

TFC FINANCE & SUBSCRIPTIONS POLICY

- Accounts will be audited by a person or persons not associated with Thamesview Football Club and should be ready for presentation and acceptance at the AGM.
- The Treasurer will present to the Committee a monthly statement of the Clubs Financial standing. A more detailed income/expenditure account will be presented to the committee on a quarterly basis.
- TYFC players will pay club subscriptions.
- A signing on fee shall be paid upon registration - no registrations will be processed without payment.
- Fees will be set at the June/AGM meeting
- Fees should be paid as per process agreed at the June/AGM meeting.
- Players joining the club once the season has commenced will have their subscriptions adjusted on a pro-rata basis.
- Any problems with payments should be brought to the attention of the secretary who shall in confidence discuss and seek advice if necessary with the treasurer and make the appropriate decision based on the individual circumstances. The Club Welfare /Charter Standard Officer should be involved in these decisions if thought appropriate
- Any player owing money or kit to the club upon departure from the Club should be reported to the Secretary immediately, upon which a letter will be sent and attempts to retrieve owed money/kit will be implemented.
- In the event of a player being in financial arrears and in the absence of a payment plan the player may be suspended from playing for the club until the matter is resolved.
- Unless agreed otherwise at committee, all squads will be responsible for the payment of their own administration fines.
- The Manager or agreed squad representative will be responsible ensuring timely payments are made.
- Managers are ultimately responsible for money collected on behalf of the club which is in their possession and can be held responsible if a problem is to arise.
- At the beginning of each season and once fees set each parent/player will be given a letter setting out the season's payments, due dates and the consequence of not paying. Each parent will be required to sign this, to be returned to the club secretary with registration forms.
- Each team will be required to sign a Respect form BEFORE the start of the season.

REVIEW DATE – AT EACH AGM IF NECESSARY