



TRFC Mini's Festival Sunday 23rd April 2017 Festival Information

9.15 am	Team Registration and collect match schedule from the Control Point adjacent age group pitches (Please include RFU numbers and dates of birth)
9.30 am	Referee briefing will take place at each age group control point
9.45 am	First aider briefing will take place by First Aid tent
10.00am	Matches commence
1.30pm onwards	Award presentations will take place front of the club house on completion of age group matches.

AWARDS & PRESENTATIONS: These are expected to take place in the afternoon following the culmination of the age group pool matches, though some flexibility may be required for running time and facilitation.

CANCELLATION: In the event that bad weather (or any other situation) threatens the Tournament, a decision will be made as early as possible in the preceding day(s). We shall contact all visiting clubs ONLY in the event that the tournament is cancelled.

FESTIVAL OFFICIALS: Disputes settled by, or on behalf of, the Festival Committee will be final. Any changes to the Programme and all results will be administered via the Control Points.

ENTRANCE FEE: Entrance fees are listed on the Entry Form. Please note that Entry fees are non-refundable.

TRAVEL TO TRFC: We encourage as many people to car-share as possible or to make use of public transport. Details of how to find us can be found on the following link: www.twickenhamrugby.com/location

CAR PARKING: We do appreciate that many of you will need to use cars and we will be offering parking on site at a charge of £5 per car. This will be collected by the Marshals on the gate. Please cooperate with the parking marshals as they will have a difficult job to do and remember that they are all volunteers. Please park considerately and note that all vehicles are parked entirely at own risk. Unfortunately, once the car parks are full, you will need to park in the local area – please be considerate to our neighbours and do not park across driveways.

PHOTOGRAPHY: On the understanding that visiting clubs have referred their players to the RFU Child Protection and Best Practice guidelines relating to photography & recorded images, a players tournament entry is accepted only on the basis that the player has knowledge that this tournament is held on grounds where public access is beyond our control and that the player has legally consented photography use to their club.

We have DE Photos at the Tournament and all photos will be available to purchase on the day or from their website.

TRFC and its organisers cannot accept liability for any injury, damage or personal loss, howsoever caused or suffered.

Twickenham RFC, Parkfields, South Road, Hampton, Middlesex TW12 3PE

festival@twickenhamrugby.com

SAFETY: Please encourage all your families to help keep the site tidy and to dispose of all rubbish in the bags located around the field.

- Do not take glass on to the playing fields.
- Please ensure that any tents are erected well away from the pitches.
- Do not leave small children unattended and they should not be allowed anywhere near the touchlines, where there is a danger that they may be injured by players running or being tackled into touch.
- Only coaches, players and officials are allowed on the field of play. Spectators should not encroach on to the playing area.
- Please follow the directions of car park attendants to ensure that emergency access paths are kept clear in case an ambulance needs access.
- The area behind the Clubhouse and to the left is out of bounds apart from access for emergencies.

FIRST AID: Each Squad must provide their own first aid cover. There will be a First Aiders briefing at the First Aid Tent at 9.45am (see map). The First Aid Tent is located close to all the pitches (see map), and a first aid room will be available within the club house. A Defibrillator is located next to the Main Bar in the club house.

REFRESHMENTS: Various refreshments are available throughout the day from the clubhouse and catering stalls outside (bacon sarnies, BBQ, cake stall, sweet stall). The bar will be open during licensing hours but only drinks in plastic containers, plastic bottles or cans may be taken outside the Clubhouse.

CLUBHOUSE: No studded boots, dirty footwear or dirty kit is permitted in the clubhouse.

TOILETS: These are available inside the clubhouse and portaloos will be on-site for the event.

PUBLIC SAFETY: In the unlikely eventuality of an emergency please seek out and adhere to official's instructions. Should you have concerns please contact the officials at the information desk in the clubhouse.

GENERAL: Please do take care of valuable at all times. TRFC cannot be held responsible for any loss.

- We do not encourage dogs at the ground but if bringing them is absolutely unavoidable they should be kept on a lead and under the supervision of a responsible adult at all times. They should not at any time be allowed on to the playing area and any mess should be removed and properly disposed of immediately.
- Bins are provided for rubbish to be deposited and we would be grateful if teams would collect any litter from areas that they have used at the end of the day.

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