

Agreement between

[name]

[address]

and

and

and

and

and

and

Date: **day of** **2017.**



Football club: constitution and rules

Agreement between members of the Wealdstone Youth F.C. Football Club

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Football club: constitution and rules

This agreement is dated 12th June 2017 and is made between the following Members of the Wealdstone Youth F.C. whose addresses appear next to their respective names

The background to this agreement is:

The Members have formed a Club to be known as the Wealdstone Youth Football Club which they desire to be regulated according to the following terms and conditions.

These are the terms of the agreement:

Definitions

These definitions apply unless the context requires a different interpretation:

"FA"	means the Football Association Ltd
"FIFA"	means the Federation International de Football Association
"Football"	means association football
"The Club"	means the Wealdstone Youth Football Club
"The rules"	means the terms of the agreement;

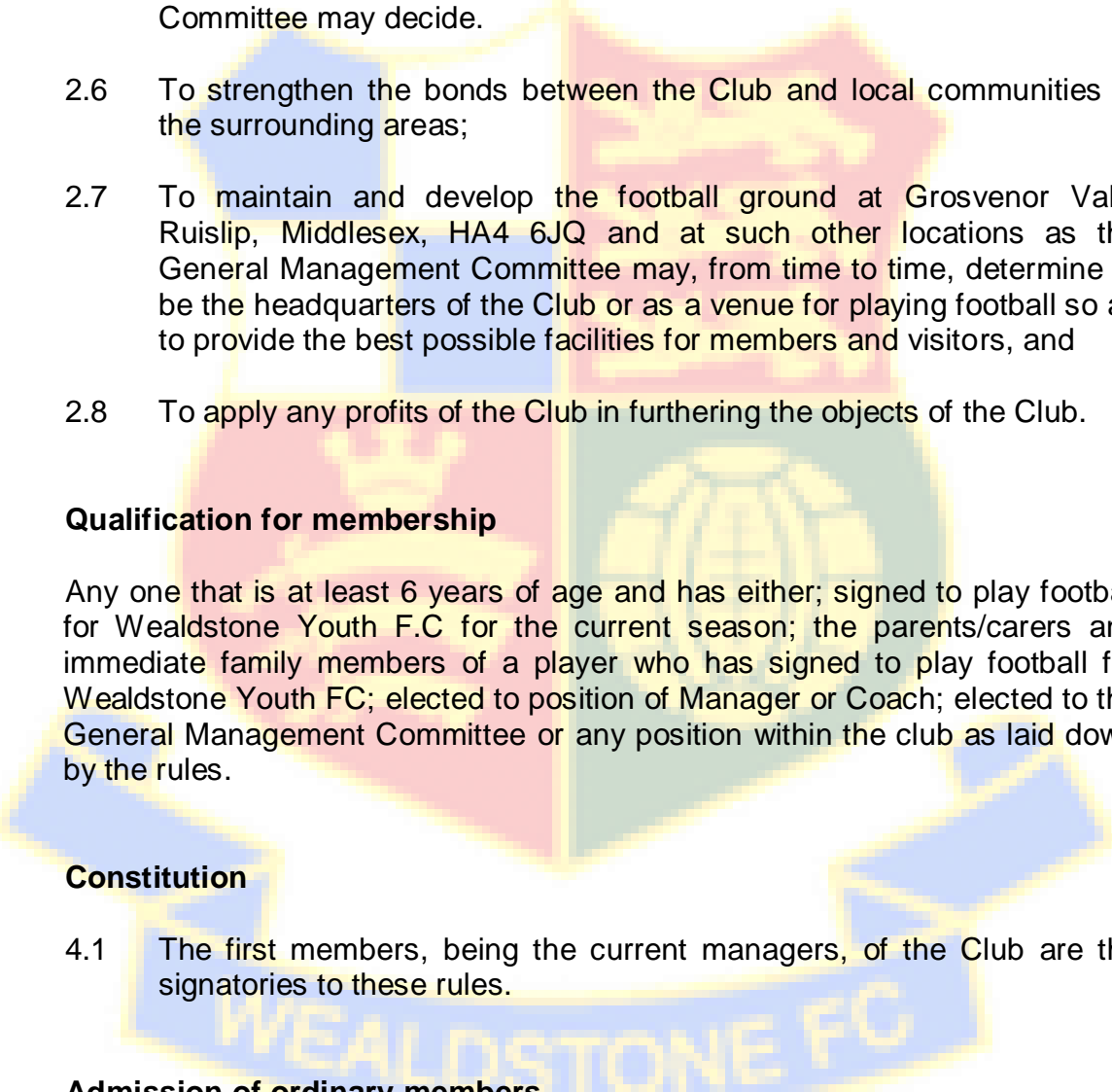
1 Name of Club

The Club is called Wealdstone Youth Football Club.

