

Social Distancing Operating Procedures

New Government legislation on Social Distancing comes into effect on Monday 12 April 2021. These Operating Procedures set out how Timperley Sports Club (TSC) and its' four sports sections will respond and implement a number of additional measures to meet the new requirements. These will add to or amend procedures already in place for the running of the Clubhouse and grounds and the delivery of our four sports in line with National Governing Body Guidance (Cricket, Football, Hockey and Lacrosse).

These procedures aim to provide an overall framework to link the roles and responsibilities of sections, Club employees and the TSC Board in delivering a safe on-site environment for all.

• Key Principles

Our response to implementing the wide range of Government and National Governing Body (NGB) COVID 19 restrictions, rules and guidance at TSC is based on the following principles:

- **SAFE CLUB** - creating and maintaining a safe environment for all (members, employees and visitors) at Timperley Sports Club on and off the field of play
- **SAFE SPORT** – creating and maintaining safe playing and training environments for our four sports
- **TEAM EFFORT** – working together to put in place the deliver a **Safe Club** and **Safe Sport** - members; volunteers; sections committees; employees and the Board – to delivery on
- **SELF RESPONSIBILITY** – every member, employee and visitor, and if under 18s parents and guardian, must take personal responsibility for their own social distancing and support the Club to comply with local and national requirements

• Scope

There are four distinct categories of 'on site' activity:

- **Organised sporting activity** delivered in a 'covid safe' way by our four sports sections in line with their respective NGB's. This covers training, matches and bona fide sports activities formally organised by our four sports sections (cricket, football, hockey and lacrosse).
- **Operation of the clubhouse and bar** (inside the building) and overall site in a 'covid safe' way in line with Government Guidance. Delivered by TSC employees. (Not open inside other than for restricted use of toilet facilities till at least 17th May)
- **External Hirers** using the club's facilities who have agreed to the terms of use onsite to maintain a 'covid safe' environment. All sessions pre-booked and managed by TSC employees.
- **Other movement / onsite visitors** (spectators (when allowed), pre/post 'sport' sessions, general gathering of players / parents and use of outside space / external bar sales. Managed collaboratively between sports sections and TSC employees.

These Operating Procedures provide additional arrangements for how the Club and Sections will manage people on site who are outside of the 'field of play' for our four sports and the outside of the clubhouse.

Sections are responsible for implementing and maintaining 'covid safe' team sports environments including social distancing

The Club is responsible for implementing and maintaining a 'covid safe' bar and clubhouse environment including social distancing and supervision of hirers

• New Social Distancing Measures (meeting with other safely)

From 12th April 2021 - when the new rules apply - it will be against the law to meet people you do not live with in a group larger than 6 (unless you are meeting as a household or support bubble).

Our four Team Sports (when operating formal sessions in line with NGB Guidance) are exempt during the matches, training or organised activities. The operation of the clubhouse is in line with current guidance on provision of a 'covid safe' hospitality environment.

NB

- **Everyone attending the Club must undergo a self-assessment for any COVID-19 symptoms before they attend. No-one should leave home to participate if they, or someone they live with, has symptoms of COVID -19 currently recognised as any of the following:**
 - a. **A high temperature**
 - b. **A new, continuous cough**
 - c. **A loss of, or change to, their sense of smell or taste**
- **In Step 2 (from 12 April until at least 17 May) no Spectators are permitted This does not apply to carers for people with disabilities, or adults needed to supervise under-18s in a safeguarding role. Where it is necessary for them to be present, supervising adults should not mix with others from outside their household or support bubble. Signage will be posted unmanned entrances to the site noting that access is restricted to those directly involved in sporting activities**

The updated social distancing regulations require additional focus in the following areas:

- The arrival and gathering of players and officials before playing sports and entering the 'field of play' (home and away teams)
- The management of spectators (when allowed), parents, and visitors on site
- Post playing gathering of players and officials after they have left the 'field of play'
- Members and visitors using the external bar service and remaining on site
- Ensuring a safe distance between groups of 6 people and that groups do not change or mix
- Any other areas of site where people are likely to gather

For TSC and our sporting sections this means focusing on:

