



MEETING MINUTES

Annual General Meeting – 7.30pm, Tuesday 13th June 2023

Chair: Paul Thomas

Voting Attendees: Pad Davenport, Jack Seddon, Andy Bird, Woody Barlow, Dave Alcock, Frank Boughey, Nigel Burrows, Phil Clifton, Pete Clarke, Rob Davenport, Jimmy Gore, Brian Hill, Tom Holmes, Archie Irlam-Mowbray, Paul Jackson, Rob Mayor, Andy Milner, Andy Mitchell, Peter O'Donnell, Peter Sherratt, Alan Smith, George Sparrow, Chris Stubbs, Bruce Thompson, John Frayling, Keith Jones, Dave Tavernor

Other Attendees: Nicky Sutton, Mark Concar, Alex Mayor, Paula Wilson

Apologies: Andy Sumner, Will Stockdale

Meeting Commenced at 8.34pm

Attendance

Point	Item	Action
1.0	28 voting members attended the meeting.	
1.1	4 non-voting members attended the meeting.	

Introduction, Chairman's Report and Leader's Reports

Point	Item	Action
2.0	The Chairman welcomed attendees to the meeting. The secretary outlined the agenda and the method for elections. Paul Thomas summarised the season and successes on and off the field. He thanked the Directors, members of the leadership groups and all volunteers throughout the club for their efforts over the year. Particular thanks was offered to Andy Bird and Andy Mitchell for their leadership roles in rugby and mini junior section respectively. Paul commented on his tenure as Chairman and how much he had enjoyed the role and thanked the membership for their support.	
2.1	Rugby Report – Andy Bird (see appendix)	
2.2	Mini Junior Report – Andy Mitchell (see appendix)	
2.3	People Report – Paul Thomas (see appendix)	
2.4	Commercial Report – Pete Clarke (see appendix)	
2.5	Hospitality Report – Paul Thomas (see appendix)	
2.6	Facilities Report – Jack Seddon (see appendix)	



Election of Auditors

Point	Item	Action
3.0	Proposed: Banks Sheridan of Banks Sheridan of Datum House, Electra Way, Crewe, Cheshire, CW1 6ZF The membership voted unanimously in favour of the nomination.	

Election of Directors

Point	Item	Action
4.1	As the Articles of Association, all present Directors retired. With the exception of Paul Thomas (Chair), Andy Sumner (Treasurer) and Woody Barlow (Secretary), current Directors are standing for nomination with new nominations.	
4.2	Pad Davenport (President) Proposer: Paul Thomas, Seconder: Woody Barlow The membership voted unanimously in favour of the nomination.	
4.2	Paul Jackson (Chairman) Proposer: Jack Seddon, Seconder: Pad Davenport The membership voted unanimously in favour of the nomination.	
4.4	Will Stockdale (Vice Chair) Proposer: Andy Bird, Seconder: Pete Clarke The membership voted unanimously in favour of the nomination.	
4.5	Andy Mitchell - Proposer: Woody Barlow, Seconder: Paul Thomas The membership voted unanimously in favour of the nomination.	
4.6	Jack Seddon - Proposer: Rob Davenport, Seconder: Kevin I-M The membership voted unanimously in favour of the nomination.	
4.7	Rob Davenport - Proposer: Andy Mitchell, Seconder: Will Stockdale The membership voted unanimously in favour of the nomination.	
4.8	Andy Milner - Proposer: Kurt Bradbury Seconder: Lynda Bradbury A statement was read on behalf of the retiring Directors that considered there were potential conflicts of interest due to Andy holding a commercial agreement with the club. The recommendation was that these potential conflicts are carefully worked through before Andy be considered as a Director. The membership voted For: 8, Against: 10, Abstentions: 4	

Other Business

Point	Item	Action
5.0	It was raised that only a few playing members had attended the AGM and it would be good to see a wider balance represented in future. There were no representatives from the gym membership. It was confirmed much had been done to encourage players to the AGM but as the meeting takes place during the off season, there is limited appetite.	Directors Rugby
5.1	Facilities group were asked to consider the improvement of surfaces between the car park and concrete area.	Facilities



SANDBACH RUGBY UNION FOOTBALL CLUB



5.2	The on-going challenge of increasing involvement from the MJ parents and getting them more involved in the club was raised. There have been and will continue to be many initiatives to increase this under the 20:20>B4L strategy.	Mini Junior
5.3	Transparency of process for Director elections was recommended as a point to consider for new Directors.	Directors
5.4	As newly elected Chair of Directors, Paul Jackson addressed the attendees and highlighted his not inconsiderable involvement in Sandbach rugby and abroad. He is looking forward to Chairing the Directors.	

Meeting closed 8.33pm

APPENDIX – LEADERS PRESENTATIONS



RUGBY

- 1st XV
- 2nd XV
- 3rd XV
- Social Rugby
- Ladies
- Walking Rugby
- Touch Rugby
- Coaching
- Referees
- Fixtures
- Cheshire RFU
- Sale Sharks
- Medical
- On-Field Discipline


Lead: Andrew Bird
Second: Pad Davenport



RUGBY

Aim	Past (12 Months)	Present	Future (Next 6 Months)
Cement a consistent ONE CLUB mentality and ethos with rugby at the heart of our DNA	<ul style="list-style-type: none"> -Kit & branding -Match day / ball boys / curtain raiser / double headers -Internal CPD's -Awards on pitch include all sections 	<ul style="list-style-type: none"> -Newsletter -Touch club wearing kit -Club shop £ -Volunteer thanks -Support groups (whatsapp/facebook) 	<ul style="list-style-type: none"> -New transition groups & link into pathway -Tour ?


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RUGBY

Aim	Past (12 Months)	Present	Future (Next 6 Months)Inc
Increase member and playing numbers across the senior, junior and M/J section	<ul style="list-style-type: none"> -41 players used league 25 M&J -49 in all comps 33 M&J --More numbers @ touch / walking -Pitch Up & Play events 	<ul style="list-style-type: none"> - Recruit/Retain/KITouch -Loss of players / coaches -Didi Launch 	<ul style="list-style-type: none"> -Didi form parts of fabric -Girls & W numbers and regularity -Sustainable, purposeful growth providing stretch & challenge but also 'experience for all'


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RUGBY

Aim	Past (12 Months)	Present	Future (Next 6 Months)
Strive for excellence on the pitch (coaching and playing) providing the most professional amateur environment	<ul style="list-style-type: none"> -Highest league finish 1st XV – P22 W 15 – 68% 2nd XV – P22 W 8 – 36% 3rd XV – P 22 W 13 – 59% Overall P66 W36 – 54% -4th XV re-established -Cheshire Reps 	<ul style="list-style-type: none"> -Possible 4th XV merit -Pre-season plans -All remain in same league 	<ul style="list-style-type: none"> -Positive % win rate -Production line & integration of U20's into adult rugby -Transition / re-build -New league oppo/£ -Embed cup into season not bolt on -Update/modernise dressing room & medical room


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RUGBY

Aim	Past (12 Months)	Present	Future (Next 6 Months)
Initiate and increase rugby experiences for ladies / females at SRUFC	<ul style="list-style-type: none"> -3 sessions taken place 	<ul style="list-style-type: none"> -Small grant -Links with Girls school -Consistent numbers -Summer session planned -RFU call 	<ul style="list-style-type: none"> -Employed W&G Lead -Frequency of events -Consistency of opportunity


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RUGBY

Aim	Past (12 Months)	Present	Future (Next 6 Months)
Game recruitment, registration, core values, player welfare, selection, diverse rugby opportunities, player and coach development & discipline on-field	<ul style="list-style-type: none"> -Hosting various Cheshire/school events -Hosted cluster meetings -Promote core values 	<ul style="list-style-type: none"> -No discipline sanctions 	<ul style="list-style-type: none"> -Continue 'core value' push -Physio recruitment

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MINI & JUNIOR

Mini U6-U12 M&J Fixtures
 Junior U13-U16 Youth Liaison
 U17/U18
 Transition
 Pitch Allocation
 M&J Treasury


Lead: Andy Mitchell
 Second: Mark Concar



MINI & JUNIOR

Aim	Progress
Coaching Development	Passport Clusters Continual Professionalism
Volunteer Experience	Slicker recruitment Cluster support groups Better communications Corporate look

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MINI & JUNIOR

Aim	Progress
Player Experience	More fixtures Better equipment Players' voice
Family Engagement	Subsidised Sale trip Minis Christmas party Colour run
Transition Group	U16-U18 co-train Regular sessions with 1stXV coaches Slicker transition to senior teams

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PEOPLE

- Membership
- Sponsorship
- Social Media
- Internationals
- Employment
- Volunteers
- Match Days
- Off-Field Discipline

Lead: Paul Thomas
Second: Will Stockdale



COMMERCIAL & COMPLIANCE

- Treasury & Accounts
- Commercial Planning
- Compliance
- IT/Systems

Lead: Pete Clarke
Second: Woody Barlow



COMMERCIAL AND COMPLIANCE

Deliverables	
Compliance matters	<input type="radio"/>
Financial control and reporting	<input type="radio"/>
5-10 Year commercial plan	<input checked="" type="radio"/>
IT strategy	<input type="radio"/>
Membership communication	<input type="radio"/>

Transparency

Improve COLLECTIVE decision making

Scalability






HOSPITALITY

- Bar
- Diary
- Kitchen
- Kit Shop
- Club Ball
- Events


Lead: Paula Wilson
Second: Paul Thomas

FACILITIES

- House
- Grounds
- Gym
- Club Development

Lead: Jack Seddon
Second: Rob Davenport



FACILITIES

Aim	Progress
Enhancing the visitor journey	General upkeep and cleanliness of the buildings Pitch side stadium style seating for the members that find it difficult to stand for a full 80 minutes Stoning up and rolling of the Car Park
Enhancing the Players Experience	Grounds maintenance – a massive thank you to the team of volunteers who give up a large amount of their own time Showers have been fixed so that they spray not run down the wall! Worked along side the bar staff and incorporated a cleaning regime so that the changing rooms get the same attention as the clubhouse
General Activities that have been completed	Pitches have been seeded in readiness for next season Clubhouse drainage has been amended All safety inspections and certificates have been brought up to date Internal doors have been painted a lovely shade of green as well as the occasional replacement of handles and finger guards etc
Feedback & Suggestions	If anyone has any feedback, suggestions or requests please feel free to drop me a message, I cant make any promises but I will certainly look into them along side my team at our monthly review meeting.

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