

Job Title:	Team Manager	Job Category:	Management
Department/Group:	Senior Squad	Job Code/ Req#:	TM001
Location:	Wigan RUFC and Away Games	Travel Required:	Travel with Team Required
Applications Accepted By:			
Email: wrufcsocialmedia@outlook.com Subject: Team manager			
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>Team Manager for Senior Teams</p> <p>Player liaison with Coach and Rugby Committee Management on all Aspects of the Senior Rugby Senior Squad.</p> <p>To act as the point of contact for any logistical issues relating to the Senior Squad Training and Playing.</p> <p>To act as one of the nominated points of contact for all player issues relating to Training or Playing and reporting this to the relevant coaches in a timely manner.</p> <ul style="list-style-type: none"> • Coordinate weekly availability of players to ensure team selection can occur prior to Thursday training • Coordinate meeting times for Players in Team and provide feedback to coaches of any issues. • Arrange any required refreshments before games as directed by the Rugby committee. • Ensure all Playing Equipment is available for Warmup and coaches and players. • Ensure all Equipment and kit logistics are taken care of for games. • Liaise with all injured players on their welfare and report back to any member of the Rugby committee of any hardship or problems with recovery. • Chase up any non - members for subs. • Ensure all new players coming to the club are registered to play if required by coaches. • Ensure captain of Team has the relevant resources to entertain the opposition and his own players as instructed by the Rugby committee after each game. • Provide league officials with Team list on correct format as required. • Provide updates through Club Social Media as seen fit to promote the Teams and Club. • Induct new players into the club in a positive manner. • Prepared to work with Team and Fundraising Committee for all activities supporting senior rugby. <p>The above activities can be divided and delegated to appointed subcommittee members at the discretion of the new appointee, however responsibility for all will ultimately reside with the Team Manager</p> <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>Likes Rugby and sociable</p> <p>PREFERRED SKILLS</p> <p>Organizational and Communication skills</p>			
Reviewed By:	Martin Scott (Head Coach)	Date:	08/06/22
Approved By:	Tom Wilson (Rugby Chairman)	Date:	08/06/22