

TIMPERLEY SPORTS CLUB



NOTICE OF THE 3rd ANNUAL GENERAL MEETING of TIMPERLEY SPORTS CLUB LIMITED

**AN AGM HAS BEEN CALLED BY THE BOARD TO TAKE PLACE ON
THURSDAY 21st JULY 2022 AT 19:30 HOURS AT THE CLUBHOUSE**

*Complimentary welcome drink for all members attending to thank members for attending and
their support in 2021-22*

1. **APOLOGIES FOR ABSENCE AND CONFIRMATION OF QUORUM**
2. **CHAIRS WELCOME AND INTRODUCTION**
3. **ANNOUNCEMENT OF THE ELECTION OF DIRECTORS 2022-23**
4. **MINUTES OF THE LAST ANNUAL GENERAL MEETING (19th July 2021)**
5. **ANNUAL REPORT (to 31st March 2022)**
6. **FINANCIAL ACCOUNTS AND BALANCE SHEET (up to 31st March 2022)**
7. **APPOINTMENT OF CLUB AUDITORS**
8. **RESOLUTIONS**
 - 8.1 **Appointment of Honorary Roles** (Patron and President
 - 8.2 **Noting appointment of Vice Presidents**
9. **CLUB DEVELOPMENT (PROJECT 18) UPDATE**
10. **ANY OTHER BUSINESS**

*Please submit any questions in advance, where possible, to the Secretary to adequate time
to be allocated in the meeting agenda / planning.*
11. **CHAIRS CLOSING COMMENTS**
12. **MEETING CLOSE**

Apologies for absence in advance please to the Society Secretary, Shelagh Everett:

- **By mail at: entwise.everett@btinternet.com**
- **By clicking here to complete our [AGM Form: Register apologies, submit a question and or appoint a voting representative](#)**
- **or by telephone / message : 07810 854197**

Shelagh Everett, Secretary (and Director), Timperley Sports Club Limited.

*Timperley Sports Club Limited, Stockport Road, Timperley, Altrincham, WA15 7LU. www.timperley-sports.com
TSC Ltd is a registered Community Benefit Society (RS 007857) with the Financial Conduct Authority (Mutuals
Register) and is registered with HMRC as a charity for tax purposes (ZD00721)*

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Timperley Sports Club Limited – Membership Eligibility

The following Members are eligible to attend and vote at the AGM, and to stand as a Director and Vote in the election of Directors:

- TSC Ltd Playing Members Aged 16+ and Non Playing Members (full voting) Aged 16+ and who have paid their annual subscription where applicable. See below due dates for payment of Subs**
- TSC Ltd Honorary Life Members and Life Non Playing Members (formerly TSC Life Social members)

The following Members are eligible to attend the AGM but do not have a vote and cannot stand as Directors:

- TSC Ltd Associate Non Playing Members and who have paid their annual subscription where applicable. See below due dates for payment of Subs**
- TSC Ltd Associate Playing Members Under 16 and who have paid their annual subscription where applicable. See below due dates for payment of Subs**

****AGM attendance and Voting Eligibility - Subscriptions / Due Dates:**

***Cricket and Non Playing Member subscriptions for 2022-23 must have been paid online via the TSC Club Management System (FSI) by 30th June 2022.*

***Football, Hockey and Lacrosse - 2022-23 are not due for payment until 30th September 2021, so unless already paid online for 2022-23, those Playing Members who paid their 2021-22 Subscription will be eligible to attend and Vote at the 3rd AGM.*

If you have not previously registered and or purchased membership using the TSC Club Management System (FSI) go to <https://timperley.first-sports.com/> and click on 'Get Started' to register on the system, and then once set up and your email is validated click on 'Buy Membership' to select the type of membership you wish to apply and pay for. If you have any problems trying to sign up for membership, please contact info@timperley-sports.com or Shelagh Everett, TSC Ltd Secretary.

