

RISK ASSESSMENT

DEEPING RANGERS FC – SENIOR AND JUNIOR & YOUTH TEAMS

RETURN TO COMPETITIVE TRAINING/MATCHES

Name of person compiling this Assessment:

Paul Smith, Chairman & COVID Officer for DEEPING RANGERS FC

Date of Completion: 25 July 2020

Review Date: To be Reviewed regularly (particular as and when guidance is updated from the Government and/or The FA)



When considering this document please be mindful of the following guidance from the Government (latest update 17 July 2020):

 $\underline{https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation/guidance-for-providers-of-outdoor-facilities-on-the-phased-return-of-sport-and-recreation$

Further, the latest update from the FA regarding the resumption of grassroots football on 18 July 2020:

http://www.thefa.com/news/2020/jul/17/grassroots-guidance-for-competitive-football-restart-in-england-170720

A summary of key points to consider from our guidelines are listed for ease below:

- Everyone should self-assess for COVID-19 symptoms before every training session or match. If you are symptomatic or living in a household with possible or actual COVID-19 infection you must not participate or attend;
- Clubs and facility providers should ensure that their facility is compliant with current Government legislation and guidance related to COVID-19;
- Competitive training is now permitted, with groups limited to a maximum of 30 people, including coaches;
- Competitive match play is permitted, with social distancing in place before and after the match, and in any breaks in play;
- Participants and officials should sanitise hands before and after a game as well as scheduled breaks throughout a game or training session;
- Ball handling should be kept to a minimum with most contact via a boot and the ball disinfected in breaks of play;
- Youth football coaches are encouraged to limit persistent close proximity of participants during match play and training;
- Goal celebrations should be avoided;
- Equipment should not be shared, and goalkeepers should ensure they disinfect their gloves regularly in breaks in training or matches and thoroughly afterwards. Where possible, coaches should only handle equipment in training;
- Where possible, Participants, coaches and officials should arrive changed and shower at home. Use of changing and shower facilities must follow government advice on the use of indoor facilities;
- Participants should follow best practice for travel including minimising use of public transport and walking or cycling if possible. People from a household or support bubble can travel together in a vehicle
- Clubs should keep a record of attendees at a match or training session, including contact details, to support NHS Test and Trace; Clubs should ensure they are affiliated with their County Football Association



Event Details: Grassroots Football U7 to U18, Open Age

Designated Safeguarding Person (Child Welfare Officer) - Name and Contact Details: Jo (Joanne) Nuttall – 07732 211948

*Individual managers need to obtain risk assessments from the venues that they use to ensure they are aware of the procedures and processes for those venues but also the venue's Emergency Action Plan etc.

Club Policies and Procedures being followed	Yes	No
Safeguarding Children	\boxtimes	
Social Media Use	\boxtimes	
Use of Photograph and Filming	\boxtimes	
Anti-Bullying	\boxtimes	
Code of Conduct, including acceptable behaviour	\boxtimes	
Other(s) e.g. parent/carer consent	\boxtimes	
Insurance Cover	Yes	No
Personal Accident	\boxtimes	
Public Liability	\boxtimes	



RISK ASSESSMENT MATRIX

Risk ratings:

Red (serious issues and risk/interventions needed immediately)

Amber (some issues/being managed/needs monitoring)

Green (on track)

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
			Safegua	rding/Consent				
Consent to Participate in football related activity	All Participants	A	All Participants (parents/carers where applicable) must provide written consent to be able to participate in football activities. That consent should include confirmation that all Participants (parents/carers where applicable) have read all necessary guidance, processes and procedures. All Participants (parents/carers where applicable) to complete Player Registration Form at outset of season.	All Participants (parents/carers where applicable) are briefed before each activity confirming what it entails, reminders of processes and procedures. All Participants (parents/carers where applicable) to complete COVID Declaration Form. All Participants (parents/carers where applicable) must use the COVID Self-Screen document and ensure all check negative before giving consent to take part in activity.	Club Secretary /COVID Officer/ Coach	Player Registration Form, COVID Declaration Form and then before each activity	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Consent to Participate in football related activity (cont.)	All Participants	А		Managers are to complete and keep a register of attendees of every training session/match which may need to be submitted to the Club.	Club Secretary /COVID Officer/ Coach	Player Registration Form, COVID Declaration Form and then before each activity	А	ONGOING
Consent to be photographed /filmed together with content used on social media	All Participants (in particular additional risk to youth)	А	All Participants (parents/carers where applicable) should provide consent to be photographed/filmed and for it to be used on social media. This consent will be provided via the Initial Player Registration Form at outset of the season.		Club Secretary	Player Registration Form at outset of every season	А	ONGOING
Data Privacy Policy/Notices updated to cover data handling of attendees to aid NHS Test and Trace	All Participants	А	Ensure Club adheres to its Data Privacy Policy etc regarding handling of data.	Ensure Club keeps written record of attendees for all football related activities, in particular in order that it is available for use if required for submission to NHS Test and Trace.	Club DPO/ CWO/ Coach	ONGOING	А	