2 Objects and general

The objects of the Club are:

- 2.1 The association in a Club of people interested in the sport of amateur football;
- 2.2 The provision and maintenance of Club premises at Grosvenor Vale, Ruislip, Middlesex, HA4 6JQ
- 2.3 The provision of the other advantages and benefits usually associated with a private members' Club;

- 
- 2.4 To promote and further the game of football at all levels within and beyond Ruislip, according to the Laws of Football, prescribed, from time to time, by FIFA and the rules and regulations for each year prescribed by the FA as well as those of any parent county association and any league or competition to which the club is affiliated for the time being.
- 2.5 To carry on the activity of football and to undertake such football fixtures and such other activities as the General Management Committee may decide.
- 2.6 To strengthen the bonds between the Club and local communities in the surrounding areas;
- 2.7 To maintain and develop the football ground at Grosvenor Vale, Ruislip, Middlesex, HA4 6JQ and at such other locations as the General Management Committee may, from time to time, determine to be the headquarters of the Club or as a venue for playing football so as to provide the best possible facilities for members and visitors, and
- 2.8 To apply any profits of the Club in furthering the objects of the Club.

3 Qualification for membership

Any one that is at least 6 years of age and has either; signed to play football for Wealdstone Youth F.C for the current season; the parents/carers and immediate family members of a player who has signed to play football for Wealdstone Youth FC; elected to position of Manager or Coach; elected to the General Management Committee or any position within the club as laid down by the rules.

4 Constitution

- 4.1 The first members, being the current managers, of the Club are the signatories to these rules.

5 Admission of ordinary members

- 5.1 Ordinary members must be admitted by election by the General Management Committee.
- 5.2 A candidate for election who receives the votes of the majority of the Club in general meeting must be declared elected.

6 Proposal of candidates for Manager/Coach

- 6.1 Every new candidate for admission as a Manager or Coach must be proposed by one member and seconded by another, both of whom must vouch for the fitness of the candidate from their personal knowledge.
- 6.2 A candidate must be proposed by email, sent to wealdstoneyouthsecretary@hotmail.com or by writing, addressed to WYFC-Club Secretary, Wealdstone Youth FC, Grosvenor Vale, Ruislip, Middlesex, HA4 6JQ. To include the candidate's name in full, residence, occupation, age, with the name of the proposer.
- 6.3 Either at the same time or subsequently, but not less than two weeks before the candidate comes up for election, the name of the seconder must be recorded.
- 6.4 If a candidate is not known to any member of the club, then 2 external references must be sought as to the fitness of the candidate, prior to election of the candidate.

7 Substitution of proposer or seconder

- 7.1 If a proposer or seconder ceases to be a member before the candidate comes up for election, another proposer or seconder, as the case may be, may be substituted by entry in the candidates' book at any time not later than 14 days before the day when the candidate comes up for election.
- 7.2 If a proposer or seconder wishes to withdraw his name, he may do so, subject to any regulations which the General Management Committee may at any time prescribe, and another proposer or seconder may be substituted by entry in the candidates' book within 14 days of the withdrawal and not later than 14 days before the day when the candidate comes up for election.

8 Posting of particulars of candidates

The particulars of the candidate must be posted prominently on the Club's website for not less than 2 days, preceding the day when a candidate comes up for election.

9 Inaccuracies in candidates' details

Any omission from, or inaccuracy in, the particulars inserted in the candidates' book may at the General Management Committee's discretion invalidate a proposal and any election made in consequence of it.

10 Order of election

All candidates for election as members must come up for election in the order in which their names appear in the Club's website provided that at the date of the election they appear to be eligible for membership.

11 Procedure after election

11.1 Immediately a candidate is elected he must:

- 11.1.1 be given notice of his election via email from the Club Secretary;
- 11.1.2 be advised that a copy of these rules are on the Clubs' website.

12 Entrance fee and subscription/signing on fee

12.1 The entrance fee is whatever sum the General Management Committee shall determine from time to time.

12.2 The annual subscription/signing on fee is the sum decided upon from time to time by the General Management Committee and approved at the annual general meeting of the Club.

12.3 Notice of the current annual subscription/signing on fee must be given by a notice posted on the Club notice board or website.

13 Subscription date

All annual subscriptions for membership, also referred to as Signing on Fee, are payable on 3rd Monday in July in each year without demand except the first subscription of a new member.

