



Bognor Regis Town Football Club

Est. 1883



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Bognor Regis Town FC - Senior Football Covid-19 Risk Assessment

Date	03/11/20	Assessed by:	Ian Guppy	Position:	COVID-19 Officer
RA Number	RA 1 – 03/11/20	Verified by:	Bognor Regis Town FC		

Who Might be Harmed				
Officers	Players	Volunteers	Coaches	Others
✓	✓	✓	✓	✓

PPE		Known Hazards	
✓	✓	✓	✓

Equipment Required
<ul style="list-style-type: none"> • Sanitising Spray for warm up and match equipment • First aid, PPE as per The FA First Aid Guidance • Hand sanitisers supplied at the Club pitch entrances and exits • Soap and sanitisers for the toilets • Hand drying facilities • Disposable paper roll • Waste bins • Hazard Waste bags • Signage



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A generic traffic light system has been used, but due to the pandemic nature of Covid-19 and resulting symptom parameters of illness, no rating is below moderate. The likelihood has been reduced significantly throughout. Consideration might be not to implement a traffic light system for future Covid-19 RAMS
The document will be updated at such times which are deemed necessary, and in line with FA guidance and HM Government applicable guidelines at that time.

This document will work in conjunction with the "Ultrabar" Risk assessment and method statement. And is reflected in the "Bognor Regis Town FC Covid-19 Matchday Checklist". Along with FA guidelines with the Bognor Regis Town FC codes of conduct.

Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Communication Prior to fixtures	Infection risk of Covid-19	C	4	HIGH	Bognor Regis Town FC will follow all the up to date guidelines issued by the Government, The League and The FA for the return of football. Everyone – All Players / Coaches / Volunteers / Club Officials, etc will be provided with access and asked to read The FA "Code of Behaviour". Bognor Regis Town FC will nominate a named Covid-19 Officer [or proxy]. All information herein, and actions arising, will be addressed through the Officer or General Manager. <ul style="list-style-type: none"> An email will be sent to all Players / Coaches / Volunteers giving instructions / information on the Home Club's match day procedures and this will be provided to any visiting teams and Match Officials prior to arrival. Coaches/Volunteers/ Players/Match Officials/visiting teams will be Issued with a checklist of the requirements to meet the latest FA guidelines. All visitors are requested to sign in via the NHS Covid App – if unable to the club will provide a sign in Track and Trace. 	E	4	MODERATE



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- All visitors are instructed to carry out a self-assessment with regards to COVID-19 symptoms and informed not to come to the stadium, but self-isolate and undertake appropriate action regarding track and trace.
- Anyone who wishes to shield will be permitted to do so.
- Attendee's records to the stadium will be kept for 21 days in line with the Club's data protection policy if signed physically and used upon request to comply with the requirements for the NHS Track and Trace. Confirmation will be obtained from visiting teams to confirm they have all contact details for their visiting team, which will be shared with Bognor Regis Town FC and in line with NHS Track and Trace.
- Communication will be sent to all with regards to the stadium controls in place by the Club for attendance at training/matches. "Bognor Regis Town Covid-19 Matchday Checklist"
- No indoor training or matches of any kind can take place until further notice.
- Covid-19 Officer, responsible for the COVID-19 Policy will observe a number of matches in order to ensure compliance and reminders of compliance are adhered to. And dynamic control measures are implemented as far as is practicable.
- Close contact shall be defined as per up to date government guidelines.

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		Probability	Severity	Rating		Probability	Severity	Rating



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Access Control	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> Supervised access and egress will be managed via the car park exit/entry gates with matchday stewards. All stewards will have PPE available for use and be conversant with matchday protocols. The Bognor Regis Town FC Covid-19 matchday checklist will be displayed upon entry to the ground. In addition to being promulgated to all visiting teams Secretaries. All visitors will be provided with a reminder of the symptoms of COVID-19 and to follow Government guidelines. PPE will be provided as part of any medical assistance that may be requested and where close contact is required Hand sanitiser will be provided at suitable stations positioned and identified at the entry points to the ground, while inside the ground and when exiting the ground. Signage inside the stadium will provide guidance and reminders of social distancing measures. 	E	4	MODERATE
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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
H & S Arrangements and First Aid	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> Medical and PPE provision is available at the ground to follow The FA PPE level requirements for First Aid. Storage of equipment is in first aid shed, which will be available on request from designated first aiders/stewards First Aiders will equip with PPE before treatment and follow guidance on hand washing/sanitising after treatment. Then record name date and treatment 	E	4	MODERATE