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Clear procedures for referring safeguarding concerns and managing allegations against staff	All Participants (in particular additional risk to youth)	А	Must have clear and transparent reporting process. Ensure Club adheres to FA Safeguarding Rules and Guidance and all Participants (parents/carers where applicable) are aware of the Club's Safeguarding Reporting Procedure and FA Whistleblowing Procedure	Ensure Participants (parents/carers where applicable) are aware of the reporting process regarding safeguarding concerns as well as ensuring all are aware of the Club's Child Welfare Officer's contact details.	Coach	ONGOING	Α	
Coaching Ratios	Youth Participants	А	Ensure all Youth Teams have a Lead Role and Support Role (e.g. at least two FA DBS-checked volunteers). Ensure volunteers are briefed on their roles and responsibilities.	Follow Government COVID-19 and FA Guidance regarding staff ratios if they differ to regular FA guidance (e.g. training pods of 6 non-contact training required 4:2 and 5:1 (if more than one pod)).	Coach	ONGOING	А	

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Volunteer/ Participant Conduct	All Participants	A	Ensure all Participants (parents/carers where applicable) together with all volunteers complete and sign relevant Codes of Conduct (e.g. FA RESPECT). Every Participant (parent/carer where applicable) will sign up to the COVID Code of Behaviour document.	All Participants (parents/carers where applicable) together with Volunteers should always be briefed and receive training and guidance to behave appropriately at all times.	Club Secretary	Start of Every Season via Player Registration Form and Volunteer Form COVID Code of Behaviour on the COVID Declaration Form	Α	