14 Payment of subscriptions

14.1 All entrance fees and subscriptions paid by cheque, must be made payable to Ruislip Soccer School or Wealdstone Youth FC.

14.2 If required, Signing on Fees and subscriptions must be paid by banker's standing order.

15 Subscriptions in arrears

15.1 If any member fails to pay his annual subscription on or before 31st July next after it becomes due, notice must be sent to him calling his attention to his failure to pay.

- 15.2 If the member's subscription is not paid on or before **2nd Monday in August** following notice, the General Management Committee may terminate his membership.
- 15.3 If at any time the defaulting member gives the General Management Committee a satisfactory explanation, he may, in the discretion of the General Management Committee and on payment of the arrears, be re-admitted to membership without payment of any further entrance fee.
- 15.4 It is the responsibility of the appointed Manager for each team to submit to the Club the required Signing on Fee of each player. All registration cards will not be duly signed and authorized by the Club representative until such Signing on Fee has been received for the individual player concerned.
- 15.5 It is the responsibility of the appointed Manager for each team to submit to the Club the required Wealdstone Youth player registration paperwork of each player. All registrations will not be duly signed and authorized by the Club representative until such paperwork has been received for the individual player concerned.

16 Resignation of members

- 16.1 Any member may resign his membership by giving notice in writing to that effect to the secretary.
- 16.2 Every such notice must, unless otherwise expressed, be deemed to take effect as from **5 days** next following its receipt.

17 Members adjudged bankrupt etc

If any member:

- 17.1 Are convicted of any criminal offence for which the maximum penalty is a term of imprisonment;
- 17.2 Are adjudged bankrupt;
- 17.3 Makes a composition or arrangement with his creditors under the provisions of any statute, or
- 17.4 Has a trustee appointed for the benefit of his creditors; or
- 17.5 Is no longer capable of looking after his affairs

He immediately ceases to be a member of the Club but the General

Management Committee may, in its discretion, reinstate him without entrance fee.

18 Expulsion of members

- 18.1 If at any time the General Management Committee considers that the interests of the Club require it they must invite a member to withdraw from the Club, by a letter specifying the complaints against him and the time before which the withdrawal should be made.
- 18.2 If the member concerned does not withdraw the General Management Committee must submit the question of his expulsion to a special general meeting to be held within 6 weeks after the date of the letter.
- 18.3 Not less than 4 weeks' notice of the meeting must be given to the members.
- 18.4 The secretary must inform the member in question of the time and place of the meeting and the nature of the complaints against him in sufficient time and detail to afford him a proper opportunity of offering his explanation.
- 18.5 At the meeting the member must be allowed to offer an explanation of his conduct orally or in writing and if after that two-thirds of the members present vote for his expulsion he will immediately cease to be a member of the Club.
- 18.6 The voting at any such special general meeting, must be not less than 5 members.
- 18.7 The General Management Committee may exclude from the Club until the special general meeting is held any member whose withdrawal has been requested.

19 Effect of ceasing to be a member

On ceasing to be a member of the Club, for whatever reason, a person forfeits all right to and claims upon the Club and its property and funds.

20 Election of members of General Management Committee

- 20.1 At each annual general meeting all members of the General Management Committee (not being trustees or the Chairman for the time being or members of the General Management Committee appointed under rule 30) must retire, but are eligible for re-election.
- 20.2 To create a sufficient number of vacancies, the members of the

General Management Committee must retire in order of seniority, and in case of equal seniority the order of retirement must be determined by the order in which the positions are listed in this constitution.

- 20.3 The General Management Committee must advertise, on the clubs' website, a list of electable positions, no less than 14 days prior to the Annual General Meeting. If insufficient nominations are received, the General Management Committee must nominate a sufficient number of members of the Club, all of whom are at least 18 years old, to fill the vacancies, and a list of the names of those who retire and those who are proposed to fill their places must be posted on the Club website 7 days before the annual general meeting.
- 20.4 Any 2 members may propose any other candidate or candidates, by notice in writing to the secretary, 7 days at least before the annual general meeting, and the secretary must immediately post the proposals on the Club's website.
- 20.5 Every member of the Club is entitled, but not obliged, to vote for as many candidates as there are vacancies to be filled and no more.
- 20.6 Up to the number of vacancies, the candidates who receive most votes must be declared elected, and in the case of 2 or more candidates receiving an equal number of votes, the chairman of the meeting has a second or casting vote.

