


Wandsworth Netball Club	
Match Secretary	
<p>Wandsworth Netball Club has 5 senior teams and junior section with ages between 7-16. Seniors train twice a week at South Thames College and Burntwood School. Juniors train over 3 days, at the Aspire Centre and South Thames College. Our ambitions are to achieve promotion for our senior teams and to increase our junior membership.</p>	
Who will I work with?	<ul style="list-style-type: none"> • Main committee • Other club captains • Umpire secretary • League organisers • Team captains
What will I do?	<ul style="list-style-type: none"> • Confirm all matches with clubs and captains. • Organise MET matches. • Reorganises matches that have been postponed or notifies captains of the changes to matches in agreement with captains based on availability of players. • Provides match and tournament details to players (times, maps). • Liaise with team captains regarding player shortages • Provide club members with weekly updates on matches and training • Liaise with Umpiring Sec regarding matches. • Ensure match reports are completed. • Liaise with website manager to update the website with results.
How much time will I need to give?	<ul style="list-style-type: none"> • 3-4 hours per month on average • Main bulk is in the summer then 45min a week.
What do I need to do this role?	<ul style="list-style-type: none"> • Enthusiasm • Good organisational and interpersonal skills • Able to use spreadsheets
What are the benefits and how will you support me?	<ul style="list-style-type: none"> • Satisfaction of making a difference in your club • The club will reimburse any <u>agreed</u> expenses that you incur as a result of your volunteer role • Platform for future volunteering opportunities • The enjoyment of meeting new people as part of a team

Name:

Signed

Dated