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
			COVI	D-SPECIFIC				
Close contact with others causes virus to spread throughout community	All Participants could contract COVID-19	R	Teams can train with up to groups of 30 (coaches included). Each Participant must complete the Club's Self-Screen Checklist to ensure they are permitted to attend. Each session/match will begin and end with 20 seconds handwashing using alcohol based handwash. Coach is to monitor quality and direct if needed. This should also take place during breaks. Social distancing of 2m (or 1m+) at all times before and after training sessions/matches and during breaks.	The coach will brief Participants prior to any training session/match to reiterate the importance of adhering to social distancing before, after and during breaks. The coach will remind Participants throughout the session/match. If there are incidents of Participants purposely breaking the social distancing rule before, after sessions/matches and in breaks; the player will be told to sit out of training/match and parents/carers asked to take them home and ensure full understanding.	Coach	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Close contact with others causes virus to spread throughout community (cont.)	All Participants could contract COVID-19	R	During warm-ups and cool down Participants should adhere to social distancing as above. Management and Substitutes should adhere to social distancing as above. There should be regular breaks during Training Sessions/Matches to reduce the risk of transmission. Participants are not to engage with pre or post-match handshake. Limit amount of time spent in training on ingame scenarios to avoid close proximity and physical contact.	If there are incidents of Participants purposely breaking the rules against spitting and raising voice/shouting; the player will be told to sit out of training/match and parents/carers asked to take them home and ensure full understanding. Any spectators purposely breaking the social distancing rule will be asked to leave. Keep up to date with Government and FA Guidance	Coach	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Close contact with others causes virus to spread throughout community (cont.)	All Participants could contract COVID-19		Participants are not to spit or chew gum and will be reminded regularly. Participants are to endeavour to not raise their voices or shout in order to limit risk of transmission of droplets. Participants are not to celebrate goals etc in close proximity to others. Participants are to provide their own named water bottles and hand sanitiser. These should be placed where marked out by coach and remain 2m apart from another individual's items.		Coach	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Close contact with others causes virus to spread throughout community (cont.)	All Participants could contract COVID-19	R	Participants are to arrive at training sessions/matches in clean training/match day clothes. Spectators are to adhere to social distancing rules.		Coach	During all Football Related Activity Sessions (e.g. training, matches)	А	ONGOING
Transmission of COVID-19 from touching equipment	All Participants could contract COVID-19	R	Equipment used during the session will be minimal to avoid transmission. Any cones or other equipment used will be set out and collected in by the coach removing the need for participants to touch equipment with their hands.	Coach will remind all Participants of the need to avoid touching/picking up the ball. Any persistent instances of touching the ball the player(s) will be told to sit out of training/matches and parents asked to take home and ensure full understanding. Keep up to date with Government and FA Guidance.	Coach	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Transmission of COVID-19 from touching equipment (cont.)	All Participants could contract COVID-19	R	All equipment used will be wiped down with disinfectant before and after the training session/match and in breaks (when required) — this includes goalposts and corner flags poles in matches. Club to provide every Team with cleaning sanitiser and hand sanitiser for use by coaches Participants and coach should avoid where practical, picking up the ball. Non-participants should refrain from picking up the ball When thrown-ins are to be taken the ball must be sanitised prior to being thrown in.		Coach	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Transmission of COVID-19 from touching equipment (cont.)	All Participants could contract COVID-19	R	If goalkeeping practice or matches are undertaken, the goalkeeper must wear goalkeeper gloves when handling the ball and these should be sanitised before and after sessions/matches, and during breaks. Payments should be made cashless (e.g. payment to referee).		Coach	During all Football Related Activity Sessions (e.g. training, matches)	Α	ONGOING
Suspected case of COVID- 19 during Training/ Matches	All Participants could contract COVID-19	R	If anyone becomes unwell with a new, continuous cough or a high temperature, or loss of taste or smell they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.	Keep up to date with Government and FA Guidance	Coach	During all Football Related Activity Sessions (e.g. training, matches)	А	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Suspected case of COVID-19 during Training/ Matches (cont.)	All Participants could contract COVID-19	R	PPE should be worn by any adult caring for the player while they await collection if a distance of 2 metres cannot be maintained such as an injury. In an emergency call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital. If a player develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. Where a player or coach tests negative, they can return to training and the fellow household members can end their self-isolation.		Coach	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Suspected case of COVID- 19 during Training/ Matches (cont.)	All Participants could contract COVID-19	R	Where a player or coach tests positive and social distancing has not been adhered to so that there has been contact (within 2metres for 15mins or more), the rest of the team will be advised to self-isolate for 14 days. The other household members of the Participants do not need to self-isolate unless they develop symptoms		Coach	During all Football Related Activity Sessions (e.g. training, matches)	Α	ONGOING
Transmitting or coming into contact with COVID-19 from travel	All Participants could contract COVID-19	R	Parents/carers are to be advised that Participants should not use public transport to travel to and from training. Participants must not share lifts unless from the same household. Participants must comprehensibly handwash before and after training	Keep up to date with Government and FA Guidance.	Parents/ Participants	Before and after all Football Related Activity Sessions (e.g. training, matches)	Α	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Poor Communication means that Participants do not follow the Guidance	All participants not being aware of the guidance leading to risk of transmission of COVID-19	A	The Club will provide all documents including this risk assessment to all managers for them to forward to their parents. Each Participant (parent/carer where applicable) is required to sign and submit the Club's COVID Declaration Form along with prior to each training session/match confirmation in writing (by text, email etc) to the Manager they still adhere to it and can answer "Check Negative" to all the questions on the Self-Screen Checklist. Event Participant will sign up to the Player Code of Behaviour document.	Should it be required virtual online training will be made available.	Coach Parents/ Participants	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
			Health &	Safety/First Ai	d			
Transmitting or coming into contact with COVID-19 when administering first aid	All Participants	R	Club to provide all Teams with additional PPE (e.g. goggles, aprons, masks, CPR face shields). First aid is to be administered by the Participant or Parent/Carer in first instance with supervision by coach remaining 2m (1m+) unless situation is life- threatening or limb- threatening.	Club to ask all parents/carers of Participants aged 12 and under to attend all training sessions/matches (unless express permission is given due to unforeseen circumstances – not to be regular occurrence). Coaches will make dynamic risk assessments if there are any injuries weighing up the risk of harm if untreated with the risk of transmitting COVID-19.	Coach Parents/ Participants	During all Football Related Activity Sessions (e.g. training, matches)	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Emergency Evacuation Procedures	All Participants	Α	Coach to ensure they are aware of the Emergency Action Plan of any venue they hire. Coach will make dynamic risk assessments when attending a venue to ascertain best evacuation protocol etc when using a public area.		Coach	Before and During all Football Related Activity Sessions (e.g. training, matches)	G	ONGOING
			Miso	cellaneous				
Site Boundaries e.g. Public Access, Roads, Location of Facilities, Dropoff points and access to pitches and training areas	All Participants (additional risk in particular to youth players)	A	Coach to dynamic risk assess but also find out the venue's process and procedures in respect of entering, exiting, if there is a one-way system etc.	Keep up to date with Government and FA Guidance together with Venue's Risk Assessments and Procedures.	Coach	Before and During all Football Related Activity Sessions (e.g. training, matches)	А	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Access to toilets/changing areas e.g. supervision, handwashing and/or rub washing facilities	All Participants (additional risk in particular to youth players)	А	Coach to find out from venue if there is any access to toilets, changing rooms etc and any procedures that need to be followed to use them.	Keep up to date with Government and FA Guidance together with Venue's Risk Assessments and Procedures.	Coach	Before and During all Football Related Activity Sessions (e.g. training, matches)	А	ONGOING
				UM SPECIFIC				
Access to the facility for all players, staff and visiting officials and spectators presence be documented?	Spectators gatemen	Α	Club to advertise that our conditions for entry to the stadium will apply Opponents to advise of all people attending (players, staff, officials) Thermometer check before allowed in. Register of attendees		Website Coordinator PR & Media Manager Secretary/ Manager/ coach Designated person	Before and During all Senior Football matches	Α	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Use of turnstile	Spectators gatemen	A	Turnstile to be cleaned prior to game Hand sanitiser pre gate Cleaning liquid and cloth for person to 'clean barrier' on use Bin for used cloth Perspex shield for mesh (inside turnstile) Contactless or exact cash only (money can be cleaned later) Gate person to wear gloves Hand sanitiser post gate		Club/ Gatemen	First Game Before and During all Senior Football matches	A	ONGOING
Spectator gatherings in stadium	Spectators	Α	Social distancing signs in plenty Roadway between tennis hedge to be split into entry (hedge side) and exit (pitch side) lanes Spectators to be forbidden in exit lane Spectators to be allowed from end of hedge and start of covered area	Ground markings to be applied	Ground Staff	Before First Game and During all Senior Football matches	A	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Social Distancing while accessing ground (stand side)	Players, Referees and spectators	Α	Players and spectators to be routed around back of Clarets Lounge/Stand	Home players and Referees use toilet passageway for entry Away players and spectators for stand and far end of ground continue around building to fire exit end		Before First Game and During all Senior Football matches	A	ONGOING
Spectator gatherings in Stand.	Spectators	Α	Back row to be used, Next row down not to be used 3rd row down used, 4th down not to be used 1 seat used - 2 seats left empty Stand to cleaned down pre match Spectators to be requested to use same seat for the game		Ground Staff	Before First Game and During all Senior Football matches	A	ONGOING
Stand access	Spectators	А	Entry from far end (Spectators to walk behind stand) Exit lane is along the front of Stand	Preseason games - stand to be taped off	Ground Staff	Before First Game and During all Senior Football matches	А	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
End covered areas access	Spectators	А	- one way traffic, One lane behind End covered areas One lane on pathway			Before First Game and During all Senior Football matches	А	ONGOING
Toilets	Spectators/ users	R	Disabled and Ladies toilets to be universal Made 1 in 1 out - Cleaned before games Users to be asked to clean seat before and after use		Ground Staff/ ALL		А	ONGOING
Hospitality: Clarets Lounge	Visiting officials	R	Clarets Lounge to be out of bounds		Club		G	8.08.2020