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					<p>provided for NHS track and trace process into the club accident folder located behind the bar.</p> <ul style="list-style-type: none"> • Suitable sanitisation process will be in place for stadium touchpoints. Hand sanitisers available in toilets, changing rooms and ground entry exit/entry points • Signage regarding handwashing and social distancing is displayed. • Handwash, sanitiser and paper towel will be made readily available. • First Aid shed has been allocated as an Isolation zone which is equipped with running water and is to be used in the event of anyone displaying Covid-19 symptoms during the "game" period. • The Dugout area to be accessed by one member of playing staff, plus pitch First Aid responder. • First Aid responder to have appropriate PPE for dealing with player care. As defined by the FA guidance. 			
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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Break times/ Half Time	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> • Players will be reminded to keep social distancing a priority during any breaks. • Players will be requested to bring their own named water bottles, hand sanitiser and sun cream for their training or match session which are to be used during, before and after any break. • All attendees to be reminded of social distancing protocols. 	E	4	MODERATE



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Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Toilets	Infection risk of Covid-19	B	4	EXTREME	<ul style="list-style-type: none"> Toilets will be treated at least every 7 days or as required with sanitising solution that provides up to a 7-day residue to combat COVID-19 and other viruses. Toilets will have a one-way system where possible and a one in one out approach. During pitch opening times, the toilets will be checked hourly for consumables and sanitising wipes as required. 	E	4	MODERATE

Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Spectator stands and terracing	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> Currently isolated from use with only designated standing and seating areas provided with social distancing in place for match attendees. Spectator details will be recorded on entry using an approved NHS Test & Trace App Encouraged to bring their own Face covering, gloves, and hand sanitizer with them to matches 	E	4	MODERATE

Activity	Task Specific Hazards(s)	Probability				Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Competitive match play and training	Infection risk of Covid-19	C	4	HIGH	<ul style="list-style-type: none"> Bognor Regis Town FC are affiliated with Sussex County Football Association for 2020-21 Bognor Regis Town FC will provide sufficient stewarding on matchdays, to enable all areas of the stadium to be 	E	4	MODERATE



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effectively managed for safety and to be positioned at key locations as designated on the matchday by the Covid-19 Officer

- Safety briefings prior to competitive activities should be provided reminding participants of The FA 'Code of Behaviour' and the requirement to social distance during breaks in play.
- Pre-match handshakes will not take place. Instead players will be asked to hand-sanitise before kick-off.
- Team talks can take place, as long as social distancing is observed and held outdoors where possible.
- Warm-ups/cool-downs should always observe social distancing.
- During matchdays non-playing players and additional team support staff will be seated in the Main Stand or the area immediately to the left of the main stand. All to observe social distancing and allocated a team area.
- The touchline grassed area will be available for warm up, with entering and exiting the pitch using access from the small double gates in the corner or from the dugout. All activity will be socially distanced as far as is reasonably practicable.
- All accessed areas will be monitored by designated stewarding, for exit and entry control.
- During match time. Access to field of play for example...Substitutions, to be in the area in front of the main stand or adjacent to the stand. Under the control of match officials.
- Substitutions will be carried out via sanitised substitution board but only touched by one nominated official.
- The area and gate access will be controlled by stewarding