- **Make Space - Stay Safe:** (outside of the field of play)
 - 2m social distancing, or 1M+ is wearing a face covering, unless from one household
 - pre and post-match for players, officials and spectators
 - on the side line (squad players and coaches) and spectators (when allowed)
 - in car parks and the main driveways
 - outside the clubhouse in the social /drinking areas
 - Indoors - one household per table (when allowed inside)
- **Stick to Six** (outside of field of play)
 - No more than 6 people in a group from multiple households all social distancing outdoors
 - pre and post-match for players, officials, and spectators (when allowed)
 - on the side line (squad players and coaches) and spectators (when allowed)
 - in car parks and the main driveways
 - outside the clubhouse in the social /drinking areas
 - keeping a safe distance between groups of up to 6 people
 - Sticking to one 'bubble' of up to 6 people and no mixing between groups
- **Clean Hands**
 - Wash or sanitise hands on a frequent basis
 - Players bring own sanitiser and sanitise before, during and after play

Key Government Message:

Three simple actions we must all do to keep protecting each other:

- **HANDS** – Wash your hands regularly and for 20 seconds.
- **FACE** – Wear a face covering in indoor settings where social distancing may be difficult and where you will come into contact with people you do not normally meet.
- **SPACE** – Stay 2 metres apart from people you do not live with where possible, or 1 metre with extra precautions in place (e.g. a mask).

Keeping the Club Safe – what we need to do

We've been offering sport in line with the Government and NGB approved 'Return to Play' Guidance since mid-May 2020, and limited clubhouse and bar facilities since mid-July 2020. This has been possible through the hard work of volunteers and employees and the support of our members and visitors.

To keep the Club open and Sport happening at Timperley we all need to 'step up' once more and change the way we do things to meet the latest legal requirements and help keep Our Club safe for everyone. Sections has worked really hard to create COVID safe 'fields of play'. Now we must work together to meet the new requirements.

Our priorities are when government and NGB guidelines allow to:

- Keep everyone as safe as we can whilst on site or playing for Timperley Sports teams
- Keep playing sport in a COVID safe way
- Keep providing a bar, refreshments and food in a COVID safe way
- Keep the clubhouse open in a COVID safe way
- Enable members and visitors to enjoy watching our sports in a safe way

What players, coaches and officials (with parental support for u18) need to do from 12 April 2021:

- Follow the instructions and guidance of your section
- Provide personal details for Track and Trace purposes
- Social Distance (2m in groups of 6 or less)
 - pre and post matches or training sessions reporting to and waiting in designated areas
 - when playing / training but not on the field of play (breaks, when on bench etc)
 - when watching other games / sports (stand in designated spaces)
 - when using the outdoor bar / drinking areas
 - when on site including the car parks, drive and outdoor drinking areas
 - wear a face covering indoors and if you wish outdoors when not playing
 - sanitise and wash hands before and after playing
 - do the above for away games / sessions automatically without hosts having to ask you
- Follow instructions and guidance from the club
- Respect and support your section volunteers and club employees who are working hard to keep us all safe, the club open and sport played

What spectators, non-playing members and visitors need to do from 12th April 2021 (limited to carers for people with disabilities and U18 parents/guardians, one per participant until at least 17 May 2021)

- Follow the instructions and guidance of provided by each section relating to spectators
- Provide personal details for Track and Trace purposes when using beer garden or spectating
- Social Distance (2m in groups of 6 or less)
 - On arrival at the club and whilst waiting to watch games or for sessions to finish
 - when watching other games / sports (stand in the designated spaces)
 - when using the outdoor bar / drinking areas

Social Distance Operating Procedures updated prior to entering Stage 2: 12 April 2021 (V6)

- when on site including the car parks, drive and outdoor drinking areas
- wear a face covering indoors and outdoors if you wish when not playing
- sanitise and wash hands on a regular basis when on site
- do the above for away games / sessions automatically without hosts having to ask you
- Follow instructions and guidance from the club
- Respect and support your section volunteers and club employees who are working hard to keep us all safe, the club open and sport played

How will we implement social distancing?

We want everyone involved at Timperley, and visitors, to take responsibility to follow the rules keep everyone safe, keep sport on, and keep our club open.

There will be additional signage on site to raise awareness and provide directions, guidance and reminders on space and spacing.

To help reduce traffic problems on site at peak times the Wood Lane gate will be opened and a One-Way system used, or the drive areas around the clubhouse closed to create safe areas for players to use to social distance pre or post games.

Parents collecting players must not drive up to the ATP's to turn around as this area is being used for players to safely wait pre and post-game. Parents must collect players from the Stockport Road Car Park. Players should wait at the end of the clubhouse on the pathway.

If possible, to reduce parking problems on site, members should walk or cycle to the club and park off site at peak times. Visiting teams will require additional parking spaces due to covid travel requirements so please help us be good hosts.

We are introducing new roles across the sections and club to help make this happen to add to what is already being done. We will be working together across sections and the club to introduce a 'Make Space – Stay Safe' Team to keep us all on track.

