



HARROW RUGBY FOOTBALL CLUB

YOUTH AND MINI PLAYER REGISTRATION & MEMBERSHIP 2021-20

Membership subscription is going online!

Starting in September 2020 for the season 2020-21, we are asking all Parents and Youth and Mini players at Harrow RFC to be registered on the Harrow RFC online database. Membership subscriptions can now only be purchased online directly and this guide will help you accessing the right membership.

Why are we going online?

The RFU GMS system is already the Harrow RFC player and member database and is secure, GDPR-compliant and provides England Rugby with essential data on the grassroots level of the game. All rugby club players of all ages in England must be registered on the RFU GMS system. It also allows us to administer online membership and subscriptions with minimum effort and cost so is good for our club.

Youth & Mini Subscriptions 2020-21

- Parent Membership – FREE (each child must have an associated parent/guardian member)
- Registered Youth & Mini Player Membership: £110
- Direct Debit Youth & Mini Player Membership: 6 monthly payments of £18.35
- Registered Sibling Youth & Mini Player: £70
- Direct Debit Sibling Youth & Mini Player: 6 monthly payments of £11.70

Please note that Sibling Membership is only valid if 1 Player from the family is registered at the full subscription rate

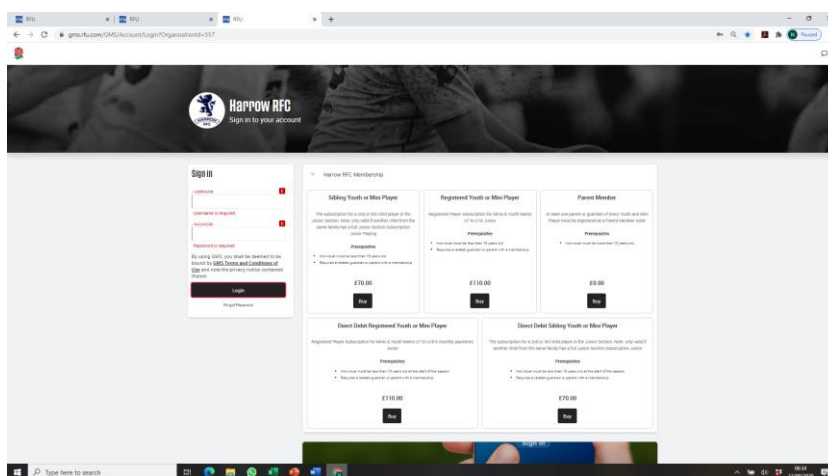
Payment can be made online by credit/debit card or by Direct Debit over 6 monthly payments.

How do I pay online?

Payment is made by logging in to your RFU GMS account and then buying membership to Harrow RFC.

Existing players and many parents are already registered on the RFU GMS system and new players and parents can go to the Harrow RFC GMS site and register.

The log-in page can be found here :
<http://gms.rfu.com/GMS/Account/Login?OrganisationId=557>



Existing Membership Accounts

You will need your username to login. Contact your Team Manager if you do not have your RFU GMS username. There is a function for forgotten passwords on the system in case you have forgotten!

New Membership Accounts

Click on the Create Account button under the Get Started heading.



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Registering & Purchasing Membership

Go to the Harrow RFC page in GMS: <http://gms.rfu.com/GMS/Account/Login?OrganisationId=557>

EXISTING MEMBERS		NEW MEMBERS
1	Sign in with your username and password	Get Started- register your parent or guardian details. You will be asked to verify your email.
2	Check and update your personal details	Enter your personal details
3	Check you are linked to Harrow	Add a club – Harrow RFC
4	Buy Parent Membership – Free	Buy Parent Membership - Free
5	Add Person – check that individual details are entered and correct for every player you are registering	Add Person – check that individual details are entered and correct for every player you are registering

6	<i>Buy the correct membership for each Youth and Mini Player. These will be added to your basket</i>	
7	Go to checkout and complete payment details	

There is a reference guide below to help you with each stage of the process.