Voting Representatives and Proxy Voting

If you are unable to attend the AGM and or wish to appoint a Voting Representative / Proxy Vote please complete details using the following link. You can also use this link to submit a question and send apologies.

CLICK HERE: [AGM Form: Register apologies, submit a question and or appoint a voting representative](#)

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Timperley Sports Club Limited Rules

AGENDA AND MEETING PACK

1. APOLOGIES FOR ABSENCE AND CONFIRMATION OF QUORUM

As per the Rules the Quorum for the meeting shall be 20 people or 5% of the eligible membership. If you are unable to attend, please send apologies in advance.

2. CHAIRS WELCOME AND INTRODUCTION

Opening comments from our Chair Jarrod Sykes

3. ANNOUNCEMENT OF THE ELECTION OF DIRECTORS 2022-23

Shelagh Everett, Secretary, will announce the Results of the online election for three Directors to the Board from the category 'elected from and by the members'. Members standing for election for three vacant Director seats on the Board are: Alan Holdsworth, Robert (Bob) Page and Kirk Malone.

See candidate details and link to online ballot at the end of this document. The link to vote in the ballot has been sent to eligible members as part of the AGM calling notice and votes must be cast by 22:00 on Wednesday 20th July 2022. Any queries please contact the Secretary, Shelagh Everett.

4. MINUTES OF LAST ANNUAL GENERAL MEETING (19th July 2021)

Matters of accuracy, any Matters Arising not covered by the Agenda and approval of the minutes. (ATTACHED)

The AGM is asked to:

- Approve the Minutes of the 2nd TSC Ltd AGM held on 19th July 2021.

A proposer and seconder will be confirmed, and the Resolution put to the meeting. Members will be asked to vote on the above resolution at the AGM by show of hands. The Chair will add any proxy votes received to the vote.

5. ANNUAL REPORT (to 31st March 2022)

(to be circulated to eligible members prior to the AGM)

Jarrod Sykes, Chair of the Board, will introduce the Annual Report and Key Highlights from 2021-22.

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Richard Knill will present a summary of the financial report based on the consolidated financial accounts for the period ending 31st March 2022, set out in the Annual Report sent to Members.

Questions will be taken on any aspect of the Annual Report (ideally, submitted in advance to aid the management of the agenda timings). Please submit to Shelagh Everett, Secretary or Jarrod Sykes, Chair, or if preferred ask at the meeting.

The Board recommends to this AGM:

- Acceptance of the TSC Ltd Annual Report for the period ending 31st March 2022.

A proposer and seconder will be confirmed at the meeting , and the Resolution put to the meeting. Members will be asked to vote on the above resolution at the AGM by show of hands. The Chair will add any proxy votes received to the vote.

6. FINANCIAL ACCOUNTS AND BALANCE SHEET (up to 31st March 2022)

(to be circulated to eligible members prior to the AGM)

*Financial Statements and Balance Sheet for period ending 31st March 2022
Auditors Annual Statement to Members for information (attached).*

Richard Knill will present the Financial Statements and Balance Sheet for TSC Ltd and take any questions (ideally received in advance) not covered during the Annual Report.

Our Auditors, Mitchell Charlesworth, will be attending the AGM and will present their Report to Members and answer any questions. (see Agenda Item 7).

The Full Audited Annual Accounts will be emailed to Members on request.

The Board recommends to this AGM:

- Acceptance of the Audited Financial Statements for TSC Ltd for the period ending 31st March 2022.
- Acceptance of the TSC Ltd Audited Balance Sheet for the period ending 31st March 2022

A proposer and seconder will be confirmed, and the Resolution put to the meeting. Members will be asked to vote on the above resolution at the AGM by show of hands. The Chair will add any proxy votes received to the vote.

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7. APPOINTMENT OF CLUB AUDITORS

Mitchell Charlesworth were appointed as the Club's new Auditors at the 2021 AGM following a tender process for audit and accounting services and completed the 2021 Audit.

