

Godalming Cricket Club Constitution



1 Name

- 1.1 The Name of the organisation shall be Godalming Cricket Club, hereafter referred to as 'The Club' and shall be affiliated to the England and Wales Cricket Board.

2 Aims and Objectives

- 2.1 The aims and objectives of The Club shall be:
- to offer coaching, recreational and competitive opportunities in cricket;
 - to promote the club within the local community;
 - to ensure a duty of care to all Members;
 - to adopt and implement the ECB's Safe Hands - Welfare of Young People in Cricket Policy and the ECB Cricket Equity Policy and any future versions of the Policies;
 - to provide all services in a way that is fair to everyone;
 - to ensure that all present and future Members receive fair and equal treatment.

3 Membership

- 3.1 Membership of The Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.
- 3.2 All Members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.



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- 3.3 Membership should consist of officers and Members of the club.
- 3.4 Members will be enrolled in one of the following categories:
- Playing or Full Senior Member
 - Junior Member
 - Associate, Social or Family Member
 - Life Member
- 3.5 The Club may have different classes of membership and subscription on a non discriminatory and fair basis and will keep subscriptions at levels that will not pose a significant obstacle to people participating.
- 3.6 The Management Committee shall consider the application for election to full playing membership after a probationary period that shall terminate upon completion of three games in which the applicant participates. Upon election to full membership, the applicant will become liable to the payment of a full subscription as in Rule 4 Membership Fees.
- 3.7 The Club Management Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the Members.
- 3.8 Any Member of The Club may bring visitors onto the premises of Holloway Hill Sports Association, subject to any bye-laws and regulations thereto, but the Committee shall have the power to refuse admission upon the premises of any visitor or person not being a Member of The Club upon such grounds as it shall consider proper and shall have power to request such visitor or person to leave the premises and if necessary, shall cause any such visitor to be removed.

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- 3.9 For the purpose of these rules a full Member shall be defined as a person whose subscription is not outstanding on 1st April of the season in question.

4 Membership Fees

- 4.1 Membership Fees, at rates to be proposed, agreed and adopted at the Annual General Meeting, or an Extraordinary General Meeting, are to be paid by 1st April each year. Members not adhering to this rule shall not be eligible for team selection, or the privileges of The Club, until such subscriptions have been paid.
- 4.2 Membership Fees become due as of 1st January prior to the season and this membership, as with all other forms of The Club membership, is valid for a twelve month period commencing on 1st January each year, in tandem with all other member clubs of Holloway Hill Sports Association.
- 4.3 Membership Fees are to be paid annually or monthly by standing order.
- 4.4 In addition to the Membership Fees, a match fee shall be levied on Senior and Junior playing Members, for both home and away games, at the rates agreed and set by the Management Committee.

5 Officers of The Club

- 5.1 The Officers of The Club shall be:
- The Chair;
 - Vice Chair;
 - Club Secretary;
 - Treasurer;

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- Club Development Officer;
- Grounds Manager;
- Cricket Development Officer;
- Club Captain;
- Welfare Officer
- Juniors Secretary;
- Selection Officer;
- Fixture Secretary;
- Communications Officer;
- Membership Secretary.

5.2 The Officers shall be elected annually at the AGM.

5.3 All Officers will retire each year but will be eligible for re-election.

6 Honorary Officers of The Club

6.1 Honorary Officers of The Club shall be:

- The President;
- Vice-Presidents.

6.2 The President shall be the incumbent Mayor of Godalming and shall be elected for the period of a year at the AGM. Vice Presidents will be active Members of The Club and are all eligible to be candidates for other offices within The Club.

6.3 Full Club Members may propose the election of a Vice President via the Management Committee. The Management Committee's decisions in the addition or deletion of Vice

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Presidents shall be final. All Honorary Officers should advise and aid The Club to the best of their abilities.

7 The Management Committee

7.1 The club will be managed through the Management Committee consisting of:

- The Chair;
- Vice Chair;
- Club Secretary;
- Treasurer;
- Club Development Officer;
- Cricket Development Officer;
- Welfare Officer;
- Fixture Secretary
- Communications Officer;
- HHSA Representatives*

* The Club shall have four representatives on the Board of Holloway Hill Sports Association. These representatives will be proposed and elected at the Annual General Meeting. If they are not elected officers of the Management Committee, they are to be recognised as ex-officio Management Committee Members.

7.2 The Management Committee shall meet at the discretion of The Officers of The Club, but an interval of not longer than three calendar months shall lapse between two consecutive meetings. Five Members shall be deemed a quorum.

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- 7.3 A Management Committee Meeting shall not take place without 7 days prior notification being given to all Committee Members.
- 7.4 The Management Committee shall have the power to appoint sub-committees and appoint advisers as necessary to fulfil its business.
- 7.5 The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.
- 7.6 The Management Committee will be responsible for disciplinary hearings of Members who infringe the club rules/regulations/ constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.
- 7.7 The Committee will have due regard to the law on disability discrimination and child protection.
- 7.8 The Management Committee shall be elected annually at the Annual General Meeting, in accordance with Rule 3 Membership.

