

The Batley Young Peoples Club

Mount Pleasant

Batley

Constitution, Management, Committee and Administration

Issued: February 1990

Revised: March 1997

Revised July 2009

Revised Dec 2012

Revised Nov 2018

## Club Details

Trustee                      Management Committee

Insurers                    Policy's are retained by the club secretary and treasurer

Bankers                    Yorkshire Bank  
                                 Market Place  
                                 Dewsbury

Registered Charity              Details with Club Chairman

Registered as a Young Peoples Club- 27 October 1967 (previously registered 1951-1958)

## **Constitution of the Batley Young Peoples Club**

### **Name**

The name shall be 'Batley Young Peoples Club' and incorporate Batley Boys and Girls.

### **1. Objective**

The aims and objectives of the club shall be:

- To promote and provide facilities in order to help and educate members of the whole community in the participation of the sport of rugby league at all levels, through their leisure time activities in the local area.
- To ensure a duty of care to everyone.
- To promote opportunities for its members to develop skills in coaching, administration, officiating through training courses.
- To promote the club within the local community and encourage participation.
- Arrange matches and social activities for its members.
- To oppose all levels of discrimination

### **2. Membership**

2.1 Members of the club consist of junior and youth members and also Adult members who are 16 and over.

2.2 Subscriptions and signing on fees are paid on a yearly basis and the cost is determined by the management committee.

2.3 Any player 4 weeks in arrears may be told they cannot play until such a time they are paid.

2.4 Disciplinary actions may be taken against any individual, member, or associate of the club.

2.5 The management committee may with good reason terminate any membership. The person has the right to be heard by the management committee before final decisions are made.

2.6 Membership of the club is open to anyone interested in promoting, coaching, volunteering or participating in rugby league, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

2.7 All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted

### **3. Management Committee**

3.1. The activities of the club shall be controlled by a management committee which will be elected at each AGM.

3.2. The committee will consist of Secretary, Treasurer, Chairperson, Vice chairperson and Junior Secretary along with elected members as a committee, not less than 10 persons and not more than 20.

3.3. The Management Committee shall appoint the Chairperson, Vice chairperson Secretary, Junior Secretary, Treasurer and other such officers as they deem necessary.

3.4. The Management Committee shall meet not less than four times per year. A quorum being five persons.

3.5 The duties of the Management Committee shall be to devise methods for achieving the objects of the club and to exercise a general oversight into its activities and to see the club is conducted in conformation with the principles and aims of our constitution

3.6 The majority of votes of members of the management committee present and voting on the questions shall determine every matter. In case of equality of votes the chair of the meeting shall have a second or casting vote.

3.7 The management committee may from time to time make rules or alter rules for the conduct of their business. No rule to be made which is inconsistent with its constitution.

3.8 The Management Committee may delegate any of their powers to sub committees. Sub committees so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Management Committee.

#### **4. Sports Equity**

4.1 This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

*Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.*

4.2 The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

4.3 The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

4.4 All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

4.5 The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

#### **5. Finance**

5.1. The Management committee shall keep accounts of all monies belonging to the club and such accounts of all monies shall be audited annually year ending 30<sup>th</sup> April and be presented to the Annual General Meeting of the club for examination.

5.2. All cheques drawn on the account must be signed by at least two members of the management committee.

5.3 All operational expenditures, other than incidental expenditures for team activities must be authorized by the treasurer who will report to the management committee.

5.4 No capital outlay can be made without being authorized by the management committee.

5.5 All requests for expenditure must gain approval by the management committee.

5.6 The treasurer is responsible for keeping comprehensive accounts. They have control of and are responsible for clubs spending which may be delegated if necessary.

5.7 Treasurer is responsible for budgeting, insurances, co ordination of returns and payment of accounts, preparation of final accounts and collection of general members subscriptions and monies due.

#### **6. Meetings**

6.1 A general meeting of Officers, Management Committee and members shall be held once a year. Not less than 14 days notice shall be given. The General Meeting shall receive an annual report and audited statement of accounts.

6.2 A Special General Meeting may be convened at any time by the management committee. Not less than 14 days notice of the meeting shall be given, together with details of the business to be discussed.

6.3 All officers, members of the management committee and members shall be entitled to vote.

6.4 There shall be Junior Committee and Management committee meetings. The committees shall meet on a regular basis. The date and venue to be agreed before the close of the previous meeting. Meetings will finish at 10.00pm. Any business not completed will either be transferred to the next meeting or to a Extraordinary meeting. If the meeting agrees there will be an extension of time to hear the business.

## **7. Trustees**

All property and assets of the club shall be vested in trustees appointed by the management committee.

## **8. Winding Up**

In the event of the club being dissolved, if after the satisfaction of all debts and liabilities there shall remain any property whatsoever the committee shall decide where the assets should go.

## **9. Discipline**

9.1 All concerns, allegations or reports of poor practice relating to the welfare of children and young people will be recorded and responded to quickly. The club welfare officer/s are the lead contact for all members in the event of any child protection issues.

9.2 The position of the Child welfare officer is to look after the welfare of all members under the age of 18 and ensure all government regulations are fulfilled.

9.3 All complaints regarding the behavior of members should be presented and submitted to the secretary.

9.4 A sub committee made up of 3 members of the management committee will meet to hear the complaints within 21 days. The committee has the power to take appropriate disciplinary action including termination of membership.

9.5 If a team has a second brawl within a 12 month period then that team must come to the management meeting and the committee will determine the action to be taken.

## **10. Club Activities**

There will be no restrictions on any form of activity provided that it complies with the objectives and aims of the club's constitution. The management committee will however have the right to decide what activities the club will pursue and the associated administration.

## **11. Constitution**

The above constitution shall only be altered by a resolution passed by a two thirds majority of an Annual general meeting or a Special general meeting. At least 14 days notice of proposed amendments must be given. No alterations shall be made which shall have the effect of causing the club to cease to be a charity by law.

## **12. Dissolution**

12.1 A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership

12.2 In the event of dissolution, all debts should be cleared with any club funds. Any assets of the club that remain following this will become the property of Rugby League Cares.

Batley Young Peoples Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of its members.

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| Signed | Position |
| Date   |          |

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