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Refreshment Bar		A	Area under covered to be marked for Refreshment Bar users to be 1m away from counter when ordering Staff to use gloves - normal hygiene standards will apply Temperature check of staff before starting service Hand Sanitiser Only two staff allowed in Refreshment Bar		Ground Staff Refresh- ment Bar Staff		A	ONGOING
			CHANG	SING ROOMS				
Social Distancing in changing rooms	Players and staff	А	Max 4 players per team in at one time Showers - max 3 players at one time Both teams out to pitch through tunnel - social distancing	Notice to be put in changing room Strict social distancing can be maintained	Manager/ Coach	Before First Game and During all Senior Football matches	А	ONGOING
Kit	Players and staff	А	Kit to be laid out in dressing room pre match Kit to be collected and bagged post match	Gloves to be worn	Manager/ Coach	Before First Game and During all Senior Football matches	А	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Social Distancing in officials changing room	Match Officials	А	Max 1 person at one time in officials changing room Showers - Max 1 person at one time (in officials changing room)	Notice to be put in changing room	Club Official 'on duty' at match	During all Senior Football matches	А	ONGOING
			Dug outs	/Subs Benches	5:			
Social distancing in 'dug outs'	Players and staff	А	4 players only 1 seated 2 spare	Strict social distancing can be maintained	Manager/ Coach	During all Senior Football matches	А	ONGOING
Social Distancing in Covered areas adjacent to dug outs	Players and staff	А	Not for spectators during games - used for additional subs/staff (Post games they (covered areas) can be used as thoroughfares)	Strict social distancing can be maintained	Ground Staff Manager/ Coach	During all Senior Football matches	А	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
			Awa	ay fixtures				
Players and staff travel	Players and staff	А	All players and staff must comply with Government guidelines. Parental/Personal cars – avoid public transport Travel individually/ household members		Players Managers/ Coaches	During all Senior Football matches	A	ONGOING
Away venue conditions	Players and staff	А	All players and staff must check opposition requirements and comply with those requirements	If opposition requirements not as 'tight' as these (DRFC requirements) then comply with these.	Players Managers/ Coaches	During all Senior Football matches	А	ONGOING
		_	Training At Ven	lues Away fron	n DRFC			
Site Boundaries e.g. Public Access, Roads, Location of Facilities, Dropoff points and access to pitches and training areas	All Participants	A	Coach to dynamic risk assess but also find out the venue's process and procedures in respect of entering, exiting, if there is a one-way system etc.	Keep up to date with Government and FA Guidance together with Venue's Risk Assessments and Procedures.	Coach and Assistants	Before and During all Junior/ Youth Training Sessions	Α	ONGOING