GETTING HELP

Your Team Manager has some information on existing players in their age group but does not have access to the GMS system for administration. They will be able to provide Usernames and confirm if players are already on the system and the same for parents.

If you get stuck please send an email to HarrowRFCmembership@gmail.com with details of your problem and a club GMS administrator will look into it for you.

In case of financial difficulty, we want players to continue their sport at Harrow RFC so please contact either Linda Dunleavy (Minis Chair 07903 672093) or Neil MacDonald (Youth Chair 07919 627841). Your calls will be treated in confidence.



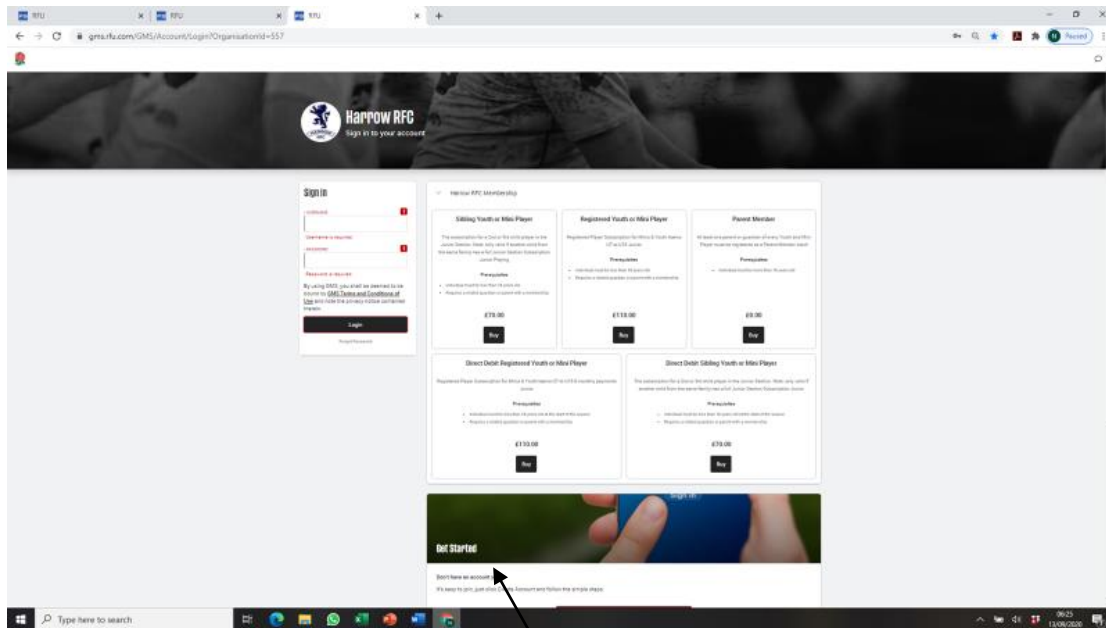
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GMS Membership Reference Guide

