



Burnham on Crouch Rugby Union Football Club Ltd

Club Address: Dengie Hundred Sports Centre, Millfields, Burnham on Crouch, Essex, CM0 8HS
Website: www.burnhamrugby.com

Minutes of the Annual General Meeting of the members of Burnham-on-Crouch Rugby Football Union Club held at the Club, on Friday 20th May 2022 at 7 pm

Attendees: Angela Arnold, Sam Barr, Joe Barr, Barry Bennett, Bob Blunden, Harry Bouch, Jake Braybrook, Tom Braybrook, Julia Carrington, Rob Carrington, Andrew Courts, Rebecca Diss, Tom Hart, Mason Holmes, Niall Hornett, Danny Howell, Tom Limpenny, Amiel Montalegre, Debbie Murray, Neil Murray, Norman Murray, Robert Overall, Heath Puxley, Denise Robinson Paul Smith, Ian Spurling, Luke Stuart, Steve Walters

- 1) Apologies for absence: Sonya Hornett
- 2) Consider & approve (with or without amendment) the minutes of the previous Annual General Meeting held on 19th November 2021 (these can be found on the club website www.burnhamrugby.com)

Minutes agreed and signed by the Chairman (Niall Hornett).

- 3) Receive the Chairman's report.

Members,

Thank you all for attending the AGM this evening. Many of you will have heard the speech at the Dinner & Dance, and I don't intend to repeat that. This evening we will focus on looking forward, and to hopefully appointing people to fill the roles that are so important to the running of this club.

At this point I do want to thank everyone for their contribution over the last year as well as through the lockdown period. We are now in a position where we should focus on growing the club and building on the success of this season.

To the management team, a very big vote of thanks. Every one of you has made a difference, and without your support, it would be near nigh impossible to run this club.

Whilst I will leave the Management Committee to define the strategy, there are some important areas that I believe will require the club to focus its efforts this season:

Ground Lease – I have today received the final copy of the lease, and it will be the intention of Burnham Sports Club to sign a new 20-year lease for the ground. This will be done in conjunction with Cricket and Croquet, but now anchors the club and our future firmly to Millfields.

Club Extension – We need to progress this to a point of getting the necessary approvals in place having had our original submission rejected. We should be aiming to have that in place by Q4 this year, with a target to start works in 2023, and to finish sometime in the 2023/2024 season.

Membership – We are on the right trajectory, I am delighted with the renewed activity within the club, but also how we are building our momentum as a community club.

We need to continue the great work that has been happening as I am under no illusion that we are more than capable of growing membership by more than 25% over the next three years.



Burnham on Crouch Rugby Union Football Club

Playing Members – Again, a good news story, but we also know that we have some gaps in our youth to fill and we almost certainly should be considering a social second team side with our seniors. I would also love to see the ladies building on the momentum and the great work that has been done. We are so fortunate that we run the full spectrum of sides, which is no small achievement for a community club of our size.

Facilities – I appreciate that our facilities could be better, and that will come with the extension. We need to keep making what we have work for us, as well as maintaining a good relationship with Places for Leisure. That does mean that we cannot keep relying on the few to bear the burden, and I hope that everyone here appreciates the hard work that goes into running a club. Helping out, volunteering even on an ad-hoc basis lessens the load, but also builds a sense of unity and purpose. I do want to thank Andy Wade and all the team who have helped maintain the best grass rugby pitch in the county! Let's keep up that great work.

Financials – The club has maintained a healthy financial position. As a club, COVID had almost no effect on our finances as we own nothing. We were equally able to benefit from bounce back grants and other RFU funding, as well as revenue through the bar. Sponsorship, donations have all played their part, and we need to keep up the engagement with local companies.

However, looking forward, we all want our own club. We want to control our own destiny, and be able to run events, have the bar open, run VP lunches without the need to book the arrangements with other parties. The costs of building and then running a club cannot be underestimated. We already know that building costs have risen through material shortages and price increases, as well as a shortage of labour. Once completed, we will then be responsible for rates, utility bills and all the costs associated with running a business. We all know what the effect has been on households over the last 3-4 months, so please do consider what it could mean when we are running a club. Therefore, we need to be frugal with our reserves. Everything we purchase we need to ask ourselves do we need to spend this? can we source it cheaper elsewhere? The club needs to think like a business, and the committee has a duty to all members so ensure that our membership dues and other sources of income are appropriately understood, before we review and approve any expenditure.