8 Sub-Committees

- 8.1 The Selection Committee shall consist of the captains of the Senior Club sides and the Selection Officer. The Selection Committee shall be chaired by the Selection Officer. Any Team Secretary shall attend selection meetings in a non-voting capacity. The Selection Committee shall meet once each week during the playing season.
- 8.2 Other Sub-Committees shall be appointed from time to time, with powers delegated by, and at the discretion of, the Management Committee.

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9 Property & Funds

- 9.1 All club monies will be banked in accounts held in the name of the club.
- 9.2 The Club Treasurer will be responsible for the finances of the club.
- 9.3 The financial year of the club will end on 30th September.
- 9.4 An statement of examined annual accounts will be presented by the Treasurer at the Annual General Meeting.
- 9.5 Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to two other officers.
- 9.6 The income & property of The Club shall be applied solely towards the promotion of the objects of The Club as set forth in this constitution, and no portion thereof shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise, to the Members of the Club.
- 9.7 The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- 9.8 The Club may also in connection with the sports purposes of the Club:
 - Sell and supply food, drink and related sports clothing and equipment;
 - Employ Members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
 - Pay for reasonable hospitality for visiting teams and guests;

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- Indemnify the Committee and Members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).
- 9.9 If at any time The Club passes a resolution authorising the Management Committee to borrow money, the Management Committee shall be empowered to borrow for the purposes of The Club, such amount of money either at one time or from time to time and at such rate of interest and in such form and manner and upon such security as shall be specified in such resolution and the officers shall at the direction of the Management Committee make all such dispositions of The Club property or any part of The Club property and enter into such agreements in relation to The Club property as the Committee may deem proper for giving security for such loans and interest.
- 9.10 All Members of The Club, whether voting on such resolution or not, and all persons becoming Members of The Club, for the passing of such resolution, shall be deemed to have assented to the resolution as if they had voted in favour of it.
- 9.11 At the behest of the committee, Richard Tye, Simon Steel and Nicholas Horne will be signatories on the lease agreement regarding the main X1 square with Waverley acting as the 'Trustees' of The Club.
- 9.11.1 In respect and for the purposes of the lease agreement, the committee acting on behalf of the Members vests the net assets of The Club in the three individuals named above.
- 9.11.2 In relation to any or all claims made against Members of the committee acting on The Club's legitimate business, but specifically in respect of the lease, the committee on behalf of The Club regards the Members of The Club as jointly responsible and jointly liable.

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10 General Meetings

10.1 Notice of Meetings

10.1.1 An Annual General Meeting, or an Extraordinary General Meeting, shall not take place without 21 days prior notification of such a meeting being given to all full Members. Such notification will be accompanied by a statement of the examined annual accounts and the Chair's report.

10.1.2 Such a meeting may be called by either the Management Committee of The Club, or by notice in writing to the Secretary signed by not less than one fifth of the total number of full Members of The Club entitled to attend and vote at such a meeting.

10.2 The Annual General Meeting shall be held prior to the 1st March each year for the following purposes:

- To receive the examined accounts for The Club's financial year.
- To receive the reports of The Officers and Committees where appropriate on The Club's activities during the preceding season. Reports shall be provided on request to those full Members unable to attend.
- To elect officers.
- To transact other business, as specified in the Agenda.
- The quorum for AGMs will be 25% of membership.

10.3 Nominations

10.3.1 Nominations for Officers of The Club will be sent to the Secretary prior to the AGM.

10.3.2 Where more nominations than required, are received for any office, The Chair may allow voting by a show of hands of all full Members.

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11 Dissolution

- 11.1 A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
- 11.2 In the event of dissolution, any assets of the club that remain shall be disposed of to one or more of the following:
- to another Club with similar sports purposes which is a registered charity;
 - to another Club with similar sports purposes which is a registered CASC;
 - to the Club's governing body for use by them for related community sports.

12 Awards

- 12.1 It shall be the custom of The Club to offer (at The Club's expense) an appropriate award to Members who score a century or take a hat-trick, in a senior Club game.

13 Discipline and Appeals

- 13.1 All complaints regarding the behaviour of Members should be submitted in writing to the Secretary.
- 13.2 The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The Management Committee has the power to take appropriate disciplinary action including the termination of Membership.
- 13.3 The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the Member against whom the complaint was made within 14 days of the hearing.

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- 13.4 There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

14 Amendments to the Constitution

- 14.1 No amendments of these rules shall be made except by the majority of The Officers and Members of The Club present at the Annual, or Extraordinary, General Meeting.

15 Declaration

- 15.1 Godalming Cricket Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of Members.

Signed: _____

Name: Helen Ross Club Chair

Date: 2 February 2007

Signed: _____

Name: Richard Tye Club Treasurer

Date: 2 February 2007