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- Match preparation meetings by Officials should be held in the board room or on the main pitch if weather dictates.
- Set plays - freekicks: Referees and Coaches should encourage players to get on with the game and not unnecessarily prolong set play set-up, such as defensive walls.
- Set plays - corners should also be taken promptly to limit prolonged close marking and goal posts should be wiped down before matches, after matches and at half time.
- Goal celebrations should be avoided.
- Interactions with Referees and Assistants Referees should only happen with players observing social distancing.
- Footballs should not be handled unless for throw-ins and if the ball goes outside of the pitch confines then it should be sanitised before-entering play and alternative sanitised ball used to help the game flow, buckets to be used to dip any ball that has left the field of play. Use of foot instead of hands where possible. Pitch side first aider to monitor and manage
- Goalkeepers to disinfect their gloves regularly.
- Team manager [or proxy] plus pitch side first aider to access dugouts and technical area only.
- Pitch access will need to be staggered adhering to social distancing rules.
- Pre-match warm-up will be separated into smaller groups to adhere to social distancing.
- Post-match interaction should take place in the clubhouse in groups no larger than 6 people as per government guidelines

Activity	Task Specific Hazards(s)	Probability	Severity	Rating
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		Probability	Severity	Rating		Probability	Severity	Rating
Changing rooms / showers	Infection risk of Covid-19	D	4	HIGH	<ul style="list-style-type: none"> Changing rooms/shower rooms will be used for matches where required to do so by the League. All players/Coaches/ Match Officials are requested to shower at home after matches. All changing areas are to be inspected before use, and cleaned after use. Where changing rooms/showers are to be used then they will be treated at least every 7 days or as required with sanitising solution that provides up to a 7-day residue to combat COVID-19 and other viruses. Clubhouse changing facilities can be used in addition to those inside the ground to aid social distancing and these will be sanitised prior to use. Only authorised personnel to access changing rooms and individuals permitted access, and this communicated to all teams and Officials. Changing rooms only to be used for changing, possible showering and as potentially safe area in the event of Injury 	E	4	MODERATE

Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
		Probability	Severity	Rating		Probability	Severity	Rating
Travelling, car parking and external areas outside the football ground	Infection risk of Covid-19	B	4	EXTREME	<ul style="list-style-type: none"> All participants will be reminded of the need to comply with the latest Government legislation for travelling to and from matches. Users of Local Authority car parks and the park area are reminded to maintain social distancing and follow Government guidelines. 	E	4	MODERATE



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					<ul style="list-style-type: none"> Club will not authorise the sharing but will advise participants of the importance of vehicle hygiene, personal hygiene, ventilation, and face masks should a situation arise where it may occur. 			
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Activity	Task Specific Hazards(s)	Probability			Severity	Rating		
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Storerooms and Club House	Infection risk of Covid-19	C	4	EXTREME	<ul style="list-style-type: none"> The Club house and boardroom remain open, and is covered by a separate, but linked RAMS carried out by clubhouse manager Risk Assessment Carried out by Seasons Manager Mia Woods Store areas are accessed only by Bognor Regis Town FC staff and should all be locked/inaccessible if possible to limit access. Where maintenance work is being carried out, social distancing measures are in place and where this may be possible then face masks are provided. 	E	4	MODERATE



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RISK MATRIX		SEVERITY				
		1: INSIGNIFICANT	2: MINOR	3: MODERATE	4: MAJOR	5: CATASTROPHIC
LIKELIHOOD	A: CERTAIN (> 90%)	MODERATE	HIGH	EXTREME	EXTREME	EXTREME
	B: LIKELY (50 to 90%)	MODERATE	MODERATE	HIGH	EXTREME	EXTREME
	C: POSSIBLE (20 to 49%)	LOW	MODERATE	HIGH	EXTREME	EXTREME
	D: UNLIKELY (5 to 19%)	LOW	LOW	MODERATE	HIGH	EXTREME
	E: RARE (<5%)	LOW	LOW	MODERATE	MODERATE	HIGH

BOGNOR REGIS TOWN FC – SENIOR FOOTBALL RISK ASSESSMENT

DATE: 13/08/2020

V:01

REVIEW DATE: NOVEMBER 2020

Important to note that probability of contracting COVID 19 are further reduced with Government controls in place. Should Government guidelines change then a review of this assessment will take place