GMS MEMBERSHIP REFERENCE GUIDE

1. HARROW RFC GMS LOGIN PAGE

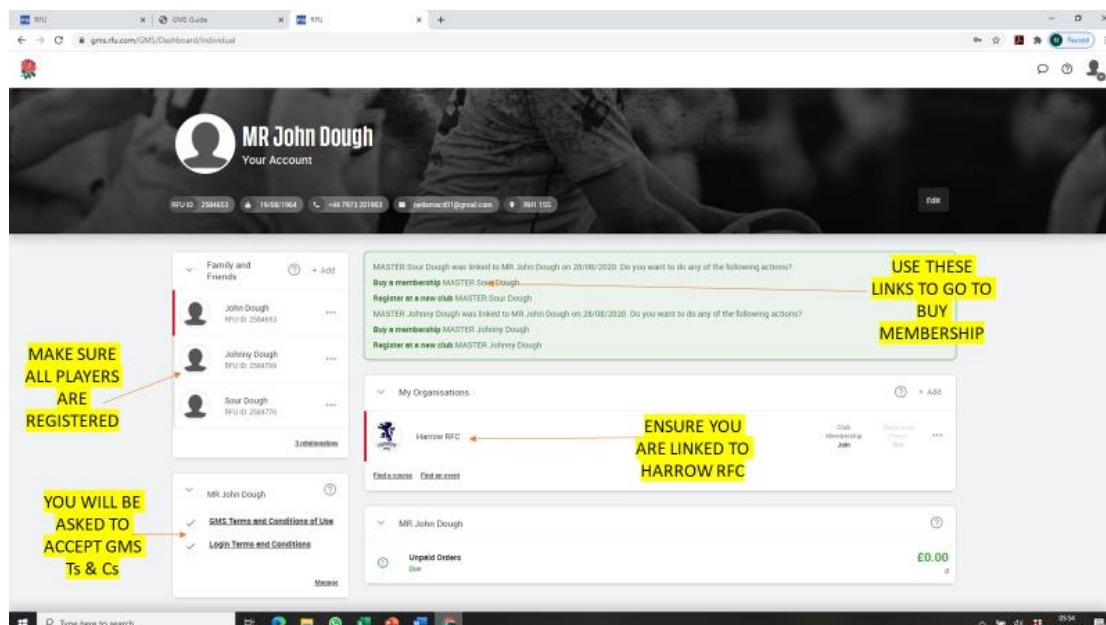
<http://gms.rfu.com/GMS/Account/Login?OrganisationId=557>



New Members and Players start here

If you are an existing Parent or player and have forgotten your Username don't worry! We can look it up from the system for you. Please ask your team manager.

