## RISK ASSESSMENT FOR WESTGATE CC TO OPEN THEIR CLUBHOUSE



Wh	nat are the	Transmission of COVID-19		
haz	ards?			
Wh	no might be	Facility users, staff, volunteers, visitors and the wider community		
har	med?			
No	No Controls required		Action Taken by the Club	
Pec	People Management and Communication			
	to ensure indiv	of individuals before they arrive at the venue viduals displaying COVID-19 symptoms or ould be shielding do not travel or attend.	Advice posted on social media platforms and website. Reliant on individuals following guidelines on symptoms and using testing centres as necessary, or home testing kits.	
		t of user numbers, space capacities, venue I layout planning to maintain social distancing.	Completed and regularly reviewed. Club staff will ensure a one-way system is followed and social distancing is maintained.	
	A plan for whe cricket activitie	re parents and players will sit whilst watching es.	Players will be able to sit on a large cordoned off space at the edge of the playing area to maintain distance from hospitality spectators. Spectators will be reminded to follow government guidelines at all times.	

Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.  Staff and volunteer training to support the implementation of the plan, with suitable training records.	In place and continually updated. QR code posters to be displayed on entry to pavilion to record visitors. All visitors and spectators from both sides are requested to use the QR code.  All volunteers are regularly reminded of social distancing rules and the need to comply with them. Records are kept noting who attends training sessions and the name of group leaders.
Buildings	
Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	Pavilion door and windows left open to help air circulation.
Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system.	Done.
Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	No seating areas will be available in the building and only designated, socially distanced seating/tables should be used.
Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	People will be expected to shelter in their cars or if necessary the pavilion whilst adhering strictly to social distancing measures.
Cocial and Hasnitality Avess	
Social and Hospitality Areas  Plan to solicit and maintain records of your member	In place. QR code poster available at the pavilion, with everyone attending site
attendance, customers and visitors - to be maintained for 21 days and then destroyed.	being encouraged to use their phone app to register. A paper record will be kept for 21 days of visitors who do not have the app
Identification of suitable areas for outdoor service that don't overlap with cricket activity.	Done. Bar sales will be offered with club staff providing a table only service. No one will be allowed to approach the bar area, apart from Club staff who will follow government guidelines.

	Steps taken to minimise time and the number of people at the bar.	Bar staff only allowed in the bar area.
	Steps taken to minimise contact points at payment or around the hospitality space.	Contactless payment if possible.
	Suitable PPE provision and training for staff and volunteers.	Necessary PPE provision is available.
	Strategy for the safe serving, clearing and cleaning of glassware and tableware.	In place. Bar staff to collect glasses regularly from outside tables with appropriate PPE in place. Glasses to be washed in hot water as soon as possible.
	Deep cleaning strategy to minimise COVID-19 transmission risk	In place. Deep cleaning will take place at regular intervals.
	Daily cleaning strategy to minimise COVID-19 transmission risk.	In place.
	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	In placeall such points will be cleaned at regular intervals.
Hvs	giene and Cleaning	
,	Materials, PPE and training that you have provided to your staff for effective cleaning.	All necessary materials and PPE provided where required. Gloves, face masks, hand sanitizer, wipes, soap and paper towels.
	Provision of hand washing facilities with water, soap, disposable towels and bin.	Gel Dispensers inside pavilion door for visitors / players.
	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	Is provided in toilet areas and behind the bar for bar staff.

Provision of suit hygiene breaks.	able wipes and hand sanitiser on the field for	Available in the players cordoned off area. Provision of virucidal sprays and wipes for use during a game.
What are the hazards?	Other venue hazards to be considered after to	emporary closure such as Legionnaire's Disease, fire, electrical safety etc.
Who might be harmed?	Facility users, staff, volunteers and visitors	
Controls require	ed	Action Taken by the Club
reparing Your Build	ings	
necessary work	k of Legionnaire's disease and carry out to make your water supply safe for users. cific guidance in the document above.	Done.
certification is u	ne maintenance has not been missed and p to date (e.g. Gas safety, Electrical Safety pliance Testing, Fire Safety, Lifts and Heating d Air Conditioning).	All systems checked.
Check that your	ground is ready and safe to play. Look at quired and how this can be done safely at a	Ongoing processwith ground staff reminded to adhere to social distancing guidelines at all times.
What are the hazards? Who might be harmed? Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required. First aiders, facility users, staff, volunteers and visitors		
		d visitors
Controls require	ed	Action Taken by the Club
rst Aid		

Check that you during all activi	r first aid kits are stocked and accessible ty.	Done.
What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?  If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.		All first aiders have been advised to read and follow all published advice.  N/A
What are the hazards?	Pitches or outfield are unsafe to play on	
Who might be harmed?	Players, officials, ground staff	
Controls required		Action Taken by the Club
paring your Grou		
Safety checks o	n machinery, sightscreens and covers.	Completed and checked regularly by ground staff.
Check and repa	ir of any damage to pitches and outfields.	Completed but checked regularly by ground staff.
Surfaces checke lack of rainfall.	ed and watering regime adjusted based on	Done. Any adjustments required will be made by ground staff.
What are the hazards?  Use this space to identify hazards at your venue		
Who might be Use this space to identify who might be harmed harmed?		ned

Controls required	Action Taken by the Club	
Risk Assessments before senior practices	Continue with present system – checks made by captains and / or vice-captains.	
Risk Assessments before junior practices	Continue with present system – checks made by coaches.	
Risk Assessments before senior matches	Continue with present system – checks made by relevant captain and / or vice-captain.	
Risk Assessments before junior matches	Continue with present system – checks made by relevant coach.	