21 Vacancies on General Management Committee

- 21.1 The General Management Committee may appoint a member to fill any casual vacancy on the General Management Committee until the next annual general meeting.
- 21.2 Any member so appointed must retire at the next annual general meeting but may be elected as a member of the General Management Committee at that meeting.

22 The General Management Committee:

The General Management Committee consists of the following posts. Details of persons undertaking these rolls can be found in appendix C of this document.

Chairperson

The Clubs Chairperson's role is to lead and direct the club as necessary. He/she is the main figure head and speech provider at functions and he/she controls the General Management Committee and Managers and Coaches meetings.

Vice Chairperson

He/she is to assist the Chairperson and to stand in when the Chairperson is unavailable.

Treasurer

The Treasurer's role is to manage and co-ordinate all of the clubs financial affairs.

Assistant Treasurer

To assist and support the Treasurer with the clubs' financial affairs.

Club Secretary

To act as the central point of contact for Wealdstone Youth FC between Middlesex County FA and all leagues that Wealdstone has teams registered with. To report back to the General Management Committee and Managers, all relevant information.

Club Welfare Officer

This role is to co-ordinate the issue of Child Protection and to promote the awareness of this subject throughout the club. Training is available through our parent County Association. Wealdstone Youth is obliged to have a nominated C.W.O.

Website Administrator

The role is to provide up to date accurate information of the Clubs website. This can be found at www.wealdstoneyouthfc.co.uk

Fixtures Secretary

The Fixtures Secretary role is to co-ordinate the allocation of home pitches to teams, liaise with the Harrow Youth Football League, Middlesex County concerning future arrangements for all games from Under 11 to U18. The Fixtures Secretary also allocates the referees as appointed by the league. The Fixtures Secretary has the power to refuse pitch allocation for any of the following reasons: bad weather, pitch in poor or dangerous condition, non-payment of monthly pitch fees from any team or pitch under repair.

Social/Entertainment Secretary

The Social/Entertainment Secretary's role is to manage and co-ordinate all of

the Club's events each year. He/she will update the General Management Committee on the arrangements for each event as required. He/she will have the power to allocated and designate tasks to each Manager in order to obtain assistance and help in organizing any event.

Club Advisor

The role of the Club Advisor is to guide the club with relation to general footballing matters and Laws of the Game. This role is a non-voting role and must remain neutral in all matters.

23 Meetings of General Management Committee

- 23.1 The General Management Committee must meet at least once every 2 months to examine the accounts and arrange and order the affairs of the Club.
- 23.2 4 members of the General Management Committee form a quorum.
- 23.3 Minutes of all the proceedings of the General Management Committee must be taken and must be open to inspection by any member of the Club on application to the secretary.
- 23.4 At the first meeting of the General Management Committee following each annual general meeting the General Management Committee must:
 - 23.4.1 elect from its members a chairman and secretary and any other officers as it may decide to remain in office until the General Management Committee meeting following the next annual general meeting; and
 - 23.4.2 appoint a Club member to be responsible for each of the Club's football teams and for managing them and reporting on their progress to the General Management Committee.

24 Sub-committees

- 24.1 The General Management Committee may from time to time appoint from among its number such sub-committees as it deems necessary and may delegate to them such of its powers and duties as it may determine.
- 24.2 All sub-committees must periodically report their proceedings to the General Management Committee and must conduct their business in accordance with its directions.
- 24.3 With the exception of any sub-committee of fewer than 4 members the General Management Committee may co-opt persons other than

members of any other sub-committee provided that the number so co-opted does not exceed one third of the total membership of the sub-committee.

24.4 Co-ordinators

24.4.1 The 5v5 Coordinator role is to coordinate the allocation of home pitches to teams, and liaise with the Fixtures Secretary concerning future arrangements for all games from Under 7 to Under 8's. They have the power to refuse pitch allocation for any of the following reasons: bad weather, pitch in poor or dangerous condition, non-payment of monthly pitch fees from any team or pitch under repair.

24.4.2 The 7v7 Coordinator role is to coordinate the allocation of home pitches to teams, and liaise with the Fixtures Secretary concerning future arrangements for all games from Under 9 to Under 10's. They have the power to refuse pitch allocation for any of the following reasons: bad weather, pitch in poor or dangerous condition, non-payment of monthly pitch fees from any team or pitch under repair.

24.4.3 The 9v9 Coordinator role is to coordinate the allocation of home pitches to teams, and liaise with the Fixtures Secretary concerning future arrangements for all games from Under 11 to Under 12's. They have the power to refuse pitch allocation for any of the following reasons: bad weather, pitch in poor or dangerous condition, non-payment of monthly pitch fees from any team or pitch under repair.

