updated individual addresses to Club contacts – NM for Senior Performance, PR for Junior Academy, NT for Operations Chair. 11. Matthew Bennett attends for the beginning of the meeting for Covid related matters. 12. Nigel Parkes available for any Welfare issues. Standard item on the Exec Agenda. 	CR

4.	Minutes of the last meeting (13/05/21)	Draft minutes of Pre-AGM meeting approved and signed by JC.	
5.	Matters Arising (not covered by items on the Agenda)	<p>Action points completed, with the exception of:</p> <p>5.1 Hockey in Schools - MH to complete a Proposal Form as soon details are available</p> <p>5.2 Proposal for seating – BC to send to CR for circulation. Seats to replace school benches. Row of 5 seats to cost £280. Exec agreed to cover the £30 difference. KS confirmed there was enough money to purchase a second set. Exec agreed on purchase. These will be fixed so no need to store in shed.</p>	<p>MH BC</p>
6.	Other	<p>6.1 Treasurer Report KS confirmed the following:</p> <ul style="list-style-type: none"> • Ladies 7-a-side summer league completed. Umpires and pitch hire all paid • Exiles and Skymoos still playing • Upfront match fees approx. Seniors: £3000 – either offset, refunded or carried forward. Juniors: £1710 refunded • Jan Randle kindly agreed to collect monies from fitness training • Membership fees for next season – KS confirmed fees will be reduced by £20 for adults and £5 for juniors from Main Club membership; Adult now £100 and Junior £55. All other membership types to be reduced accordingly. Membership needs to be paid before the first league game (18/9/21). KS to forward figures on to BC to advertise on website • Donation received from Mr & Mrs Paton for new seats. Proposal approved (<i>see item 5</i>). BC/KS to place order <p>6.2 Junior Academy</p> <ul style="list-style-type: none"> • MH and NT met with PR as new Junior Academy Chairperson for a handover and discussed action points for the short term • All training sessions completed, no junior fees outstanding • Junior Summer Camp w/c 23/8/21 – pitch booked at Bishop Stopford, Emma Storey leading. Sessional coaching, all coaching plans and activities in place. Mon to Fri, 10:00 to 15:00, £130 for week or £26 per day. MH has forwarded costings to KS, including t-shirts, etc. and will evaluate what extra help may be required. Bishop Sports Hall available for breaks and lunch if shelter needed for bad weather. KS offered to attend at the start of each day. JC reminded MH to liaise with MB re Covid procedures. MH highlighted that in the past with good attendance the event has made a good profit. Summer Camps are also being held at other venues, e.g. Saints, Oundle • Junior training – start 7/9/21. Register will continue to be taken, need to find a replacement for Karen who did a fantastic job last year. JC to write to Karen • Juniors can remain in the Midlands region for leagues/fixtures 	<p>BC BC/KS</p> <p>MH KS MH</p> <p>PR JC</p>

		<p>6.3 Operations</p> <ul style="list-style-type: none"> • Friendlies - on 5/9/21 and 12/9/21 • Club Day - NT would like to hold a club day on 4/9/21 • Pitch Bookings for Training: Tuesday 5:30pm to 9:00pm, Wednesday 7:00pm to 9:00pm, Thursday 6:00 to 9:00pm Juniors to remain on Tuesday. Senior sessions TBD Any enquiries/back to hockey to be invited to appropriate session • Awards Dinner – NT made a number of enquiries; ongoing • Kit – BC and JC to continue overseeing Club kit. JC to look into new products to offer • Umpire Shirts – JC to discuss with Printable Promotions • JC confirmed that SilverFX were no longer in business <p>6.4 Senior Performance Skymoos - JS expressed praise and gratitude to Gary Thorpe and Pam Farr for organising the team. JS has been able to watch some games and pleased to see a blend of youth and experience.</p> <p>6.5 Club Development</p> <ul style="list-style-type: none"> • Pitch - Hanwood Park/KLV MH/JC/KS met with Tim Webb of North Northants Council and discuss pitch issues and where the council are with developments. There are still two options on the table: <i>Hanwood Park</i> – conversations ongoing between the Council and Developers, no steer on timing. <i>KLV</i> – potential to resurrect this site to standard required. Issues on how it will be funded and managed. <p>Notts Sport only have resource to pursue one option. EH need to know which one to focus on. Exec agreed to Follow KLV route for now as there is already a pitch. Council confirmed that Hanwood Park is still a possibility.</p> <p>Council require us to create a proposal with ideal scenario to work with. MH to put document together.</p> <ul style="list-style-type: none"> • Funding MH confirmed applications ongoing, but requirements for specific policies slowing things down. <p>6.6 Correspondence CR confirmed that all correspondence had been circulated to appropriate member of Exec, Welfare and Covid Officers.</p>	<p>NM NT JC JC</p> <p>MH</p>
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	Close	Meeting closed at 21.52	
	Date of next meeting	Thursday 12th August 2021. Time and venue tba.	JC