

Chesterfield Panthers RUFC

Meeting Minutes

22 May 2012

Opening:

The inaugural meeting of the newly-elected management committee met at 7:30 p.m. on 22 May 2012 at the Britannia Inn, Brampton, Chesterfield.

Present:

Kevin Brown

Philip Arnold

Fred Pell

Mike Woolgar-Norton

Chris Johnson

Mark Preece

Apologies:

Darren Burton (by text)

• Election of Chairperson

Chris Johnson was unanimously elected to the vacant post of Committee Chair.

• Approval of Minutes

The minutes of the previous meeting (the AGM) were unanimously approved as distributed.

• Matters Arising

1. The constitutional changes carried at the AGM no longer require committee members (with the exception of the Officers) to function within the parameters of specific functional roles. It was decided that the best way to deal with challenges as they manifest is to identify the most suitable person to deal with it.

A skills audit questionnaire will be attached to each membership application form issued in the coming season and applicants will be asked to complete it.

Action: Kevin Brown to prepare skills audit for issue by beginning the end of July.

2. Membership Fees. Following discussion it was agreed that Membership fees, including Playing/Training fees will remain at the current level. Guest players will be expected to contribute £5 per match.
3. Some concern was expressed about the design, versatility and functionality of the Club's website.

Action: Mark Preece to consult Gary Bates about options to replace or improve the site at the earliest opportunity.

4. Raising revenue. The Club needs a commercially aware representative to approach/liase with the local business community to generate sponsorship income for the Club. A volunteer or appointee with the appropriate skills and contacts is needed.

Action: Fred Pell is already in contact with the Chamber of Commerce exploring various options, including appointing someone on commission.

5. Pitch availability. The second pitch at Stonegravels will still be available to the Club until such time as we have access to a pitch and training area (including changing facilities) at Dunston, at which point the facility will be withdrawn..
Temporary facilities at Dunston will comprise two units, each offering two changing rooms, plus a shower block and a communal block. The weekly cost will be £400. An option to do without one of the units was discussed but the financial benefit wasn't considered significant enough to offset the disadvantages.

Action: Pitch allocations need to be monitored closely and administered equitably. Mark Preece to consult Gary Bates about 2012-13 allocations.

6. The Club needs to ensure visiting teams are provided with post-match refreshments. The temporary facilities aren't capable of supplying this need. Critical periods are likely to be after 4:30 p.m. on Saturdays for Senior games and lunchtimes on Sundays when Mini/Midi or Junior teams are playing at home.

Action: Phil Arnold will approach the landlord of the local pub and investigate the possibility of them hosting the Club and providing food on match days.

7. Display board at Dunston showing site layout etc.

Action: Fred Pell to look at options through the Relocation Committee.

8. Lead-in time for provision of temporary accommodation.

Action: Fred Pell to confirm via the Relocation Committee.

9. Alternative playing facilities. Insurance implications for playing at multiple 'home' sites.

Action: Fred Pell is to seek reimbursement for Club insurance on the unexpired element of buildings/contents between the date of vacation and the current expiry date. He'll also confirm that cover will not be compromised by the use of temporary facilities.

10. Non-payment of Membership/Playing Fees. The committee agreed that the following policy be fully implemented from the start of the coming season.

Non-payment of fees by any player at any level of the Club will at the discretion of the team manager result in suspension of playing privileges. Team managers will be prepared to discuss sympathetically and in confidence players' individual mitigating circumstances such as employment or educational status.

11. Disposal of 1st Pitch posts. An offer of £200 has been received for the posts on the main pitch. After discussion the Committee decided to accept the offer.

Next Meeting

The next meeting will take place on Tuesday 3rd July commencing at 7:30 p.m. Location to be confirmed by Phil Arnold.

- Agenda items -
1. Role descriptors
 - 2.

Minutes submitted by: Kevin Brown Club Secretary

Approved by: