

# NORTH SHIELDS RUGBY FOOTBALL CLUB

Preston Playing Fields, Preston Village, North Shields, Tyne & Wear NE29 9ND

Telephone: 0191 2577352 Email: nsrfc1922@gmail.com

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## BOOKING FORM

Type of Function: \_\_\_\_\_

Date of Function: \_\_\_\_\_

Lead Name on Booking: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Guests Arrival Time: \_\_\_\_\_

Anticipated Number of Guests: \_\_\_\_\_

- Daytime Function: £70 (4 hours hire)
- Evening Function with an 11pm bar close: £70
- Evening Function with a midnight bar close: £90

Do you require NSRFC to provide table linen? YES NO

**An additional charge of £3.50 per cloth applies (Tables must be covered. You are welcome to provide your own cloths)**

**Please be aware** that NSRFC has the right to cancel a function for breach of contract at any time, should any of the following occur:

- False information provided by the party holder (proof of age of party holder and guests may be required);
- Abusive behaviour towards staff, or any behaviour deemed dangerous or disorderly;
- Failure to pay a deposit within two weeks of making a provisional booking;
- Failure of payment two weeks prior to the function/event;
- Failure of payment of the bond for 21<sup>st</sup> birthday parties, one week prior to the event.

**The organiser of the function must agree to**

- Pay for any damage caused;
- Pay a bond of £100 for 21<sup>st</sup> birthday parties and pay for any damage caused in excess of that bond;
- No alcohol or any other beverages are to be brought onto the premises, other than that purchased at the bar. Failure to comply will result in the individual(s) being asked to leave and/or shut down of the event;
- All guests will leave the premises and surrounding area in a quick and orderly manner after the event;
- All tables in the function room are covered with a cloth. This can be ordered through NSRFC at an additional charge, or customers are welcome to provide their own.

### Confirmation

Room Hire Deposit Amount Paid:	Date:	Cash or Card:	Staff Name:
Room Hire Remaining Balance Paid:	Date:	Cash or Card:	Staff Name:
Table Linen Paid:	Date:	Cash or Card:	Staff Name:

Signed (Customer) : \_\_\_\_\_