Some other areas for consideration:

At some stage we will need to renew our accreditation. This is a vital process as without this, access to funding effectively dries up. It is not an onerous task, but a self-audit should be done in the early part of the new season to ensure we have no glaring issues.

Catering, I understand we have a potential interested party, and I do hope that this ends in an agreement being signed. However, we also need to be considering other options if this does not work out. We catered for over eleven hundred children in the last season. It is a significant task, and I am sure finding someone to volunteer for that will be almost impossible.

Volunteers – I think we are seeing some changes, and new faces becoming involved.

That said, and I hope they will forgive me, there are many faces who have been giving their time for quite a few years. I am so thankful for their efforts, but we want people to volunteer because they want to and feel excited to be part of something that is great, not that they feel obligated as nobody else will do the role. The club needs to continue to re-energise itself by bringing new people in, who will come full of energy, ideas and enthusiasm. That said, we always need the wise heads as well! With that in mind, we need to consider a succession plan for all the golden roles, and that could mean having some new faces involved in the running of the club.

Finally, I want to thank everyone here for all their support. I feel honored and privileged to have had the opportunity to be Chairman of this fantastic club.

We will now move to point 4 of the agenda which will be to appoint the accountant for the coming year.

4) Receive the financials of the club for the preceding year.

Niall Hornett thanked Debbie Murray for getting the accounts into an orderly manner. The club is in a very healthy financial position.

5) Appoint the Accountant for the coming year.



Burnham on Crouch Rugby Union Football Club

Alan Cowperthwaite has kindly agreed to continue as our Accountant / Auditor for the forthcoming season 2022/2023.

6) To elect, where appropriate, the members of the **Board of Burnham on Crouch Rugby Union Football Club Limited.**

Position	Current	Term	Club Nomination	Proposer	Seconder
President	Robert Blunden	2 year	N/A		
Chairperson	Niall Hornett	2 year	Ian Spurling	N/A	N/A
Hon. Sec.	Sonya Hornett	1 year	Matilda Diss	Heath Puxley	Norman Murray
Elected Director	Heath Puxley	1 year	Heath Puxley	Danny Howell	Rob Carrington
Elected Director	Neil Murray	1 year	Neil Murray	Jake Braybrook	Ian Spurling
Elected Director	Tom Hart	1 year	Tom Hart	Steve Walters	Julia Carrington

7) To elect the members of the **Playing/Youth Committee.**

Position	Current	Term	Club Nomination	Proposer	Seconder
Vice – Chairman	Ian Spurling	2 years	Steve Walters	Sam Barr	Ian Spurling
Club Captain	Rebecca Diss	1 year	Rebecca Diss	Tom Hart	Angela Arnold
Treasurer	Debbie Murray	1 year	Debbie Murray	Steve Walters	Angela Arnold
Governance Chair	Robert Carrington	1 year	Robert Carrington	Rebecca Diss	Tom Hart
Youth Chair	Andrew Courts	1 year	Andrew Courts	Robert Carrington	Norman Murray
Mini/Midi Chair	Tom Hart	1 year	Tom Hart	Rebecca Diss	Robert Carrington
Mini/Midi Vice Chair	Darren Fitzsimmons	1 year	Darren Fitzsimmons	Tom Hart	Angela Arnold
Disciplinary Officer	Denise Robinson	1 year	Denise Robinson	Steve Walters	Robert Carrington
Welfare & Safeguarding	Angela Arnold	1 year	Angela Arnold	Jake Braybrook	Robert Carrington
Events & Social Manager	Tom Limpenny	1 year	Tom Limpenny	Sam Barr	Harry Bouch
GDPR	Darren Fitzsimmons	1 year	Darren Fitzsimmons	Tom Hart	Robert Carrington
Membership Secretary	Julia Carrington	1 year	Julia Carrington	Robert Carrington	Angela Arnold
1 st XV Team Manager	Barry Bennett	1 year	Barry Bennett	Danny Howell	Steve Walters
Senior Men's Coach	Mason Holmes	1 year	Mason Holmes	Sam Barr	Danny Howell
1 st XV Captain	Sam Barr	1 year	Danny Howell	Sam Barr	Ian Spurling
2 nd Team Manager	Steve Walters	1 year	Steve Walters	Ian Spurling	Barry Bennett
2 nd Team Captain	Steve Walters	1 year	Steve Walters	Barry Bennett	Robert Carrington
Club Coach Coordinator	Robert Carrington	1 year	Robert Carrington	Tom Hart	Steve Walters
Referee Coordinator	Neil Murray	1 year	Neil Murray	Steve Walters	Tom Hart
RFU Club Contact	Ian Spurling	1 year	Sam Barr	Rebecca Diss	Danny Howell
Senior Fixtures	Ian Spurling	1 year	Ian Spurling	Tom Hart	Steve Walters
Youth Fixture	Cara Jones	1 year	Cara Jones	Julia Carrington	Tom Hart
Ladies Co-ordinator /Manager	Rebecca Diss	1 year	Rebecca Diss	Danny Howell	Tom Hart
Grounds & Maintenance	Andy Wade	1 year	Andy Wade	Tom Hart	Robert Carrington



