

# Thurrock Rugby Football Club - Membership / Gift Aid

## What is Gift Aid?

Gift Aid is a scheme that enables us to reclaim the basic tax rate on part of your membership subscriptions and donations. The cost is covered by the Government so you don't pay a single penny extra, but the value of your donation increases. We can claim 25p for every £1 in donations.

## Charity Membership Fees

To qualify for Gift Aid, charity subscription payments must be for membership only. They must not give members personal use of the charity's facilities or services.

Charities can't claim Gift Aid on membership payments because members are given personal access to the club's facilities or services.

Gift Aid can't be claimed on a subscription payment paid on behalf of someone else. This is because it's considered a gift to the person whose membership is paid, not to the charity.

However, if the membership of a charity is paid for a child (under the age of 18), payment is accepted as a gift and is eligible.

So in order to make the most of our charity status it is the intention of the Trustees & General Committee to implement a membership strategy which will benefit us with the maximum effect. Your fee will be split as below .

We propose that a payment of £105 will be split as £50 for membership fees & £55 as a donation (gift aid recoverable - £13.75)

or a payment of £40 (Youth /OAP) will be split as £15 to membership fees & £25 as a donation (gift aid recoverable - £6.25).

## What is a Gift Aid declaration?

It is simply a statement by an individual taxpayer that they want a charity to claim from HM Revenue and Customs the tax paid on their donation. This is a great way to add 25 per cent to the value of your gift to the BHS without it costing you a penny more!

## Am I eligible to make a Gift Aid declaration?

To qualify for Gift Aid, you must be a UK tax payer. You need to pay the same amount or more of UK income tax and/or Capital Gains Tax as all charities and Community Amateur Sports Clubs (CASCs) will claim on your gifts in a tax year. If you pay less, it will be your responsibility to pay any difference.

## How do I know if I pay UK income or capital gains tax?

You pay these taxes if:

- income tax is taken from your wages or salary before you receive your pay
- you pay tax after filling in a self-assessment form each year
- you have any taxable savings (in a Building Society, for instance), or a pension plan, or investment income
- you have paid any capital gains tax, on the sale of a property or some shares, for example.

Your employer will provide you with a P60 form every year, which details how much tax you have paid. Inheritance tax, council tax and VAT do not count as income or capital gains tax.

### **How will I know if I pay income tax on my pension?**

As a pensioner you will receive a P60 form each year. Keep this safe, as it will show any tax deductions.

### **How long does the declaration last?**

To simplify matters for both you and the BHS, the declaration wording covers past, present, and future donations. We can back-claim four years and we will continue to claim until you tell us otherwise, so long as you are eligible.

### **I don't pay tax but my partner does.**

If you have family TRFC membership and your partner pays tax then he/she can tick the Gift Aid box, provided that the membership is paid either from your partner's account or from a jointly held or named account (i.e. the payment is from the 'Gift Aider').

### **Will Gift Aid cost me anything?**

Gift Aid doesn't cost you a penny - ticking the box just means that we can reclaim the tax on your membership subscriptions and donations, if you are a UK taxpayer, directly from HMRC. Remember though, if you pay less tax than all the charities will claim on your gifts in a tax year, it will be your responsibility to pay any difference.

### **I may have already made a Gift Aid declaration to another charity. Does this mean I can't tick the box again, or don't need to?**

No. Ticking one box means that only that one particular charity can reclaim the tax on your donations, so it's important to tick a box for each charity that you want to claim Gift Aid.

### **Is it worthwhile as I only give the minimal subscription?**

Every penny counts! We can reclaim 25 pence in every pound. On an average donation of £55 we can claim a further £13.75.

### **I've already made a Gift Aid declaration to TRFC. Do I need to tick the box again?**

Not unless we ask you to. All your donations and membership subscriptions are covered with one declaration.

### **If I have a Gift Aid declaration, what should I do if my tax situation changes and I no longer pay UK income or capital gains tax?**

If you no longer pay sufficient UK income or capital gains tax, please contact our membership team (01375374877) and we will stop claiming Gift Aid on your membership subscriptions and /or donations. It's also important to notify us if your name or address changes.

### **I am a self-assessment tax payer and I pay tax at the higher rate of 40 per cent. How can I give part or all of my tax repayment to TRFC**

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Please help your club by filling in the gift aid section for either £55 or £25.  
(depending on membership type)**



Founded 1928

# Thurrock Rugby Football Club

## Membership / Gift Aid form 2020-21

Adult - £120 (£105 before 30th Sept 2020). £50 membership, £55 gift aid Student / OAP - £50 (£40 before 30th Sept 2020). £15 membership, £25 gift aid Pitchero - £15 per month for 8 months (register online).

Youth & Family memberships must be paid to your Youth section administrator

### Family membership:

One Adult, one child £145 (discount of £25 if paid before 30<sup>th</sup> September £120)

One Adult, two children £175 (discount £30 if paid before 30<sup>th</sup> September £145)

One Adult, three children £205 (discount £35 if paid by 30<sup>th</sup> September £170)

Only a single payment is required - the club will split membership/gift aid. Please note that this information is required by the English RFU as well as TRFC

Surname , Forename & Address : Please fill in the bottom half of this form.

Tel.No. (Home) :

Tel.No. (Mobile) :

Email :

Membership Type : Player / Adult / OAP / Youth / Family

Country of Birth :

Date of Birth :

Payment : BACS / Cheque / Card / Pitchero

Photo : Use previous/ enclosed/ emailed

I agree to abide by the rules of TRFC and I have no objection to this information being held on computer. It be shared for compliance with the RFU only.

Note new BACS Details for Lloyds Bank :

Sort Code : 30-93-61 Account No. : 40623768

Signed :

### Charity Gift Aid Declaration – multiple donation

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must fill in the details below:

I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to:

Name of Charity : **Thurrock Rugby Football Club** (Reg. Charity No. 1172702)

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

My Details

Title : ..... First name or initial(s)..... Surname : .....

Full Home Address : .....

Postcode : .....

Date : .....

Please notify the charity if you:

A) want to cancel this declaration B) change your name or home address

C) no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations.