

Date:	March 2021	
Assessors Name:	C Brown	Ref Number: Cov-19/3
Review Date:	Ongoing – as per government & FA guidance updates	
Endorsed By:	C Wade	Signature: CNW
Position:	Chairman	Date: 20/03/2021
Description of assessment	Coronavirus (COVID-19)	
Location Details	Devon Park, Off Valley Prospect, Newark on Trent NG24 4QN	

Identified Hazards	Who may be affected	Risk Level before control measures S x L = R				Existing control measures	Additional Control measures required	To be actioned by	Completion date	Final Risk level S x L = R			
		S	L	R	RR					S	L	R	RR
Catching / Spreading Parents and Players briefed on activity and have given informed consent to take part in matches	Players, coaches, club officials, other users of the facility					Self Screening <ul style="list-style-type: none"> On the day of the match parents complete a self screening declaration on behalf of their child (or the player completes if over 16) A QR code will be visible for any visiting spectators not connected to the teams. They will be asked to complete their details for contact tracing. We suggested the use of face coverings for spectators 	If the player's declaration hasn't been received, they must have their temperature checked and complete a declaration before they join their team Marshalls will be present to request other spectators and members of the public keep clear of marked areas	Parents, spectators All managers, club officials and volunteers		3	1	3	L
Catching / Spreading (cont)	Players, coaches, club officials, other users of the facility Players, coaches, club officials, other users of the facility	3	3	9	M	Social Distancing <ul style="list-style-type: none"> The location for training and matchday is a public park so each of the pitches and warm up areas are clearly marked. Players and spectators should stay within the designated areas and other park users should refrain from encroaching onto the warm-up and spectator areas. Handshakes before and after the match are to be avoided 	Coaches and players to be reminded on a regular basis of the importance of social distancing both at training or matchday and away from organised football. There is a one way system to and from the pitch. Visiting teams will have received a plan showing where they will be playing to eliminate families wandering from pitch to pitch Managers have face coverings in their kit bag.	All managers, club officials, spectators and players		3	1	3	L

Catching / Spreading (cont)						<ul style="list-style-type: none"> Contact with non playing officials to be kept to a minimum and at a distance of 2m The walk from the car park to the training area may cause some congestion. Players/coaches should maintain social distancing and be aware of other users of the facility. Spectators will remain behind the respect barriers and marker will indicate a 2m gap between families 	<p>Players should come changed and be aware that the showers are not available after the game. The same applies for match officials.</p> <p>NO SPITTING</p> <p>Coaches to monitor the walkway and suggest alternative routes if necessary. A colour coded site plan has been produced to show 4 routes to the pitches. This is available online and in poster form on site.</p>						
Catching / Spreading (continued)	Players, coaches, club officials, other users of the facility	3	3	9	M	<p>Cleaning</p> <ul style="list-style-type: none"> Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as balls and equipment. Tissue will be provided for all players and coaches <p>Players to provide their own hand sanitiser and regular breaks will be taken to ensure hands are sanitised</p>	<p>Spray bottles of disinfectant and tissue are to be used by all managers to clean equipment</p> <p>Used tissues to be placed in the bin before washing hands</p> <p>The pre match procedure (attached) to be sent to all managers explaining the process of equipment cleaning and that only players can touch the ball. If a parent or other person picks it up, it will be replaced with a clean ball</p>	Parents, players managers, club officials and volunteers		3	1	3	L