Burnham on Crouch Rugby Union Football Club

8) To elect the members of the Admin and Governance Committee.

Position	Current	Term	Club Nomination	Proposer	Second
Club Press Officer	Jake Braybrook	1 year	Jake Braybrook	Tom Braybrook	Harry Bouch
Webmaster & social media	Jake Braybrook	1 year	Jake Braybrook	Tom Braybrook	Harry Bouch
International Ticket Liaison	Bob Blunden	1 year	Bob Blunden	Tom Braybrook	Robert Carrington
VP & Past Players Liaison	Bob Blunden	1 year	Bob Blunden	Robert Carrington	Tom Hart
Club Shop Manager	Angela Arnold	1 year	Angela Arnold	Tom Hart	Robert Carrington
Senior School Liaison	Dan Hull	1 year	Luke Stuart	Robert Carrington	Steve Walters
Primary School Liaison	OPEN	1 year	Rebecca Diss	Robert Carrington	Steve Walters
Club Bar Management	Denise Robinson	1 year	Denise Robinson	Steve Walters	Robert Carrington
MDC, BTC and PFP Liaison	Niall Hornett	1 year	Niall Hornett	Julia Carrington	Robert Carrington
Sponsorship	Tom Stubbings	1 year	Tom Stubbings	Norman Murray	Neil Murray
Volunteer Co-ordination	OPEN	1 year	Harry Bouch	Robert Carrington	Neil Murray

9) To announce subscription and match fees for the coming year. (All fees are annual subscriptions and include match fees where appropriate.)

Adult Player Membership	Annual Membership Subscription	Payable by Standing Order (12 Months)
Senior Men Player*	£180.00	Yes - £15 p.m.
Senior Concession Rate (Student, Part-Time or not working)	£72.00	Yes - £6 p.m.
Senior Men Family	£192.00	Yes - £16 p.m.
Senior Pay as you Play	£10 – per game	No
Girls/Ladies Player	£40.00	No
Youth Membership	Annual Membership Subscription	Payable by Standing Order (12 Months)
Mini (Under 6 years old)	£25.00	No
Youth - Midi, Mini & Youth (Under 7 to Under 17)**	£60.00	No
Youth Family (Up to 4 Youth Players & 2 adult Non-Playing Social Membership)	£120.00	Yes
Other Membership	Annual Membership Subscription	Payable by Standing Order (12 Months)
Non-Playing Full Membership	£80 single payment	
Vice President (by invitation only)	£120.00	Yes - £10 p.m.
Social membership/Parent NPSM (no voting rights)	£20.00	No

*One adult non-playing social membership free when purchased with a Senior Men Player.

** Two adult non-playing social membership free with each Youth Family.

10) To consider any other business of which 21 days' notice has been given to members of the club.

No notification was received.



Burnham on Crouch Rugby Union Football Club

After completion of the Agenda, the Chairman will be prepared to hear any relevant matters for subsequent consideration of the management committee.

The meeting formally closed at 20.25 pm.

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Signed by the Chairman Ian Spurling	Date of signing
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