

RISK ASSESSMENT FORM

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| Assessment No: 67 | Locations/ Dept Oakfield | Persons Involved in or affected by task: | |
| Assessment Date: 26/5/20 | Assessor's Name Matt Crane | | |
| Task/ Activity/ Area Assessed Hard play netball courts | | Employees | X |
| | | Visitors | x |
| | | Contractors | X |
| | | Members of the public | X |
| | | Others | |

| What are the hazards? | Who might be harmed and how? | What are you already doing? | Do you need to do anything else to manage this risk? | Action by whom? | Action by when? | Done |
|-----------------------|--|---|--|--|---|--|
| COVID-19 | Staff, members, hirers contractors by becoming contaminated from equipment, touchpoints and surfaces and via droplets from sneezing, coughing, sweating, and exhaling while exercising by someone who has COVID-19 | <p>Signage to be fixed in agreed locations to provide route implemented to maintain 2m social distancing.</p> <p>Signage to be placed at all entrances and exits re-enforcing the COVID-19 procedures.</p> <p>Sports changeover times staggered where necessary to assist with social distancing</p> <p>Changing rooms and showers to be taken out of use until Government information advises otherwise.</p> <p>Netball entrance gates will be kept open during opening times to reduce touchpoint areas</p> | <p>Member communication advising of the new procedures and requirements upon re-opening</p> <p>Send regular communications to staff, members, hirers, and contractors of COVID-19 guidelines.</p> <p>Staff training for all staff to understand the COVID -19 policies and procedures and where necessary to implement such procedures.</p> <p>Review the payment procedure for payments that are made at reception.</p> | <p>MR</p> <p>MR</p> <p>Management</p> <p>Senior Management</p> | <p>July 2020</p> <p>July/August 2020</p> <p>July/August 2020</p> <p>June 2020</p> | <p>✓</p> <p>✓</p> <p>Ongoing</p> <p>✓</p> |

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| | | <p>Netball posts will be in place prior to any bookings to reduce touch points.</p> <p>Any chairs removed from the playing area.</p> <p>No hiring or purchase of balls. All players / teams will be required to bring their own equipment.</p> <p>All bookings have been advised that compliance to government and governing body guidelines are a condition of the booking. These guidelines have been issued to all bookings.</p> <p>Cleaning staff will be regularly cleaning touchpoints in allocated outdoor toilet areas throughout their shifts noting times of clean on equipment.</p> <p>PPE items to be provided to all cleaners. Training will be provided on the cleaning of shields and the disposal of disposal PPE items.</p> <p>All online / contactless / cashless payments will be required with payment expected in advance</p> <p>First aid – only to be applied in emergencies.</p> <p>Monitor Government guidance and make necessary changes as the situation changes</p> | | | | |
| Injury from Sporting Activity | Members of the public risk injury from incorrect playing techniques | <p>Qualified coaching staff for programmed activities.</p> <p>Notices state that members and their guests are reminded that it is their responsibility to ensure that their medical condition is satisfactory for the activity they wish to pursue.</p> <p>Qualified first aider on site at all times. All injuries are reported and monitored.</p> | | | | |

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| | | All teams to provide 3 rd party insurance or signature of disclaimer. | | | | |
| Slips and trips | Staff and members of the public may be injured if they slip or trip on uneven surface | Covers are fitted over the holes for tennis and netball posts. Bins are provided on all pitches to prevent rubbish blowing onto the playing surface. Coach and organizer to access playing area is safe before starting any session. Any issues to be reported to the Duty Manager immediately. | | | | |
| Manual handling Lifting and moving heavy objects or objects that are difficult to grasp | Staff risk injuries or back pain from handling or moving heavy/bulky objects, eg netball posts | Staff are trained in correct manual handling techniques. Reviewed annually to ensure all staff are trained. Manual handling training is part of the induction process for new employees. | | | | |
| Heavy equipment falling on staff or members of the public | Staff or members of the public may suffer fatal injury from falling goals. | Regular inspections of netball posts must be carried out to check that they are properly maintained and the weighted bar is attached correctly before the start of each session and regularly checked by the Maintenance team. | | | | |

| Action required (note any temporary action / control measures required): | Action Review Date | Action Completed (Name and title) / Date |
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| Further actions that may require longer term consideration: | Action Review Date | Action Completed (Name and title) / Date |

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| Assessment Review Date (as required): 26/05/2021 | Assessment Review Date (as required): |
| New risk assessment required: Yes / No | New risk assessment required: Yes / No |
| Completed by (Name): | Completed by (Name): |
| Signature: | Signature: |

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| Signature: <i>Matt Crane</i> | Date: 26/05/2020 |
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