

HHRFC: Tour Risk Assessment Form

A full risk assessment must be carried out before a tour. This will need to be seen before approval is given by the club for the tour to go ahead. This form is meant as a starting point. Each row may not need a response and there may well be others that need adding. Also please be aware that different age groups have differing risks associated with tours.

Tour Date:

Location:

Age Group:

Tour Manager:

Tour Manager contact details

Subject	Issue to be considered	Identified Risk	Level of Risk (High, Med, Low)	Actions to remove or control
Planning of Tour	Venue and Location			
	Date			
	Team – Age Groups involved			
Staff and volunteers	CRB checks and screening			
	Conduct			
	Ratios of staff to players			
	Parents			
Supervision	Supervision rota			
	Overnight arrangements			
	CRB checks obtained			
Transport	Forms of Transport			
	Supervision whilst Travelling			
Accommodation	Venue and Location			
	Security			
	Room Allocation			
	Catering			

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Rugby right on your doorstep

Emergency Procedures	First Aid Provision			
	Local Medical Services/Hospital			
Travelling Abroad	Passports			
	Health Insurance (EHIC cards etc.)			
	Vaccinations			