



FC OSWESTRY TOWN

Candidate Application Information

Whilst CV's will be accepted the Board wish to direct candidates to the two documents headed Person Specification and Job Description.

If you feel your CV provides an accurate and comprehensive response please continue however, the Board strongly suggest that you use the two aforementioned documents as a guide to assist your understanding of the job functions and requirements and to enable you to match your skills, experience, abilities and knowledge to the role.

An often used method, which we believe may be appropriate, is to list the points in the person specification and then match your skills, experience, abilities and knowledge to these requirements.

It is unlikely that any one candidate will meet all of these so please do not be put-off if this is the case. Transferable skills, experience etc. from other positions whether in a professional or voluntary role are of course acceptable.

Please return completed applications by Friday 17th June

by email to: a-burnett@sky.com

Or by post to:

Andy Burnett
Club Secretary
FC Oswestry Town
72 Ascot Road
Oswestry
SY11 2RE

Good luck,

The Board of FC Oswestry Town

Job Description - Football Manager of FC Oswestry Town

Job Element	Detail
Job Title	Football Manager of FC Oswestry Town
Reporting To	FCOT Board (or Board representative when appropriate)
Location	FC Oswestry Town
Main Purpose	To organise, coach and manage the senior football element of FC Oswestry Town to achieve the best possible performance and behaviour outcomes within the financial and facility resources provided by the club
Duties & Responsibilities	<p>Lead and direct the football element of the Club at all times in a professional, appropriate and respectful manner</p> <p>Be responsible for implementing a players standard / charter for both senior teams' behaviour both on and off the pitch and when representing the Club at all other venues including training premises (for agreement by the Board)</p> <p>Achieve the best possible league placing within the resources provided</p> <p>Be responsible for and set targets for first and reserve team performance</p> <p>Organise and present weekly training sessions at facilities provided by the Club</p> <p>Implement practices that ensure the best possible player attendance at training sessions</p> <p>Attend monthly Board meetings (or as and when required) to present a football update</p> <p>Assist the secretary of the Club at all times, including arrangement of pre-season friendly matches, administrative duties, permission and notification of player approaches and requests to sign these on to the club etc.....</p> <p>Take reasonable steps to leave changing areas tidy and clean after home matches and training</p> <p>Desist from the use of foul, abusive and derogatory language to players, spectators whether in a targeted or general sense and take reasonable steps to ensure that players and staff of both senior men's teams abide by this both on and off the pitch</p> <p>Where time permits advise the Board of preferred team, youth and supporting structures that may assist in the development of the Club football performance and in terms of its continued financial stability</p> <p>Plan and lead football team managers meetings at regular intervals</p>

Person Specification - Football Manager of FC Oswestry Town

Qualifications / Education / Training:	Essential or Desirable?	How Assessed? I = Interview Q = Qualification R = Record
Experience:		
Involvement in senior men's football at step 7 or above	E	R
Management of a football team/club at step 7 or above	D	R
Knowledge:		
Good knowledge of non-league football	E	I
Knowledge of club structures and youth football	D	I
Knowledge of and adherence to the FA's Respect criteria in relation to all aspects of conduct on match-day	E	I
Skills & Competencies:		
Ability to manage a variety of different people with different abilities, skills and strengths	E	I
Ability to manage budgets and keep accurate and up to date records for regular presentation in appropriate formats	E	I
Ability to attend, organise and oversee training sessions to an appropriate level of football played.	E	I
Good communication skills	E	I
Appropriate coaching qualification	D	Q
Personal Attributes:		
Smart presentation	E	I
Good timekeeping	E	I
Inclusive attitude	E	I
Other:		
Ability and willingness to devote the time and commitment required for Clubs operating at the current level	E	I / R
Ability to attract high quality assistants to support elements of the role e.g. coaches, reserve team managers, support staff etc.	E	I / R
Commitment and contacts (where appropriate, possible and practicable) to attract players that will improve the two senior playing teams within the resources provided	E/D	I/R
Commitment to integrating the different club teams to ensure player progression is possible and positively encouraged	E/D	I/R