

NEWARK RUFC

THE MEMBERSHIP SUBSCRIPTION WEB SITE SYSTEM

THE WEB SITE MEMBERSHIP SUBSCRIPTION SYSTEM IS TO ASSIST WITH THE COLLECTION OF **ONLY THE FUNDS SIDE** OF THE MEMBERSHIP.

THIS WILL BE HANDLED IN A SECURE AND EFFICIENT MANNER PROVIDING MANAGEMENT INFORMATION IN A FREELY AVAILABLE MANNER AS AND WHEN REQUIRED

IT DOES NOT REPLACE ANY REGISTRATION/DATA BASE SYSTEM AND INFORMATION RE THE PAYMENTS ETC WILL BE AVAILABLE TO THE CLUBS ADMINISTRATORS FOR INCLUSION IN ANY RECORDING/REGISTRATION SYSTEM THAT MAY BE REQUIRED BY THE CLUB/RFU ETC.

FAQ

I have joined the club part way through the season what should I pay and how?

During the first 3 months of the Clubs Financial year the full annual amount is due and depending on the method of payment you select the amounts required and methods of payment are shown on the Web Site under the “MEMBERS SUBS” tag.

After the first 3 months you should make contact with the Membership Secretary to discuss amounts and payment methods. (email address membership-secretary@newarkrugby.com)

I manage the XXXXX section and under the new payment method for subs, how can I tell who has paid and who hasn't.

IF YOU HAVE TEAM ADMIN RIGHTS ON THE WEB SITE THEN YOU CAN VIEW THE INDIVIDUAL PROFILES AND THERE WILL BE AN INDICATOR ON THERE RE THE STATUS OF ANY PAYMENTS

THE MEMBERSHIP SECRETARY CAN PRODUCE REPORTS DETAILING EACH SQUADS PAYMENT STATUS FOR EACH PLAYER/PARENT LISTED ON THE SITE.

Will people still need to fill out the forms etc or is this all done on line?

THERE IS NO CHANGE TO THE EXISTING SYSTEM – FORMS WILL STILL NEED COMPLETING

THE PAYMENT SYSTEM WILL ASK BASIC QUESTIONS ABOUT WHO IS PAYING AND WHO FOR AND THIS IN THE FORM OF REGULAR REPORTS WILL BE PASSED ON TO THE CLUBS ADMINISTRATORS ETC FOR REVIEW RE UPDATES FOR THE CLUBS DATA BASE, RFU ETC OBVIOUSLY IF THE INFORMATION PROVIDED IDENTIFIES THAT THE REGISTRATION/DATA BASE SYSTEM HAS NOT BEEN UPDATED THEN THERE WILL BE A NEED FOR THAT TO BE FOLLOWED UP BY THE ADMINISTRATOR/MANAGER

How do I go about ensuring all paid players are on GMS as this is a requirement for the RFU Cup for the girls?

PER THE ANSWER ABOVE THE GMS SYSTEM/PROCESS UPDATING WILL NOT CHANGE AND REGULAR REPORTS WILL BE PROVIDED TO THE CLUBS ADMINISTRATOR ON THE PAID STATUS FOR THE INFORMATION TO BE MAINTAINED.

Last season it was very difficult to keep track of who had paid and who hadn't and chasing people for money was difficult and time consuming.

PROVIDING ALL PLAYERS ARE LISTED ON THE SITE (THEY CAN BE LISTED EVEN THOUGH THEY ARE NOT ENROLLED ON THE SITE) THE REPORTS AVAILABLE WILL ASSIST WITH THIS.

IF YOU GET ALL YOUR PLAYERS/PARENTS TO ENROL ON THE SITE THEN SOME OF THE CHASING OF PEOPLE CAN BE HANDLED BY THE SYSTEM BUT IF NOT THE REPORTS (IF ALL ARE LISTED) WILL HELP IDENTIFY WHO HAS NOT PAID. THE PROVISION OF MONTHLY PAYMENTS MAKES IT EASIER FOR PEOPLE TO SPREAD THE PAYMENTS. THE MEMBERSHIP SECRETARY CAN USE THE SYSTEM TO ASSIST WITH CHASING PAYMENTS BUT SOMETIMES YOUR LOCAL KNOWLEDGE WILL BE INVALUABLE IN SORTING OUT PROBLEMS.