







Date	24 <sup>th</sup> September 2020	Assessed by:	KR	Position:	Temporary Covid officer
RA Number	3	Review Date:	20 <sup>th</sup> September 2020		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
Yes	Yes	YES	Yes	SPECTATORS

PPE (insert ✓)		Known Hazards (insert ✓)	
			
Yes	Yes	Yes	Yes

Equipment Required (other equipment may need to be added)
<ul style="list-style-type: none"> <li>• Sanitising Spray for warm up and match equipment</li> <li>• First aid, PPE as per The FA First Aid Guidance</li> <li>• Hand sanitisers supplied at the Club pitch entrances and exits</li> <li>• Soap and sanitisers for the toilets</li> </ul>

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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Communication	Infection risk of Covid-19	3	3	9	<p>The Club will follow all the guidelines issued by the Government, The League and The FA for the return of football. Everyone – All Players / Coaches / Volunteers / Club Officials, etc will be provided with access and asked to read The FA “Code of Behaviour”.</p> <ul style="list-style-type: none"> <li>An email will be sent to all Players / Coaches / Volunteers giving instructions / information on the Home Club’s match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival.</li> <li>Coaches/Volunteers/ Players/Match Officials/visiting teams will be reassured and instructed to ensure they wash their hands and comply with social distancing.</li> <li>All visitors are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate.</li> <li>Anyone who wishes to shield will be permitted to do so.</li> <li>All visitors will be provided with a reminder of the symptoms of COVID-19 and the need to follow Government guidelines.</li> <li>Attendees records to the stadium will be kept for 21 days in line with the Club’s data protection policy and used upon request to comply with the requirements for the NHS Track and Trace. Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team.</li> <li>Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training/matches.</li> <li>No indoor training or matches of any kind can take place until further notice.</li> <li>Club Board / Committee Members responsible for the COVID-19 Policy will observe a number of matches in order to ensure compliance and reminders of compliance is adhered to.</li> </ul>	1	3	3

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		Probability	Severity	Rating		Probability	Severity	Rating
Access Control	Infection risk of Covid-19	3	3	9	<ul style="list-style-type: none"> <li>Manned access control will be managed via the turnstiles.</li> <li>A one-way system will operate around the ground as far as reasonably possible with social distancing markers in place.</li> <li>PPE will be provided if medical assistance is required and social distancing is not possible.</li> <li>Hand sanitiser is provided before entering the ground, while inside the ground and exiting the ground.</li> <li>Signage inside the stadium will provide guidance and reminders of social distancing measures.</li> </ul>	1	3	3
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
H & S Arrangements and First Aid	Infection risk of Covid-19	3	3	9	<ul style="list-style-type: none"> <li>Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid.</li> <li>First Aiders are advised to wash hands after treatment and record name date and treatment provided for NHS track and trace process.</li> <li>Suitable sanitisation process in place for stadium touchpoints.</li> <li>Signage regarding handwashing and social distancing is displayed.</li> <li>Handwash, sanitiser and wipes are available.</li> </ul>	1	3	3

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					<ul style="list-style-type: none"> <li>A quarantine room has been allocated which has direct access to the outdoors and first aid including wipes, gel and sanitiser. Emergency evacuation procedures have been reviewed alongside the fire risk assessment. The Class room is the designated quarantine room.</li> </ul>			
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times / half time	Infection risk of Covid-19	2	3	6	<ul style="list-style-type: none"> <li>Players will be reminded to keep social distancing a priority during any breaks.</li> <li>Players will be asked to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break.</li> <li>Volunteers/Staff reminded of social distancing.</li> </ul>	1	3	3
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of Covid-19	3	3	9	<ul style="list-style-type: none"> <li>Toilets will be treated at least every 30 days or as required with sanitising solution that provides up to a 30-day residue to combat COVID-19 and other viruses.</li> <li>Toilets will have a one-way system where possible and a one in one out approach.</li> <li>During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required.</li> </ul>	1	3	3
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Spectator stands and terracing	Infection risk of Covid-19				<ul style="list-style-type: none"> <li>Ground capacity to be reduced to 200 (phase 1) and increased to 400 (phase 2) in line with the current government guidelines.</li> </ul>			

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					<ul style="list-style-type: none"> <li>• One way flow to operate in part of the ground to minimise any potential congestion.</li> <li>• Spectators will be directed to use the one way system</li> <li>• There will be two designated exits from the green gates and the bar exit to ease any potential congestion.</li> <li>• Main Stand- Capacity will be reduced to allow for appropriate social distancing and seats will be clearly marked to make this clear. Every other row to be closed off . No more than 6 seats allowed next to one another.</li> <li>• Appropriate marking and signs in the standing terraced areas to ensure social distancing- no more than groups of 6.</li> <li>• Yellow boxes will be sprayed onto the ground around the pitch, for the max 6 people. Their will be a 2m distance between each box.</li> <li>• Frequent points that I likely to be touched such as rails around the pitch, will be wiped at half time and after each match.</li> <li>• Hand sanitiser will be made readily available throughout the ground.</li> <li>• There will be regular announcements including team line ups and other important match day announcements prior, during and at half time and full time, especially matters regarding government social distancing guidelines. Social distancing will be maintained in all areas</li> <li>• Spectators will be advised not to pick up the match ball should it come out of the field of play using their hands, use of feet is acceptable. Should they come into contact with the match day ball, they must sanitise their hands. Match balls will be regularly sanitised.</li> </ul>			
Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	2	3	6	<ul style="list-style-type: none"> <li>• Club WARE FC to be affiliated with County Football Association prior to match play.</li> <li>• Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play.</li> </ul>	1	3	3