In line with Rule 37 (C) the AGM shall appoint the Club's Auditors.

The Board recommends to this AGM that:

- Mitchell Charlesworth be appointed TSC Ltd Club Auditors for the Financial Year ending 31st March 2023.

A proposer and seconder will be confirmed, and the Resolutions put to the meeting.

Members will be asked to vote on the above resolution at the AGM by show of hands. The Chair will add any proxy votes received to the vote

8. RESOLUTIONS

8.1 Appointment of Honorary Roles

The Board recommends to this AGM that:

TSC Ltd shall continue to appoint an Honorary Patron and Honorary President roles and that these roles are approved annually by the AGM

- For 2022-23 that the following Members be re-appointed to these roles:
 - Honorary Patron – T John Wood
 - Honorary President – Nick Burnett

A proposer and seconder will be confirmed, and the Resolutions put to the meeting.

Members will be asked to vote on the above resolution at the AGM by show of hands. The Chair will add any proxy votes received to the vote.

The Board asked this AGM to NOTE that :

- The Board has approved the appointed of two new Section Vice Presidents put forward by sections based on the previously agreed criteria for services to their section.
- The citations for the new Section Vice President's that will be shared at the AGM

9. CLUB DEVELOPMENT (PROJECT 18) UPDATE

Update on Club Development work in 2021-22 and future plans.

Gary Miller GMCVO, Chief Operating Officer, will join the meeting to update members about the wider community development sector and how TSC is positioned as a Community Benefit Society to progress its future plans.

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10. ANY OTHER BUSINESS

Members who wish to raise specific questions or items under AOB are asked, where possible, to submit in advance to the Secretary Shelagh Everett, or Chair, Jarrod Sykes by email to assist with managing time at the meeting. Questions may also be raised at the meeting.

11. CHAIRS CLOSING COMMENTS

12. MEETING CLOSE

The aim is to complete the business of the meeting by 21:00

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2022 – BOARD DIRECTOR ELECTIONS

Three nominations have been received for the three vacant Director seats on the TSC Ltd Board.

Each nominee has met the criteria set out and confirmed the declaration requirements set out in the Nomination Process.

Members are invited to review the candidate summary information below and complete the **online ballot paper by 22:00 on 20th July 2022**. A simple majority in “favour” will be required of votes cast to elect the candidate to the Board. The result will be announced at the AGM.

Three candidates are standing three vacancies. Roles will commence immediately after the AGM.

[Eligible members will be sent link to vote online](#)

See summary candidate supporting information below.

Eligible TSC Ltd Members may vote in the election – you may only vote once.

The following members are eligible to VOTE:

- Adult and Youth Playing Member who have paid their relevant annual subscription by the due date:
 - Cricket and Non Playing before 09:00 on Monday 19th July 2022
 - Hockey and Lacrosse Playing who paid their 2021-22 subscription or have paid their 2022-23 subscription (not due until 30th September 2022)
 - Honorary Life Members
 - Life Non Playing Members (formerly TSC Life Social members)
- The Following Members are not eligible to Vote in the ballot:
 - Associate Non Playing Members (non-voting)
 - Associate Junior Playing Members
 - Adult and Youth Members whose subscriptions have not been paid in line with the above dates

Any queries or questions about your eligibility to vote please contact TSC Ltd Secretary, Shelagh Everett on 07810 854197 or entwisle.everett@btinterent.com

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Summary Candidate information