24.4.4 The 11v11 Coordinator role is to coordinate the allocation of home pitches to teams, and liaise with the Fixtures Secretary concerning future arrangements for all games from Under 13 to Under 18's. They have the power to refuse pitch allocation for any of the following reasons: bad weather, pitch in poor or dangerous condition, non-payment of monthly pitch fees from any team or pitch under repair.

25 Powers

25.1 To further its objects the Club shall have power to do all such things as are incidental or conducive to the objects of the Club including (but not limited to) all or any of the following:

25.1.1 either directly or indirectly to employ, invest and deal with the assets and funds of the Club for the objects of the Club in such manner as shall be considered by the General Management Committee in its discretion to be desirable or expedient, and to do such other acts and things and carry on all such other

activities , including but not limited to leasing, sub-leasing, releasing, renting, acquiring, altering, erecting, holding, selling, improving, developing, repairing, hiring, lending, with or without security other than to members of the Club, and otherwise dealing with real and personal property of any kind as shall be considered by the General Management Committee to be desirable or expedient for the purposes of the Club or the advancement of its interests.

- 25.2 To accept and grant sponsorship, franchises and other arrangements as the General Management Committee shall think fit.
- 25.3 To apply and hold any licenses, consents and approvals that may be required in connection with the activities of the Club and to provide catering and such other facilities as the General Management Committee shall consider desirable.
- 25.4 To invite, receive and make donations for or otherwise promote or assist in the development or continuance of facilities for, or the prestige of, football or any other sport or recreation.
- 25.5 To promote, arrange and organize competitions and entertainments in connection with football and any other sport or recreation.
- 25.6 To maintain bank accounts in credit or overdrawn on such terms as the General Management Committee shall think fit including the giving of guarantees and indemnities in respect of direct debits and other money transmission or collection systems, and
- 25.7 To enter into all deeds and documents of novation or otherwise, as may be necessary or incidental to the exercise of the Club's powers.

26 Annual general meeting

The annual general meeting of the Club must be held in June in each year on a date and at a time to be fixed by the General Management Committee and must:

- 26.1 Receive from the General Management Committee a report, balance sheet and statement of accounts for the preceding financial year and an estimate of the receipts and expenditure for the current financial year;
- 26.2 Fill the vacancies in the General Management Committee
- 26.3 Decide on any resolution which may be submitted to the meeting in the manner provided below;

- 26.4 Fix the annual subscription of the Club for each category of membership; and
- 26.5 Consider any other business as determined by the General Management Committee.

27 Notice of business at annual general meeting

Any member who desires to move any resolution at the annual general meeting must give notice in writing to the secretary not later than 14 days prior to the AGM.

28 Special general meeting

The General Management Committee may call a special general meeting at any time for any special purpose, and must do so immediately upon a requisition in writing (stating the purposes for which the meeting is required) from any 2 members of the total membership entitled to vote.

29 Convening annual general meetings

- 29.1 At least 7 days before the annual general meeting, or any special general meeting, notice of the meeting and the business to be transacted at it must be posted on the Club website.
- 29.2 No business other than that of which notice has been given may be brought forward at a general meeting.

30 Proceedings at annual general meetings

- 30.1 At all annual general meetings of the Club, the Chairman, or in his absence a member selected by the General Management Committee, must take the chair.
- 30.2 Every member present is entitled to one vote upon every motion, and in case of an equality of votes the chairman shall have a second or casting vote.
- 30.3 The General Management Committee may, if it thinks fit, make regulations enabling members unable to be present to vote by proxy or in writing.

31 Quorum

The quorum at all general meetings is:

- 31.1 For motions proposing any repeal, addition to, or amendment of the rules 4;
- 31.2 For addition to, or amendment or repeal of, any regulations 4;
- 31.3 For motions relating to the expulsion of any member, 4; and
- 31.4 For all other business 4.

32 Amendments

- 32.1 No amendment (other than a motion for adjournment) may be moved to any resolution proposed at any annual or special general meeting unless written notice of the amendment has been sent to the secretary not less than 7 days before the meeting or if the meeting consents.
- 32.2 Whenever notice of any amendment to be proposed is given, it must be posted on the Club's notice board immediately.

33 Financial year

The financial year of the Club ends on 31st May in each year, and the accounts of the Club must be balanced to that day.

34 Audit of accounts

- 34.1 The accounts must be audited by a professional accountant as soon as reasonably practicable after the end of the financial year.
- 34.2 The accountant auditor must be appointed at each annual general meeting and must not be a member of the Club.

