



HARROW RUGBY FOOTBALL CLUB

THE CLUB

- 1 The name of the club shall be HARROW RUGBY FOOTBALL CLUB and its objectives shall be to promote and provide facilities for the amateur sport of Rugby Football in the Harrow area and participation in the same.

MEMBERSHIP

- 2 A Duly elected members of the club shall be governed by these rules hereby laid down and such amendments as shall be hereafter provided for.
- B Membership of the Club shall be open to anyone interested in Rugby Football regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However limitation of membership according to available facilities may be made on a non-discriminatory basis.
- C The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating
- D The Club Committee may refuse membership, or remove it, if it feels the applicant or member will bring the club or Rugby Football into disrepute. Appeal against refusal or removal may be made to the club members
- E Membership of the Club shall be divided into the categories listed;
 - 1) Honorary Members
 - (a) President
 - (b) Past President
 - (c) Life Vice-Presidents
 - (d) Vice-Presidents



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2) Playing Members

- (a) Seniors
- (b) Student/Youth (21 & Under playing in Adult sides)
- (c) Junior – See category 6

3) Non-playing Members

4) Associate Members (non-voting)

Subscribers to any activity groups within Harrow Rugby Football Club which the committee of Management may authorise and the relatives of any existing Full Members.

5) Life Members (non-playing)

6) Junior Group Family Members (non-voting)

A family unit who has at least one child playing for the Junior section of Harrow Rugby Club.

Acceptance into Categories 1, 2a, 2b, 3 and 5 shall be considered full membership of Harrow Rugby Football Club and entitles the member to vote at any AGM or EGM. Entry into these categories also entitles the member to apply for international tickets obtained by the club.

Entry into Categories 4 and 6 entitles the members to all club facilities during any section activities. At all times Associate and Junior Group family members will be bound by the rules of Harrow Rugby Football Club.

Entry into Category 1 shall be gained by recommendation from the Committee of Management in recognition or services rendered for the good of the Club.

- F Members of visiting clubs and their friends are Temporary Associate members of the club on the day of their fixture.
- G New members shall be elected by the majority vote of the Committee of Management.



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THE COMMITTEE

- 3 A A committee of Management shall be elected by members and empowered to conduct the business of the Club, to fill any vacancy within its body, to delegate powers to Sub-Committees and to appoint the same, by co-option if desired, and to make from time to time regulations as necessary consistent with the rules and to elect its own chairman in the event of the absence of the Club Chairman.
- B The Committee of Management shall consist of the Club Chairman, Hon Secretary, Treasurer, Club Captain, Junior Chairman, plus up to 3 club members all of whom shall be elected at a General Meeting. A quorum will be reached when 4 members of the committee are present providing at least 1 of the attendees is in the posts of Club Chairman, Hon Secretary or Treasurer.
- C The Committee of Management will convene at least 3 meetings of all elected club officers each year, such meetings to be called General Committee Meetings. It will also form sub-committees to perform any other activity which the Committee of Management considers necessary
- D The Chair of the meeting shall have a casting vote in the event of a tie.

AGM's & EGM's

- 4 A An Annual General meeting shall be held no later than 31st May each year whereat the Committee of Management and Officers of the Club shall be elected by a majority vote for a period up to the next annual General Meeting. At this meeting the retiring Committee of Management will establish the date for a Financial



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General Meeting which shall be no later 30th September of that year at which the Club Accounts for the previous year to 30th April shall be examined and if approved confirmed. Nominations to the committee and officers shall be sent to the Secretary in writing at least seven clear days prior to the date of the meeting and must be proposed and seconded by paid up members.

The existing Committee of Management shall submit the name of a President, additions to the list of Past Presidents, alterations to the list of life Vice Presidents and Vice Presidents to the meeting for confirmation. The Club Year shall commence on 1st May each calendar year. Only paid up members are entitled to vote at General Meetings or Extraordinary Meetings.