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		S	L	R	RR					S	L	R	RR
First Aid Provision	Players, coaches, club officials, other users of the facility					<p>First Aid</p> <ul style="list-style-type: none"> All managers hold FA First Aid Training. They have PPE in a sealed bag and have received instructions on how to administer first aid during a pandemic. <p>Defibrillator</p> <ul style="list-style-type: none"> Managers are trained to use the defibrillator and accept that they will only administer chest compressions 	<p>All parents are requested to stay on site and will be asked to attend to their child unless they are in immediate danger</p> <p>A visor and apron are included in the defibrillator kit</p>	<p>Parents and qualified first aiders</p> <p>Trained defib users</p>		3	1	1	L
Symptoms	Players, coaches, club officials, other users of the facility					<p>Symptoms of Covid-19</p> <ul style="list-style-type: none"> If anyone becomes unwell with a new continuous cough or a high temperature during the match they will be sent home and advised to follow the stay at home guidance. If advised that a player or coach has developed Covid-19 and were recently at a match the coaching staff will contact the Public Health Authority to discuss the case, identify people who have been in contact with them and will take advice on any actions or precautions that should be taken. 	<p>Each team has a contact tracing form which is completed before each match and training session.</p> <p>Managers are responsible for ensuring this is kept up to date. The covid coordinator has a list of volunteers who manage the forms for ease of contact.</p>	<p>Managers, club officials, parents and players</p>		3	1	1	L

Facilities	Players, coaches, club officials, other users of the facility	3	3	9	M	Changing Rooms Only to be used by prior arrangement with the covid-19 coordinator.	Changing rooms will be closed unless by prior arrangement for safeguarding reasons or for players with additional needs. Showers must not be used. Team official will clean and sanitise all touch points and allocated player areas once the players have left the room and sign to confirm it has been sanitised. There will not be a cross over of players, players must follow the 1-way system in and out of the building The rooms will be deep cleaned every Monday following use.	Managers and club officials, players and cleaning staff		3	1	3	L
Facilities (cont)	Players, coaches, club officials, other users of the facility	2	2	4	L	Officials Room Only to be used by official match referee	The room must only be used by 1 official at any time. Shower is not available. The official is responsible for cleaning and sanitising all touch points after use, and sign to confirm it has been sanitised. The room will be deep cleaned every Monday following use.	FA officials, club officials and cleaning staff		2	1	2	L
Facilities (cont)	Club officials, volunteers other users of the facility	2	2	4	L	Pavilion and Toilets Closed to the general public. Refreshments are served as takeaway. Contactless payments are taken.	Volunteers will wear face coverings and food will be served from a tray to reduce handling from kitchen staff to customer. Toilets will be open for 1 user/family group at a time, using the 1-way system in and out. Touch points will be cleaned every hour.	Volunteers, cleaning staff and facility users		2	1	2	L

Guidance Notes

SEVERITY	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
	LIKELIHOOD					

LIKELIHOOD	
5	Almost Certain – Very High Risk
4	Probable – High Risk
3	50/50 – Medium Risk
2	Improbable – Low Risk
1	Almost impossible – Low Risk

SEVERITY	
5	Very High Risk
4	High Risk
3	Medium Risk
2	Low Risk
1	Low Risk

1–4 LOW	5–9 MEDIUM	10–15 HIGH	16–25 VERY HIGH
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in the Risk assessment.	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within the timescales given in the Risk assessment.	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescales given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level.	Stop immediately – the risk is too high. Take immediate action to reduce the risk to the lowest level possible.

Additional comments:

1. This risk assessment needs to be discussed with players, volunteers and staff before they begin training or enter the Pavilion to ensure compliance with all control measures through their understanding
2. The risk assessment is to be reviewed on an annual basis, or sooner if changes are made following the government guidance advice.
3. This risk assessment must be approved by the nominated person for health and safety before being issued as a live document

Assessor 1 name:	Carla Brown	Signature:	<i>Carla Brown</i>	Date:	March 2021
Assessor 2 name:	Chris Wade	Signature:	<i>Chris Wade</i>	Date:	March 2021

I, the undersigned, have been fully briefed on this risk assessment and other control measures in place to reduce the risk of injury to the lowest possible level.
I fully understand my duties as an employee, to follow the control measures in this risk assessment and the method statement.

Employee name	Job description	Date	Employee comments/recommendations	Signature