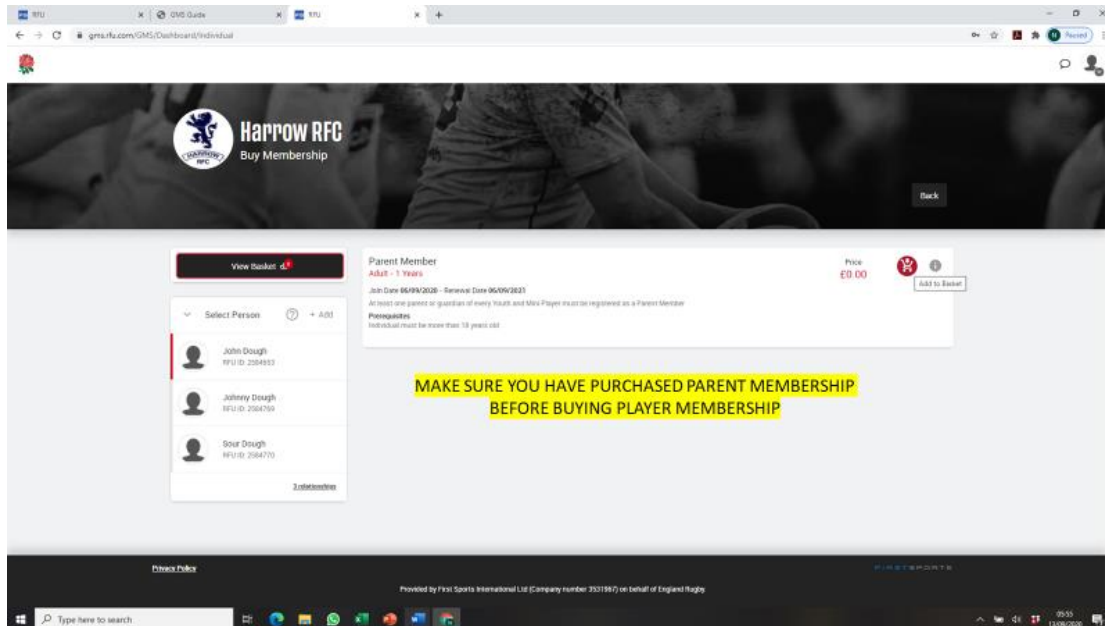
2. YOUR ACCOUNT PAGE



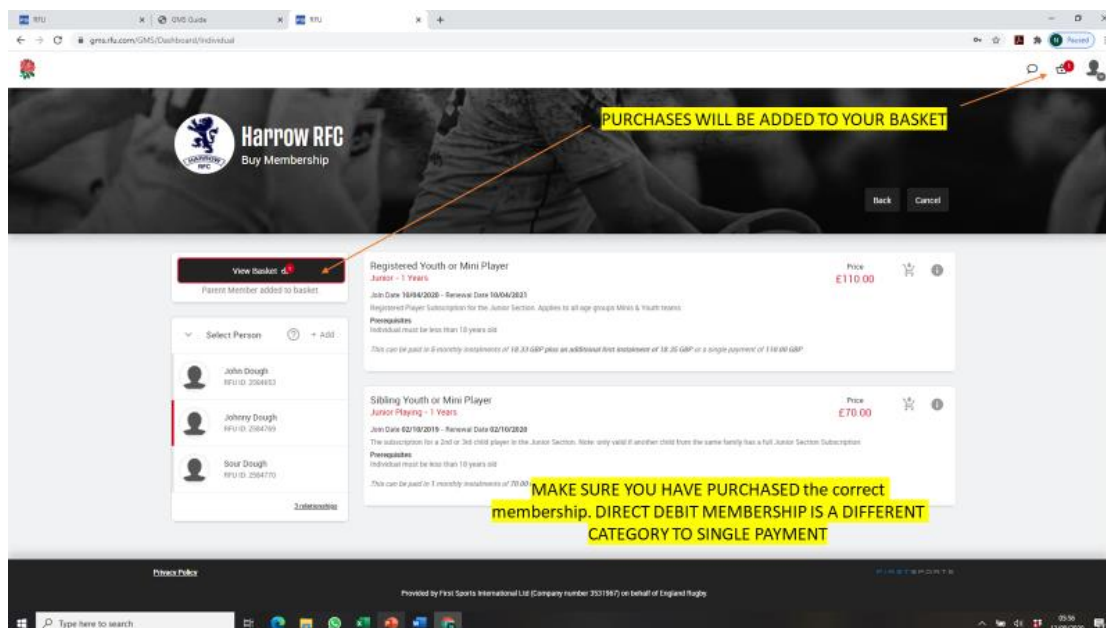


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3. BUY PARENT MEMBERSHIP (Free) – THIS NEEDS RENEWING EACH YEAR SO EXISTING PARENTS NEED TO DO THIS AS WELL AS NEW MEMBERS



4. BUY PLAYER MEMBERSHIP





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5. CHECK BASKET AND CHECKOUT

CHECKOUT WILL TAKE YOU TO THE PAYMENT PAGE WHERE YOU WILL ENTER THE CARD OR DIRECT DEBIT DETAILS

CANCEL WILL CANCEL THE ORDER AND CLEAR THE BASKET AND YOU WILL NEED TO GO BACK TO YOUR HOME PAGE AND GO THROUGH THE PROCESS AGAIN

The screenshot displays the Harrow RFC online membership purchase interface. On the left, the 'View Basket' modal is open, showing a list of items to be purchased:

Select Person	Item	Item Price
John Dough (RFU ID: 2584853)	Parent Member	0.00
Johnny Dough (RFU ID: 2584769)	Registered Youth or Mini Player	110.00
Sour Dough (RFU ID: 2584770)	Sibling Youth or Mini Player	70.00

Below the list, there is a 'Total' button. On the right, the 'Checkout' modal is open, showing the 'Basket Total' of 180.00. It includes a 'Checkout' button, a 'Cancel' button, and a 'Close' button. An orange arrow points from the 'Checkout' button to the text: 'CHECK YOUR BASKET IF NOT HAPPY CLICK CANCEL IF HAPPY CLICK CHECKOUT AND ENTER PAYMENT DETAILS ON THE CHECKOUT PAGE'.