35 Games

Regulations made by the General Management Committee may lay down the conditions on which any game may be played on the Club premises and may prohibit any games the playing of which would in the opinion of the General Management Committee be injurious to the interests of the Club and or player.

36 Respect Code of Conduct

Elected Club officials, Managers, Coaches, Players, Parents/Carers and Spectators are, at all times, to abide by the Football Association Respect Code of Conduct. (Appendix A)

37 Club Name, Colours and Nickname.

The Club's official name is Wealdstone Youth Football Club and its nickname is "The Stones". The Club colours are Blue and White with Yellow being the alternative colour.

Main Colours:	Shirts – Blue & White	Shorts - Blue	Socks - Blue
Alternative Colours:	Shirts – Yellow	Shorts– Yellow	Socks - Yellow

38 Child Protection

The Club is committed to the protection of its players and is committed to the F.A. Child Protection Policy. The key principles underpinning this policy are that:

- (i) The child's welfare is, and must always be, the paramount consideration
- (ii) All children and young people have the right to be protected from abuse regardless of their age, gender, disability, culture, language, racial origin, religious beliefs or sexual identity
- (iii) All suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately. Working in partnership with children and young people is essential.
- (iv) All members of the General Management and any Sub Committees, Managers, Coaches are to be screened, via a Criminal Record Check (CRC) formerly DBS check. This is required by law under the Protection of Freedom Act 2012. All Managers and Coaches are required to have a current Safeguarding Children qualification provided by The FA.
- (v) All photographs and/or recordings must comply with the Clubs guidelines for Photographs and Recorded images.
- (vi) Smoking policy – the Club does not condone smoking in the direct vicinity of any child. Therefore the use of cigarettes is prohibited within 20 meters of any pitch or training area used by our teams. At Grosvenor Vale, our home ground, no smoking is permitted on any grassed area and should be confined to the carpark or other designated area as indicated from time to time.
- (vii) Drugs – the Club does not condone the taking non-prescribed illegal drugs anywhere on its premises.
- (viii) Alcohol – the Club does not condone the consumption of any alcohol within 20 meters of any pitch or training area used by our teams. The consumption of alcohol is not permitted on any grassed area and should be confined to the bar area, beer garden or other designated area as indicated from time to time by the Club.

39 Funding Structure of the Club

Wealdstone Youth is funded by a combination of registration/membership/training fees and holding fundraising events throughout the year. The General Management Committee will determine the approval of all club fees each season. (Appendix B)

40 Clubs Pitches

Wealdstone Youth FC play at the following grounds, Grosvenor Vale - Ruislip, New Pond Playing Fields, Sidmouth Drive – Ruislip, William Perkin School-Greenford

Grosvenor Vale-Ruislip - Training

The quality of our pitches is of paramount importance. In order to maintain and look after the marked pitches at Grosvenor Vale, under no circumstances should any team train on these pitches. The pitches are for matches only. There are areas that surround the pitches which can be used for training, however these areas can only be used until the weather or condition of these areas affects the quality of the surface in these areas. The General Management Committee will decide at what point during the year that these areas are out of bounds for training. Only the Wealdstone Soccer School and the teams of the Managers who are running the Soccer School, will be allowed to train at Grosvenor Vale all year round, weather permitting.

The Manager of the team will decide on the most appropriate day for his/her teams training.

41 Wealdstone Soccer School

The Club recognizes that the future of Wealdstone Youth relies on the Soccer School. The Club will endeavor to provide this facility to all boys and girls who wish to participate. All Managers, and or their Coach, will be expected to, without exception, help run a training session at the Soccer School at a mutually convenient time.

42 Summer Football Festival

The festival date will be decided by the General Management Committee. All Managers are expected to devote at least 1 whole day to the event. This consists of managing their team followed by other duties as requested by the General Management Committee. For the event to be a success, the Social Secretary will allocate a task or tasks to all Managers and their respective

teams. All parents/carers of players will be expected to support the event and assist their Manager with the tasks at hand.

43 Fines

Managers are solely responsible for the payment of fines. Any fine imposed, by any league or competition, on any player or Club official of Wealdstone Youth F.C. will be initially paid by the club. All Managers will be expected to reimburse the Club for any fines no later than the following Managers meeting. Any Manager not submitting payment by the close of that Managers meeting shall have all fixtures immediately withdrawn. A table of fines is enclosed in appendix H.