What are the hazards	Who might be harmed	RAG Rating before control measures imposed	Controls required	Additional Controls	Action by who?	Action by when?	RAG Rating after control measures imposed	Date complete
Venue conditions	Coaches, Assistants and players	А	All Coaches and Assistants must check Venue requirements and comply with those requirements	If Venue requirements are not as 'tight' as these (DRFC requirements) then comply with these.	Coach and Assistants	Before and During all Junior/ Youth Training Sessions	А	ONGOING
Access to toilets/changing areas (if any) e.g. supervision, handwashing and/or rub washing facilities	All Participants (particularly to junior/youth players)	А	Coach to find out from venue if there is any access to toilets, changing rooms etc and any procedures that need to be followed to use them.	Keep up to date with Government and FA Guidance together with Venue's Risk Assessments and Procedures.	Coach and Assistants	Before and During all Junior/ Youth Training Sessions	А	ONGOING

VERSION HISTORY

Version Number	Date of Version	Drafted/Amended by (Name and Club Role)	Checked by Club Committee Member
1	25 July 2020	Paul Smith – Chairman/COVID Officer	Richard Knighton – Vice Chair
2	8 August 2020	Paul Smith – Chairman/COVID Officer	Richard Knighton – Vice Chair
3	10 August 2020	Paul Smith – Chairman/COVID Officer	Austin Goldsmith - Secretary
4	16September 2020	Paul Smith – Chairman/COVID Officer	Richard Knighton – Vice Chair