Candidate	Summary of current or previous involvement in the Club.	Summary of why standing as and what feel you could bring to the Board and running of the Club	Specific skills and experience that you can bring to the Board and running of the Club
Alan HOLDSWORTH <u>Proposed:</u> Shelagh Everett <u>Seconded:</u> Nick Burnett	Member for 50 years. Previously Lacrosse chair/Secretary. Currently Lacrosse Treasurer. Previous Chair of TSC/TSC Ltd for 10 years	Continuing commitment to TSC Ltd	Many years Commercial experience in the Finance Industry and ran my own recruitment business for 20 years.
Kirk MALONE <u>Proposed:</u> Jarrod Sykes <u>Seconded:</u> Shelagh Everett	Timperley Football club – Coach: u6 to u7 Falcons (boys / mixed team) [November 2020 - current]; Coach: Wildcats (girls aged 5-11) [March 2022 - current]; Assistant Coach: u12 Amazons (girls) [2021-22 season - current] Great Timperley Auction 2021: Organising committee member and active fundraiser. Devisdale Project (Football pitch restoration): Joint project lead (with James Naylor).	I wish to stand as a Director of TSC Ltd as I am passionate about the club as I believe it is a tremendous asset to the local community. The opportunities that sport offer are of huge benefit physically, mentally and socially, and I believe that these opportunities should be accessible to all of society. I would bring to the Board my keen interest in fundraising / grant writing, and experience of managing and delivering projects. I would like to work with the other Board members to map out a strategy of sustainable growth for TSC, with my focus being to identify and secure funding to support this activity. This could be through a combination of grant and philanthropic support, members' fundraising, and commercial sponsorship. More broadly, whilst acknowledging I am active with Timperley FC, I'd like to support the smooth running of TSC across its four sports sections by acting in an independent manner, without bias to one sport. By working in unison	I have extensive, specialist commercial experience at the interface of higher education and industry, with a track record in securing substantial funding from companies and competitive grants (£66.4M to date). I have managed large research projects (e.g. a €12M EU project involving 17 partners across 10 countries), and large capital projects (e.g. the development of the £105M Henry Royce Institute building). I chair and / or sit on Governance Boards for (inter)national industrial & university partnerships, and I enjoy helping smaller companies with their R&D challenges. LinkedIn profile: linkedin.com/in/kirkjmalone Of direct relevance to TSC, I am currently jointly leading the redevelopment of the Devisdale football pitch. This has involved me (re-)writing and finalising the contract with Altrincham Grammar School for Girls (AGGS) - we negotiated a free-of-charge, 10 year lease; identifying, bidding for, and securing grant funding (ca. £20K - Football Foundation and Trafford Council) and obtaining local business sponsorship; building

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		the sports section can achieve more, and I would relish the opportunity to work collegially with the Board to best support our Club.	community relations with local residents and stakeholders; negotiating site access with Amey; dealing with contractors; helping to organise parent & coach work parties; and most importantly being 'hands on' with a saw and spade!
Dr Robert (Bob) PAGE <u>Proposed:</u> Nathan Brown <u>Seconded:</u> Christopher Page	<p>Numerous roles supporting the cricket section since 1995 to present including team manager, coach, junior organiser, child welfare officer and Chairman (2015-2021).</p> <p>Member of TSC Executive/Board (2016 to present).</p> <p>Cricket Vice President.</p>	<p>I have sat on the TSC Board/Club Exec. now for over six years for most of that time as the Cricket Chair and Cricket section nominee. Having stood down as Cricket Chair last year I continued as a director although not the cricket nominee.</p> <p>In addition to addressing cricket related issues, drawing from my work experience including that of a main board director of a major nuclear engineering contractor, I believe I have made a significant contribution in the areas of risk management, H&S and governance.</p> <p>There is still much the Board still needs to do around the areas of finalising and deploying the updated H&S policy and manual together with other Club policies and operating procedures. I feel I am well placed to lead in this area.</p>	<p>Experience and knowledge of how the club and its sporting sections operate and interact. Over 25 years' experience as an executive Board Director in industry. Specialist knowledge of H&S management, corporate governance systems and compliance audit.</p>

[Eligible members will be sent link to vote online](#)

Shelagh Everett
Secretary
Timperley Sports Club Ltd