44 Container management

It is expected that all Managers, Coaches and Players treat all equipment with respect. All Managers will be provided with a key to the container. Under no circumstances should any copies of the key be made without the express permission of the General Management Committee. The container needs to be emptied, swept, and restocked according to the Container Plan, see appendix D. A copy of the schedule for cleaning, organizing and stock taking of the contents of the container is listed in appendix E. All Managers or an appointed representative from each team is expected to assist with this task.

The General Management Committee has decided that only the Soccer School, U7, U8, U9 & U10's shall be entitled to use the 12ft x 6ft metal goals during training and for matches. No other teams shall be entitled to use these metal goals without the express permission of the General Management Committee.

45 Environment

Wealdstone Youth F.C. cares about our playing environment and the environment of the surrounding community. It is expected that all Managers/Coaches, Players and supporters will respect our environment. Each team is expected to use the litter bins provided at all times. It is the responsibility of each team to ensure that their pitch and the immediate surrounding are free of all bottles, packets, bags, liquid containers at the end of their game and training session. This also includes ensuring that any area occupied by their opposition is also free of the same items.

46 Parking at Grosvenor Vale

All members of Wealdstone Youth F.C. who park their vehicles on site at Grosvenor Vale are expected to park courteously and considerately. In the interest of safety for all concerned, a speed limit of 5 mph is recommended when using the car park.

In addition to the car park, at certain times during the year parking is also

permitted on the grassed area. This permission can be changed or withdrawn at any time, without consent or explanation, by either the Wealdstone Youth F.C. General Management Committee, Ruislip Manor Sports and Social Club or Wealdstone F.C.

It is also extremely important to note that no parking is allowed on the access road which leads from the car park, alongside the training area, up to the blue container. This access is for Emergency Vehicles only.

Wealdstone Youth F.C. are very respectful of our immediate neighbours. If it is necessary to park your vehicle in the roads which surround Grosvenor Vale, please do so in a considerate manner. Do not park on the corner of a junction or across a private driveway.

47 Tea Bar

To be agreed

48 Dogs

All dogs shall be admitted to Grosvenor Vale at the discretion of the General Management Committee. All dogs are to be kept on a lead and under the direct supervision of an adult. The responsible adult must ensure that any deposits left by the dog is removed immediately. Any club member has the authority to request that any dog, with the exception of guide/working dogs, are removed immediately from our ground at Grosvenor Vale, if there is a genuine concern.

49 Attendance at Managers Meetings

All Managers are expected to attend every Managers meeting or alternatively appoint or nominate another individual to represent them. Any nominated person must be advised of prior to the start of the meeting. If a Manager fails to attend or nominate an alternative individual to attend the monthly managers meeting, the General Management Committee reserves the right to withdraw all fixtures immediately.

50 First Aid

The safety of all players is our paramount concern. The General Management Committee shall ensure that all Managers and/or Coaches have attended the FA Emergency Aid Workshop as a minimum requirement.

It is the responsibility of each manager to have a fully stocked first aid bag at every training session and every match. A list of the minimum contents of a first aid bag is listed in appendix F. It is the responsibility of each manager to have at least one person who has attended the FA Emergency Aid Workshop present at each training session and every match.

Wealdstone Youth F.C. categorically state that only items that the individual is trained to use, must be used in the treatment of a player, supporter or any other individual.

51 Team Membership Fee

All Managers are to pay for their team membership fee using monthly standing orders direct in to the bank account of the club. All team membership fees are to be paid in advance. For the avoidance of doubt, fees for the month of September and due no later than the last day of August. Fees are determined by the General Management Committee for the forthcoming season during the Annual General Meeting or at the first meeting of the General Management Committee after the Annual General Meeting.

Managers who fail to pay their team membership fees accordingly, will have their fixtures withdrawn until such point that the fees have been paid in full.

52 Club bank details

Account Name: Ruislip Soccer School/Wealdstone Youth FC
Sort Code: 30-97-19
Account: 00907420

53 Members not to make profit out of Club

53.1 No member may on any pretense or in any manner receive any profit, salary or emoluments from the funds or transactions of the Club, except for professional services rendered at the request of the General Management Committee.

53.2 A member of the Club who is in any way whether directly or indirectly and whether for himself or herself or through a person connected with him, interested in a contract, transaction or arrangement with the Club shall declare the nature of his interest which will be recorded in the records of the Club.

53.3 Such a member shall not vote nor count in the quorum at any meeting of the Club or any committee or sub-committee on any resolution concerning a matter in which he directly or indirectly has an interest or duty which in the opinion of the chairman of the meeting is material and conflicts or may conflict with the interests of the Club. If requested to do so by the chairman of the meeting, such member shall withdraw from the meeting while the matter in question is discussed and voted on.