- B Amendments to the Club rules shall be made at any General Meeting or Extraordinary General Meeting.
- C An Extraordinary General Meeting shall be convened by the Committee of Management whenever they consider it desirable, or by the Hon Secretary on receipt in writing of a requisition signed by fifteen paid up members stating the purpose of the meeting.
- D The Committee of Management shall submit to the Annual General Meeting for approval rates of annual subscription for the forthcoming year. Reduced subscriptions may be granted for those Members elected after 1st January for that year.
- E Each member shall be given at least 21 days' notice of every General Meeting or Extraordinary General Meeting with the reasons specified. Proposed amendments to the Club rules must be incorporated in the notice. Business at all meetings except the election of Committee of Management and Officers shall be decided by majority hand vote. Twenty paid up members shall form a quorum and shall elect their own chairman for the



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purpose of the meeting in the event of the absence of the Club Chairman.

- F If at any time the Club in General Meeting shall pass a resolution authorising the Committee to borrow money the Committee shall thereupon be empowered to borrow for the purpose of the Club such amount of money at such rate of interest and in such manner as shall be specified in such resolution and the Committee may issue mortgages or charges and may thereby charge all or any part of the property and interest thereon. All members of the Club whether voting on such resolution or not and all persons becoming members of the Club after the passing of such resolution shall be deemed to have assented to the same as if they had voted in favour of such resolution.

FINANCIAL

- 5 A No member or other individual may expend money or commit the club to any financial liability unless such expenditure or liability has been duly authorised in writing by the Committee of Management.
- B The effective date for changing categories and the due date of payments of annual subscription shall be 1st May for the following twelve months.
- C The annual subscription shall be paid before 1st October. The Committee of Management has the power to waive payment of the whole or any part of the subscription in any case which in their opinion such action is proper.
- D If after 30th September a member has not paid his subscriptions the Committee of Management shall have the power to remove the member's name from the membership list.

PLAYING



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- 6 A For the purpose of administering the game the Club shall be affiliated to, and members of, the Rugby Football Union, the Middlesex County Rugby Football Union and the London Society of Rugby Football Union Referees. The club will also be an Associated member of Herts. RFU. The club may become affiliated to other Counties or Rugby based associations.
- B The playing laws shall be those laid down by the Rugby Football Union for the current year.
- C The Club playing strip shall consist of navy blue shirt with white hoops, navy blue socks and navy blue shorts.

PROPERTY

- 7 A The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.
- B The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.
- C The Club may also in connection with the sports purposes of the Club:
- i) sell and supply food, drink and related sports clothing and equipment;
 - ii) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person



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- concerned being present;
- iii) pay for reasonable hospitality for visiting teams and guests;
- iv) indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets);
- v) The Committee will have due regard to the law on disability discrimination and child protection.

WINDING UP

- 8 A The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- B The Committee will then be responsible for the orderly winding up of the Club's affairs.
- C After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - i) To another Club with similar sports purposes which is a registered charity and/or
 - ii) To another Club with similar sports purposes which is a registered CASC and/or
 - iii) To the Club's governing body for use by them for related community sports.

TRUSTEES

- 9 A The property of the club shall be vested in 4 Trustees who shall be appointed by the Committee of Management and the property of the club shall be vested in them to be dealt with by



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them as the Committee of Management may from time to time direct by decision. The Trustees shall be indemnified against risk and expense out of club property. The Trustees shall hold office until death or resignation or until removal from office by the Committee of Management. Whereby reason on such death, resignation or removal, it is necessary that a new Trustee or Trustees be appointed the Committee of Management shall nominate the person or persons to be appointed the new Trustee or Trustees. For the purpose of giving effect to such nomination the Chairman is hereby nominated as the person to appoint new Trustees of the Club within the meaning of Section 36 of the Trustees Act 1925 and he shall fully appoint the person or persons so nominated by the Committee of Management.