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					<ul style="list-style-type: none"> <li>Pre-match handshakes will not happen. Instead players will be asked to hand-sanitise before kick-off.</li> <li>Team talk huddles should not take place. Team talks can take place, as long as social distancing is observed and held outdoors where possible.</li> <li>Separate warm areas will be provided for both teams and officials</li> <li>Warm-ups/cool-downs should always observe social distancing.</li> <li>Coaches, other team staff and substitutes are allowed, but must also always observe social distancing on touchline/dug outs. Social distancing must also be observed during interactions when a substitution is being made; Additional seating will be provided to allow for social distancing.</li> <li>Team sheets exchange- wherever possible photos will be taken and they will be exchanged electronically. If this is not possible team sheets will be exchanged by placing them on the table in the referees room for each club and official to collect.</li> <li>Team sheets for press/spectators will not be produced</li> <li>Boardroom hospitality is not required</li> <li>Team talk huddles should not take place. These can take place only if social distancing can be maintained and is outdoors.</li> <li>Technical areas- Only the manager- assistant- physio should be in the dug out.</li> <li>Substitutes and other members of the coaching team should utilise the designated area for them in the main stand. Social distancing should also be maintained during interactions with substitutions. Each club must use their own electric substitution board, and only one nominated person can use it.</li> <li>Teams will not enter the field of play together. This will be pre agreed with the teams and the referee.</li> <li>Set plays - freekicks: Referees and Coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls.</li> <li>Set plays - corners should also be taken promptly to limit prolonged close marking and goal posts should be wiped down before matches, after matches and at half time.</li> <li>Goal celebrations should be avoided.</li> <li>Interactions with Referees and Assistants Referees should only happen with players observing social distancing.</li> <li>Footballs should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then it should be sanitised before-entering</li> </ul>			
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					<p>play and alternative sanitised ball used to help the game flow. Use of foot instead of hands where possible.</p> <ul style="list-style-type: none"> <li>Goalkeepers to disinfect their gloves regularly.</li> <li>Technical Area will have additional seating provided to allow for social distancing to take place.</li> </ul>			
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Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Changing rooms / showers	Infection risk of Covid-19	3	3	9	<ul style="list-style-type: none"> <li>Changing rooms/shower rooms will be used for matches where required to do so by the League. However, all team and Officials will be asked to attend the match already changed.</li> <li>The changing room will only have the starting 11 and manager/Coach</li> <li>All players/Coaches/ Match Officials are requested to shower at home after matches.</li> <li>Where changing rooms/showers are to be used then they will be treated at least every 30 days or as required with appropriate sanitising solution .</li> <li>Clubhouse changing facilities can be used in addition to those inside the ground to aid social distancing and these will be sanitised prior to use.</li> <li>Changing room doors will be kept open when not in use to allow for ventilation.</li> <li>Only authorised personnel to access changing rooms and each will be clearly marked with the maximum number of individuals permitted access and this communicated to all teams and Officials.</li> <li>Changing rooms only used for changing and showering and no other purpose.</li> </ul>	1	3	3
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Travelling, car parking and	Infection risk of Covid-19	3	3	9	<ul style="list-style-type: none"> <li>All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches.</li> </ul>	1	3	3

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external areas outside the football ground					<ul style="list-style-type: none"> <li>Users of Local Authority car parks and the park area are reminded to maintain social distancing and follow Government guidelines.</li> <li>Club will not authorise the sharing of vehicles unless family members but will advise participants of the importance of vehicle hygiene, personal hygiene, ventilation and face masks should a situation arise where it may occur.</li> </ul>			
Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Club House & Tea Bar	Infection risk of Covid 19	3	3	9	<ul style="list-style-type: none"> <li>One way in and one way out system</li> <li>The queue will be outside, only a max of 6 queuing inside the bar area.</li> <li>Fast masks must be worn in the clubhouse, unless seated at tables with no more than 6 chairs.</li> <li>Bar staff to wear masks whilst working</li> <li>Door to be open for ventilation</li> <li>Queue to tea bar, social distance markers on the floor</li> <li>Staff to add sugar and milk for customers</li> <li>Staff to add condiments</li> <li>Gloves to be worn when handling food</li> </ul>	1	3	3

**Ensure that you always follow social distancing measures. If you are unsure of any processes, then please ask.**

RISK MATRIX		Severity				
		1: Insignificant	2: Minor	3: Moderate	4: Major	5: Catastrophic
	<b>A: CERTAIN</b> (> 90%)	Moderate	High	EXTREME	EXTREME	EXTREME
	<b>B: LIKELY</b> (50 to 90%)	Moderate	Moderate	High	EXTREME	EXTREME

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Likelihood	<b>C: POSSIBLE</b> (20 to 49%)	Low	Moderate	High	EXTREME	EXTREME
	<b>D: UNLIKELY</b> (5 to 19%)	Low	Low	Moderate	High	EXTREME
	<b>E: RARE</b> (<5%)	Low	Low	Moderate	Moderate	High

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