54 Club address not to be used for business

No member may give the address of the Club in any advertisement or on any business card or use the Club address for business purposes, including business meetings.

55 Members' addresses

Every member of the Club must from time to time communicate his address to the secretary, and all notices sent by first class post to that address are considered to have been given on the day following the date of posting. Alternatively notice can be given via email, to the Club Secretary's email address.

56 Interpretation of rules

56.1 The General Management Committee is the sole authority for the interpretation of these rules and the regulations made by it from time to time.

56.2 The decision of the General Management Committee upon any question of interpretation or upon any matter affecting the Club and not provided for by these rules or by the regulations is final and binding on the members.

57 Amendment of rules

These rules may be added to, repealed or amended by a resolution passed at any annual or special general meeting by a majority of **at least two-thirds** of the members voting on it.

58 Dissolution of Club

If at any general meeting a resolution for the dissolution of the Club is passed by a majority of the members present and at a special general meeting held not less than **6 weeks** later (of which not less than **4 weeks'** written notice has been given to each member) and at which not fewer than one-half of the members are present that resolution is confirmed by a resolution passed by a majority of two-thirds of the members voting on it, the General Management Committee must immediately, or at such future date as is specified in the resolution, proceed to realise the property of the Club and after the discharge of all debts and liabilities must divide such property equally among all the ordinary and members, and on the completion of the division the Club shall be dissolved.

59 Entire understanding

This Agreement contains the entire agreement between the parties and supersedes all previous agreements and understandings between them. Each party acknowledges that, in entering into this Agreement, it does not rely on any representation, warranty or other term not forming part of this Agreement.

60 Notices and service

- 60.1 Any notice or other information required or authorised by this Agreement to be given by any party to another may be given by hand or sent by first class pre-paid post, or electronic means to the other party at the address provided for that type of communication.
- 60.2 Any notice or information given by post shall be deemed to have been given on the second day after it was posted; and proof that the envelope containing any such notice or information was properly addressed, pre-paid and posted, and that it has not been returned to the sender, shall be sufficient evidence that it has been duly given.
- 60.3 Any notice or other information sent by electronic means shall be deemed to have been duly sent on the date of transmission.
- 60.4 Service of any legal proceedings concerning or arising out of this Agreement shall be affected by causing the same to be delivered to the party to be served at his main address, or to such other address as may from time to time be notified in writing by the party concerned.

61 Miscellaneous matters

- 61.1 In this Agreement, unless the context requires a different interpretation:
- 61.1.1 references to the masculine gender include the feminine and references to the singular include the plural;
 - 61.1.2 the headings in this document are for reference only, and
 - 61.1.3 references to a numbered rule is a reference to the rule bearing the corresponding number in this Agreement.
- 61.2 If any term in this Agreement is at any time held by any jurisdiction to be void, invalid or unenforceable, it shall be treated as changed or reduced, only to the extent minimally necessary to bring it within the laws of that jurisdiction and to prevent it from being void and it shall be binding in that changed or reduced form. Subject to that, each provision shall be interpreted as independent and severable from each other paragraph and therefore separately enforceable.

62 Dispute resolution

- 62.1 In the event of a dispute arising out of or in connection with this Agreement, the parties undertake to attempt to settle the dispute by engaging in good faith with the other in a process of mediation before commencing arbitration.
- 62.2 Subject to rule 59, if any difference shall arise between any of the parties touching the meaning of this Agreement or the rights and liabilities of the parties, the same shall be referred to arbitration by a single arbitrator to be appointed, namely, Middlesex FA.
- 62.3 All members must raise any grievances and or disputes, whether it relates to another member or a third party, with the General Management Committee (GMC) in the first instance. The GMC will attempt to settle the grievance or dispute by engaging, in good faith, in a process of mediation. The decision of the GMC will be binding between members. Should a third party grievance or dispute arise, the GMC will attempt to resolve the dispute by engaging with both parties. The GMC will act in the best interests of WYFC.

63 Successors and assigns

The obligations under this agreement shall be binding upon the personal representatives of the parties.

64 Jurisdiction

This Agreement shall be interpreted according to the Laws of England and the parties agree to submit to the exclusive jurisdiction of the English courts.

Signed by: Jason Hunter

Signed by: Gillian Gargue

Signed by: Kieron Quinn

Signed by: Daniel Reen

Signed by: Ronnie Welch

Signed by: Gary Howes

Signed by: Mark Chorlton

Dated 15th day of June 2017.