- For each of our Sports Team or Training Groups:
 - one nominated person (parent, partner, non-player ideally - or team member) to focus on off pitch activity
 - role to help educate and increase adherence to social distancing by being closest to the match / session and people.
 - Escalate any issues or concerns
 - Examples of role in action: reminding / asking spectators (when allowed) to socially distance and groups of no more than 6 people, encouraging / reminding players to stay social distanced pre / post game
- Section Marshalls (for each sports)
 - Nominated people responsible for the section sessions / match days (all home games)
 - Role supports the team captains and acts as a point of reference for the team
 - Takes a holistic view of all that sections activity on site, on pitches, off pitches around the club.
 - Provides the key point of contact (2 way) with club staff.
 - Updates / line of communication with section chair.
 - Onsite (sessions can be split or on rota) for full session / matches.
- Club wide Marshalls
 - Funded by the sections and club an overall person to manage the overall site and communal areas
 - Role supports the Section Marshalls and Team Reps and provides a point of escalation
 - Ensures social distancing and track and trace reporting in the external drinking areas
 - Works with the club employees

- Senior Bar Staff
 - Operate the bar service and manage social distancing inside “ Beer Garden” and Clubhouse
 - Work with the Club and Section Marshalls to monitor and manage the overall site
- Board Responsibility for Risk
 - Bob Page, TSC Ltd Director - Overall Risk Officer role / Board accountability for oversight
 - The TSC Ltd Board has overall responsibility for determining and managing these procedures

What happens if people don't social distance?

In addition to the risks of police actions and fines the ultimate consequence of members, parents and visitors not working with us to make this work is the potential:

- stopping of sports being played
- stopping spectators from watching games
- and closure of our club's facilities.
- Members or visitors becoming infected.

No one wants this so let's make it work together by all doing what's needed to keep playing sport and keep our club open.

Consequences of not following social distance at TSC

Irrespective of personal views the regulations on social distancing became law from 14th September. To manage our club for the benefit of the majority, and to comply with the law, we will implement the following escalation process:

- **Level One – polite reminder no follow up action required**
 - Anyone not complying with the social distancing requirements (Space and or Groups of up to 6) will be asked to social distance by one of the 'Make Space – Stay Safe' Team, club or sections officers or employees
 - Team mates, friends and family area also asked to help politely remind people to social distance, stand in designated areas when spectating or in the shared spaces around the club
- **Level Two – repeat behaviour and or refusal to social distance**
 - Anyone who has already been asked to social distance or who refuses to social distance (space and or groups of up to 6) when asked will be asked to leave the club immediately.
 - The Club Marshall or Senior Bar Staff (or an officer of the section or club) will ask the person to leave the club – this may be from the drinking area, grounds or playing areas.
 - Details will be recorded and may result in disciplinary action by the section or club and or a short term ban
- **Level Three – Groups refusing to social distance, a serious breach, or repeated issues with large numbers of people**
 - If groups do not respond to a level 1 warning and repeatedly ignore social distancing guidance then the following will happen depending on the context:
 - If bar related: The bar will be closed to all users those causing the issue must immediately leave the club premises and all other users shortly after
 - If sport related: games or training will be suspended (via the officials) and all spectators must leave the pitch side area and club before play can resume. If player related the training session will be suspended
 - Details will be recorded and may result in disciplinary action and a potential ban from using club facilities or playing
 - The senior bar staff, club manager and any TSC Board member will be delegated responsibility to action a Level 3 breach of social distancing requirements

- **Track and Trace Issues**
 - If members, visitors or parents refuse to provide contact details for track and trace purposes linked to their visit to TSC they will be asked to leave the club immediately
- **Reporting of issues**
 - Any issues or escalation of the need to ask anyone to leave the club and or closing down the facilities or sports activity will be reported in the Club's Incident Book and reported to the Board who will determine through a sub group what further action may be required in line with the TSC and or Section Disciplinary Procedures

5. Government Guidance

[Govt Covid19 Guidance Meeting with Others Safely \(Social Distancing\) – 31st March 2021](#)

[Govt Covid 19 Guidance -Recreational Team Sports - Updated 10th March 2021](#)

[Govt Covid 19 Guidance - Hospitality Venues – Updated 8th April 2021](#)

[Govt Covid 19 Guidance – COVID 19 Restrictions - Updated 6th April 2021](#)

6. Section Guidance

Please refer to additional guidance from our four sports sections relating to 'sport' specific' regulations and guidance: Cricket, Football; Hockey and Lacrosse and any sports specific Rules, Guidelines and Risk Assessments produced by the sports sections arising from these Regulations and Guidelines.